

SUPERINTENDENT'S REPORT AND AGENDA

Regular Meeting of the Board of Education Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

If you require a reasonable accommodation in order to attend the board meeting or view the livestream, please contact Interim Board Secretary Laura Otterness at laura.otterness@rpsmn.org or 612-798-6084 at least 24 hours before the meeting.

Monday, July 11, 2022 7 p.m. School Board Meeting

I. CALL TO ORDER

II. REVIEW AND APPROVAL OF THE AGENDA

III. INFORMATION AND PROPOSALS -- NON-ACTION ITEMS

A. Public Comment

B. Superintendent Update

1. Vision Cards End-of-Year Update, Part 2

IV. CONSENT AGENDA

A. Routine Matters

1. Minutes of the regular meeting held June 27, 2022
2. General Disbursements as of 7/1/22 in the amount of \$2,009,487.57
3. Investment Holdings
4. Designation of Depositories
5. Signatories on Deposit Accounts
6. Signatories on MCU Depository Accounts
7. Wire Transfer Funds Authorization
8. Official Newspaper Designation
9. Legal Counsel Authorization
10. Membership in Associations

B. Personnel Items

V. OLD BUSINESS

A. Policy 102: Equal Educational Opportunity

B. Policy 101: Strategic Plan & Administrative Guideline 101.1

VI. NEW BUSINESS

- A. Policy 104: Drug-Free Workplace/Drug-Free School
- B. Resolution for Membership in the Minnesota State High School League
- C. Richfield Maintenance and Transportation Building Change Order #04

VII. ADVANCE PLANNING

- A. Legislative Update
- B. Information and Questions from Board
- C. Future Meeting Dates

8-1-2022	7 p.m.	Regular Board Meeting
8-15-2022	7 p.m.	Regular Board Meeting – Public Comment

- D. Suggested/Future Agenda Items

VIII. CLOSED SESSION AS ALLOWED BY MINNESOTA STATUTE 13D.05 FOR SUPERINTENDENT EVALUATION

IX. REOPEN MEETING

X. ADJOURN REGULAR MEETING

Enriching and accelerating learning



Vision Cards

End-of-Year Update, Part 2

Academics and Climate & Culture

July 11, 2022

Enriqueciendo y acelerando el aprendizaje

What is a Vision Card?



RICHFIELD
PUBLIC SCHOOLS

- **A way of reporting progress** on our strategic plan strategies, goals, actions and activities
- **A public accountability system**
- **A way to remain focused** on our top priorities

What Vision Cards are there?



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There is one card for each strategic plan strategy:

Vision Card 1 - Academics: Students will receive a challenging, engaging and relevant academic experience in RPS which will prepare them for college, career and life.

Vision Card 2 - Activities: Students will develop life skills, friendships and a sense of belonging through active participation in a variety of extracurricular activities at all grade levels. Activities will be inclusive, providing access, opportunity and a welcoming environment for all students.

Vision Card 3 – Business & Operations: Every person in every role and department will work together seamlessly to further our mission and vision.

Vision Card 4 – Climate & Culture: All students, families, staff and community members will share a sense of ownership, pride and belonging to RPS, where they will be part of a warm, welcoming and respectful environment that celebrates each and every individual.

Vision Card 5 – Communication & Marketing: Our families, staff and community will view RPS as a trusted first source of school-related information and feel well informed through consistent, high-quality digital and print communications.

The Parts of a Vision Card



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Each vision card in the board packet has three pages:

- Page 1: An overview of our current status with each measurement (**progress report**)
- Page 2: A list of **key actions** that have been implemented to work toward attaining the goals
- Page 3: The **rubric** for assessing progress on each measure

The vision cards in their entirety are included in the board packet.

The vision cards are also published on the website after they have been presented to the board: www.richfieldschools.org/about/strategic-plan

Understanding the Progress Report

- Each progress report will list all the measurements we use to report on each goal, but the measurements that have new, updated data to show progress toward that specific goal will be noted in **red**.
- Some measures are reported on in the mid-year update and some at the end of the school year.
- The baseline is represented by the level 0 in the middle of the progress bar shown below. To show the current progress level, the Richfield logo slides along the progress bar to show forward or backward movement toward the goal.
- Only the new, updated data for the measures noted in **red** is used to determine progress toward each goal.



Rating Scale
Level -2: Intervention
Level -1: High Concern
Level 0: Baseline
Level 1: Progressing
Level 2: Vision

Challenges & Limitations



- The listed measures are NOT the **only** measures by which we evaluate our progress as a district. It is a sampling of measures to keep us focused on our priorities.
- When to look at a broad group of students and when to look at a specific group? Sometimes there is no gap for BIPOC students as a whole but there is for a specific racial demographic.
- Our strategic plan has created a vision for some areas that have never been measured in the past – therefore there is no baseline data for certain measures at this time.
- We are using baseline data from different school years for different measures. Sometimes it makes sense to use data from before the unique pandemic-related challenges for baseline measures.
- There are a few measures where our baseline data already reflects where we want to be as a district (or very nearly there). In these cases, little to no improvement can be expected.

Academics: Progress Report (1 of 2)

Vision Card Page 1

1. We will address the educational debt owed to marginalized communities to ensure equitable outcomes for all students.

-2

-1



1

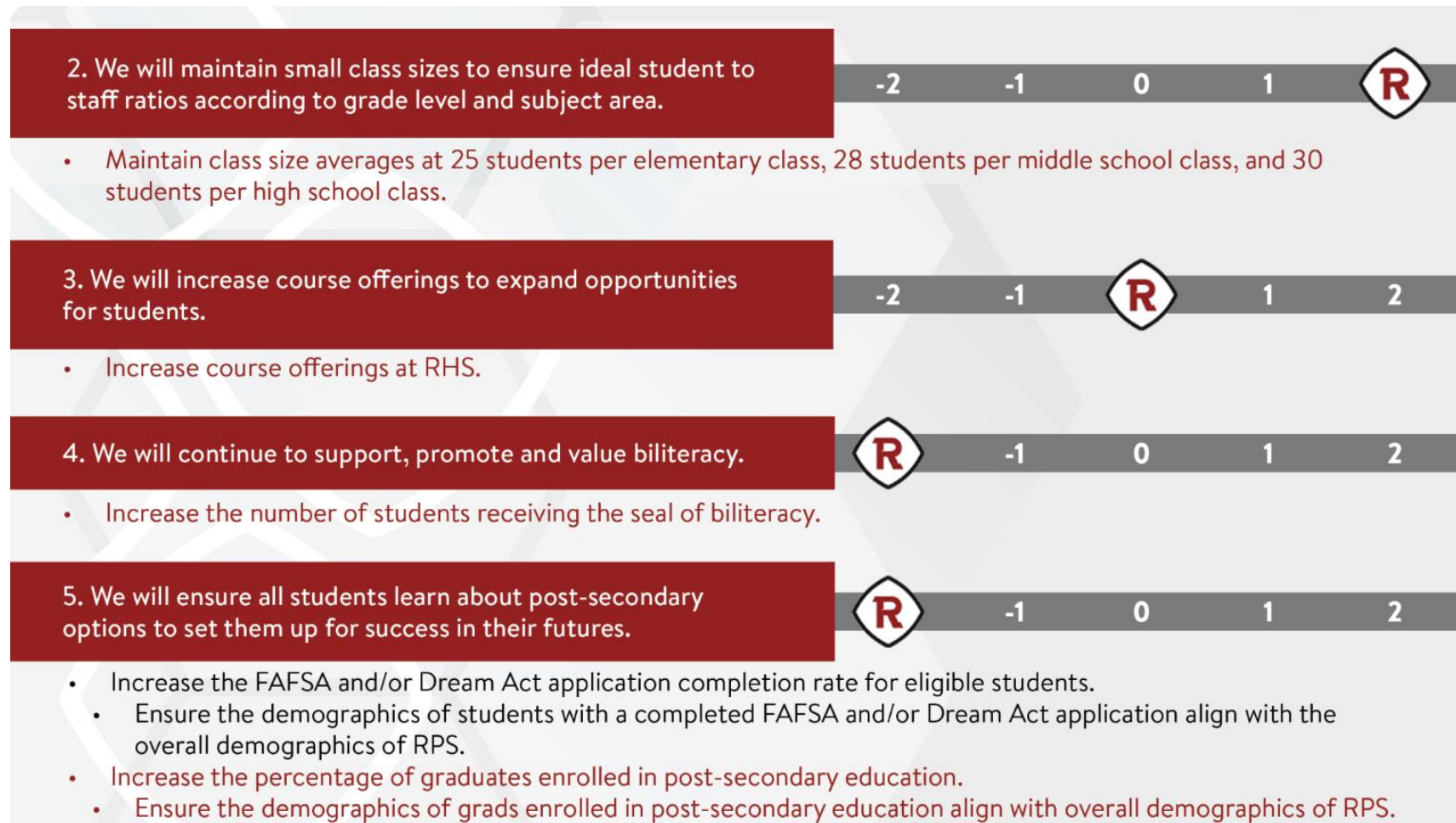
2

- Increase our districtwide four-year graduation rate.
- Ensure the demographics of students graduating in four years align with the overall demographics of RPS.
- Increase the districtwide seven-year graduation rate.
- Ensure the demographics of students graduating in seven years align with the overall demographics of RPS.
- Increase enrollment in college credit-bearing courses.
- Ensure the demographics of students enrolled in college credit-bearing courses align with the overall demographics of RPS.
- Increase the number of students scoring proficient on the third grade MCA reading test.
- Ensure the demographics of students scoring proficient on the third grade MCA reading test align with the overall demographics of RPS.
- Increase the number of students scoring proficient on the fifth grade Teacher's College Benchmark Reading Assessment.
- Ensure the demographics of students scoring proficient on the fifth grade Teacher's College Benchmark Reading Assessment align with the overall demographics of RPS.
- Increase the number of students scoring proficient on the eighth grade MCA math test.
- Ensure the demographics of students scoring proficient on the eighth grade MCA math test align with the overall demographics of RPS.
- Develop a standard practice for a summative assessment at eighth grade level.
- Ensure the demographics of students scoring proficient on the eighth grade summative assessment align with the overall demographics of RPS.
- Improve pre-referral intervention systems to prevent unnecessary special education referrals.
- Ensure the demographics of students referred to special education align with the overall demographics of RPS.

*Measures noted in **red** have been used to determine progress toward the overall goal.*

Academics: Progress Report (2 of 2)

Vision Card Page 1



*Measures noted in **red** have been used to determine progress toward the overall goal.*

Academics: Key Actions

Vision Card Page 2

Academic Goals:

- We will address the educational debt owed to marginalized communities to ensure equitable outcomes for all students.
- We will maintain small class sizes to ensure ideal student to staff ratios according to grade level and subject area.
- We will increase course offerings to expand opportunities for students.
- We will continue to support, promote and value biliteracy.
- We will ensure all students learn about post-secondary options to set them up for success in their futures.

Key Actions that Occurred in the 21-22 School-Year:

- A new data warehouse system was rolled out for use by teachers and administrators.
- All teachers participated in ongoing PLCs and coaching cycles.
- Learning walks took place throughout the District to inform administration of additional classroom supports needed.
- Elementary report cards were re-envisioned to become quality examples of standards-based reporting.
- A standards-based grading working group was established at the secondary level to create common language and definitions.
- COVID-19 relief funds were utilized to support individual academic needs.
- All members of STAT teams were trained in the official process this year in order to minimize unnecessary referrals to special education.
- District budget areas were allocated toward maintaining small class sizes.
- The Curriculum Review Cycle was updated and implemented as aligned to the MDE's standards-adoption process.
- Native American Learning Trunks were created in partnership with our educational directors and American Indian Education Coordinator.



Goal #1

- **Item 1, Increase our districtwide four-year graduation rate:** Our 2020 graduation rate was 86.3% and our 2021 graduation rate was 87.3% for **an increase of one percentage point**.
- **Item 2, Ensure the demographics of all students graduating in four years align with overall demographics of RPS** (The gap is the difference between the percentage of RPS 12th graders who are BIPOC and the percentage of students who graduated within four years who are BIPOC): Class of 2021 who were BIPOC: 67%; Class of 2021 who graduated in 2021 and who were BIPOC: 64%; **2021 Gap of 3%**.
- **Item 3, Increase the districtwide seven-year graduation rate:** In 2021 the seven-year graduation rate was 90.1% and the 2020 seven-year graduation rate was 85.7% for **an increase of 4.4 percentage points**.
- **Item 4, Ensure the demographics of all students graduating in seven years align with overall demographics of RPS** (The gap is the difference between the percentage of students in the class of three years prior who are BIPOC and the percentage of students who graduated within 7 years who are BIPOC):
 - Class of 2018 who were BIPOC: 66%; Class of 2018 who graduated in 2021 or earlier who were BIPOC: 65%; 2021: **Gap of 1%**.
 - Class of 2017 who were BIPOC: 69%; Class of 2017 who graduated in 2020 or earlier who were BIPOC: 67%; Gap of 2%



Goal #1

- **Item 5, Increase enrollment in college credit-bearing courses:** In 2021-22 Semester 2, there were **702** students enrolled in college credit-bearing courses, the same as in 2020-21.
- **Item 6, Ensure the demographics of students enrolled in college credit-bearing courses align with overall demographics of RPS** (The gap is the difference between the percentage of RPS 9-12 graders who are BIPOC and the percentage of students enrolled in college credit classes who are BIPOC):
 - 2021-2022 Semester 2: Percentage of RPS 9-12 graders who are BIPOC: 74%; Percentage of students enrolled in college credit courses who are BIPOC: 68%; **Gap of 6%**
 - 2020-2021 Semester 2: Percentage of RPS 9-12 graders who are BIPOC: 73%; Percentage of students enrolled in college credit courses who are BIPOC: 68%; Gap of 5%
- **Item 7, Increase the number of students scoring proficient on the 3rd-grade MCA reading test.** In 2021-22 and 2020-21, **33%** of 3rd grade participants scored proficient.



Goal #1

- **Item 8, Ensure the demographics of students scoring proficient on the 3rd grade reading MCA align with overall demographics of RPS.** (The gap is the difference between the percentage of 3rd grade MCA participants who are BIPOC and the percentage of 3rd graders scoring proficient who are BIPOC)
 - 2022: Percentage of 3rd grade participants who are BIPOC: 61%; Percentage of 3rd graders scoring proficient who are BIPOC: 35%; **Gap of 26%**
 - 2021: Percentage of 3rd grade participants who were BIPOC: 72%; Percentage of 3rd graders scoring proficient who were BIPOC: 52%; **Gap of 20%.**
- **Item 9, Increase the number of students scoring proficient on the 5th grade Teacher's College Benchmark Reading Assessment:** In 2021-22 Trimester 3, **57%** of 5th grade participants scored proficient. In 2020-21 Trimester 3, 47% of 5th grade participants scored proficient.
- **Item 10, Ensure the demographics of students scoring proficient on the 5th grade Teacher's College Benchmark Reading Assessment align with the overall demographics of RPS.** (The gap is the difference between the percentage of 5th grade participants who are BIPOC and the percentage of RPS 5th graders scoring proficient who are BIPOC)
 - 2022: Percentage of 5th grade participants who are BIPOC: 70%; Percentage of students scoring proficient who are BIPOC: 50%; **Gap of 20%**
 - 2021: Percentage of 5th grade participants who were BIPOC: 74%; Percentage of students scoring proficient who were BIPOC: 68%; **Gap of 6%**



Goal #1

- **Item 11, Increase the number of students scoring proficient on the 8th grade MCA math test:** In 2022, 28% of 8th grade participants scored proficient. In 2021, 26% of 8th grade participants scored proficient.
- **Item 12, Ensure the demographics of students scoring proficient on the 8th grade MCA math test align with overall demographics of RPS.** (The gap is the difference between the percentage of 8th grade participants who are BIPOC and the percentage of students scoring proficient who are BIPOC)
 - 2022: Percentage of 8th grade participants who are BIPOC: 72%; Percentage of 8th graders scoring proficient who are BIPOC: 42%; **Gap of 30%**
 - 2021: Percentage of 8th grade participants who were BIPOC: 67%; Percentage of 8th graders scoring proficient who were BIPOC: 40%; **Gap of 27%**
- **Item 13 & 14, Develop a standard practice for a summative assessment at 8th grade level. Ensure the demographics of students scoring proficient on the 8th grade summative assessment align with the overall demographics of RPS.** Not yet developed.
- **Item 15, Improve pre-referral intervention systems to prevent unnecessary special education referrals.** In 2022, 53 staff members trained in STAT process. In 2021, 0 staff members trained in STAT process.
- **Item 16, Ensure the demographics of students referred to special education align with overall demographics of RPS.** (The gap is the difference between the percentage of RPS students who are BIPOC and the percentage of students referred to special education who are BIPOC)
 - 2021-22: Percentage of RPS students who are BIPOC: 71.2%; Percentage of students referred to special education who are BIPOC: 70%; **Gap of 1.2%**
 - 2018-2019: Percentage of RPS students who were BIPOC: 73%; Percentage of students referred to special education who were BIPOC: 75%; **Gap of 2%**

Academics: Details of Progress (continued)



- **Goal #2, Item 17, Maintain class size averages at 25 students per elementary class, 28 students per middle school class, and 30 students per high school class or better.** In 2021, class size averages were 22 at elementary, 25 at middle, 27 at high compared to baseline data of 25 at elementary, 28 at middle, and 30 at high.
- **Goal #3, Item 18, Increase course offerings at RHS.** In 2021-2022, 201 courses were offered which is a decrease of one course from 2020-2021 at 202 courses.
- **Goal #4, Item 19, Increase the number of students receiving the seal of biliteracy.** The class of 2021 received 25 seals of biliteracy; a decrease of 10 students from the class of 2020's 35 seals of biliteracy.
- **Goal #4, Item 20, Increase the FAFSA and/or Dream Act application completion rate for eligible students.** Data is not yet available.
- **Goal #4, Item 21, Ensure the demographics of students with a completed FAFSA and/or Dream Act application align with overall demographics of RPS. (The gap is the difference between the percentage of RPS graduates who are BIPOC and the percentage of RPS 12th graders with a completed application who are BIPOC)** Data is not yet available.
- **Goal #5, Item 22, Increase the percentage of graduates enrolled in post-secondary education.** Class of 2020: 48% of graduates are enrolled in post-secondary education. Class of 2019: 69% of graduates are enrolled in post-secondary education.
- **Goal #5, Item 23, Ensure the demographics of graduates enrolled in post-secondary education align with the overall demographics of RPS. (The gap is the difference between the percentage of graduates who are BIPOC and the percentage of post-secondary enrolled students who are BIPOC)**
 - Class of 2020: 75% of graduates are BIPOC; 69% of post-secondary enrolled students are BIPOC. **Gap of 6%**
 - Class of 2019: 75% of graduates are BIPOC; 73% of post-secondary enrolled students are BIPOC. **Gap of 2%**

Climate & Culture: Progress Report (1 of 2)

Vision Card Page 1



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1. We will ensure students are seen, valued, heard and respected to maintain a healthy school and District climate.

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-1

0



2

- Decrease the total number of office referrals per semester.
- Ensure the demographics of students receiving office referrals align with the overall demographics of RPS.
- Increase the percentage of students reporting a positive school climate.
- Ensure the demographics of students reporting a positive climate align with the overall demographics of RPS.

2. We will increase student support, especially social-emotional support to care for the needs of the RPS community.

-2

-1

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1



- Increase the number of staff members whose main role is to support social-emotional learning.

3. We will support and celebrate diversity to provide a welcoming environment.

-2

-1

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- Increase the number of student and family groups whose main purpose is to support traditionally marginalized students and families.

*Measures noted in **red** have been used to determine progress toward the overall goal.*

Climate & Culture: Progress Report (2 of 2)

Vision Card Page 1



RICHFIELD
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4. We will improve school pride to increase student enjoyment of and dedication to their education.

-2 -1 **R** 1 2

- Increase the percentage of students reporting a strong sense of school pride.
- Ensure the demographics of students reporting a strong sense of school pride align with the overall demographics of RPS.

5. We will provide new opportunities for parent involvement to strengthen connections between home and school.

-2 -1 **R** 1 2

- Increase the number of volunteers who support RPS schools.
- Increase the percentage of student conferences completed per semester.

6. We will provide new opportunities for community involvement to strengthen connections between the Richfield community and school.

-2 **R** 0 1 2

- Increase the number of hours RPS students report volunteering in the community per year.

*Measures noted in **red** have been used to determine progress toward the overall goal.*

Climate & Culture: Key Actions

Vision Card Page 2

Climate & Culture Goals:

- We will ensure students are seen, valued, heard and respected to maintain a healthy school and District climate.
- We will increase student support, especially social-emotional support to care for the needs of the RPS community.
- We will support and celebrate diversity to provide a welcoming environment.
- We will improve school pride to increase student enjoyment of and dedication to their education.
- We will provide new opportunities for parent involvement to strengthen connections between home and school.
- We will provide new opportunities for community involvement to strengthen connections between the Richfield community and school.

Key Actions that Occurred in the 21-22 School-Year:

- Leadership members participated in equity-focused professional development, and staff members participated in ongoing development through Innocent Classroom and Conscious Discipline.
- Sheridan Hills, Centennial and Richfield High School piloted a new minor behavior online form. This will be rolled out for all schools in the fall.
- A districtwide social-emotional learning curriculum was implemented.
- New staff members were hired to focus on social-emotional learning and student behavior.
- Mental health therapy offerings in the schools were expanded.
- A part-time volunteer coordinator was hired.
- Parents/guardians had the choice of attending conferences virtually or in person, to allow for flexibility based on need.
- A special education resource fair for parents and guardians was hosted at RPS.

Climate & Culture: Details of Progress



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- **Goal #1, Decrease the total number of office referrals per semester:** In the second semester of 2021-22, there were 527 referrals compared to 729 referrals during semester one of 2019-20 for a decrease of 202.
- **Goal #1, Ensure the demographics of students receiving office referrals align with the overall demographics of RPS:**
 - 2021-22 Semester 2: Percentage of RPS students who were BIPOC: 71%; Percentage of office referrals documented for BIPOC students: 81%; Gap of 10%.
 - 2019-20 Semester 1: Percentage of RPS students who are BIPOC: 72%; Percentage of office referrals documented for BIPOC students: 83%; Gap of 11%.
- **Goal #2, Increase the number of staff members whose main role is to support social-emotional learning:** In 2021-22, there were 40 staff members, including outreach workers and in 2020-21, there were 38 staff members, including outreach workers, for an increase of two staff members.
- **Goal #3, Increase the number of student and family groups whose main purpose is to support traditionally marginalized students and families:** In 2021-22, there were four family groups and four student groups (eight total) and in 2020-21, there were four family groups and one student group (five total), for an increase of three groups.
- **Goal #5, Increase the percentage of student conferences completed per semester:**
 - 2021-22: Elementary conference attendance averaged 93%; Secondary schools did not collect this data in 2021-22.
 - 2020-21: Elementary conference attendance averaged 94%; Secondary conference attendance averaged 63%.
- **Goal #6, Increase the number of hours RPS students report volunteering in the community per year:** The class of 2022 volunteered 8,972 total hours and the class of 2021 volunteered 9,638 total hours, for a decrease of 666 hours.

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Questions/Comments

Enriqueciendo y acelerando el aprendizaje

ACADEMICS

Vision

Students will receive a challenging, engaging and relevant academic experience in Richfield Public Schools which will prepare them for college, career and life.

Belief Statement

All students are capable of achieving their dreams with the right educational foundation.

2021-26 Goals End-of-Year 2022 Progress Report

Rating Scale
Level -2: Intervention
Level -1: High Concern
Level 0: Baseline
Level 1: Progressing
Level 2: Vision

1. We will address the educational debt owed to marginalized communities to ensure equitable outcomes for all students.

-2 -1 **R** 1 2

- Increase our districtwide four-year graduation rate.
- Ensure the demographics of students graduating in four years align with the overall demographics of RPS.
- Increase the districtwide seven-year graduation rate.
- Ensure the demographics of students graduating in seven years align with the overall demographics of RPS.
- Increase enrollment in college credit-bearing courses.
- Ensure the demographics of students enrolled in college credit-bearing courses align with the overall demographics of RPS.
- Increase the number of students scoring proficient on the third grade MCA reading test.
- Ensure the demographics of students scoring proficient on the third grade MCA reading test align with the overall demographics of RPS.
- Increase the number of students scoring proficient on the fifth grade Teacher's College Benchmark Reading Assessment.
- Ensure the demographics of students scoring proficient on the fifth grade Teacher's College Benchmark Reading Assessment align with the overall demographics of RPS.
- Increase the number of students scoring proficient on the eighth grade MCA math test.
- Ensure the demographics of students scoring proficient on the eighth grade MCA math test align with the overall demographics of RPS.
- Develop a standard practice for a summative assessment at eighth grade level.
- Ensure the demographics of students scoring proficient on the eighth grade summative assessment align with the overall demographics of RPS.
- Improve pre-referral intervention systems to prevent unnecessary special education referrals.
- Ensure the demographics of students referred to special education align with the overall demographics of RPS.

2. We will maintain small class sizes to ensure ideal student to staff ratios according to grade level and subject area.

-2 -1 0 1 **R**

- Maintain class size averages at 25 students per elementary class, 28 students per middle school class, and 30 students per high school class.

3. We will increase course offerings to expand opportunities for students.

-2 -1 **R** 1 2

- Increase course offerings at RHS.

4. We will continue to support, promote and value biliteracy.

R -1 0 1 2

- Increase the number of students receiving the seal of biliteracy.

5. We will ensure all students learn about post-secondary options to set them up for success in their futures.

R -1 0 1 2

- Increase the FAFSA and/or Dream Act application completion rate for eligible students.
- Ensure the demographics of students with a completed FAFSA and/or Dream Act application align with the overall demographics of RPS.
- Increase the percentage of graduates enrolled in post-secondary education.
- Ensure the demographics of grads enrolled in post-secondary education align with overall demographics of RPS.



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PUBLIC SCHOOLS**

Inspiring and empowering each individual to learn, grow and excel.

Vision Card 1: Academics

Page 2: Key Actions



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Academic Goals:

- We will address the educational debt owed to marginalized communities to ensure equitable outcomes for all students.
- We will maintain small class sizes to ensure ideal student to staff ratios according to grade level and subject area.
- We will increase course offerings to expand opportunities for students.
- We will continue to support, promote and value biliteracy.
- We will ensure all students learn about post-secondary options to set them up for success in their futures.

Key Actions that Occurred in the 21-22 School-Year:

- A new data warehouse system was rolled out for use by teachers and administrators.
- All teachers participated in ongoing PLCs and coaching cycles.
- Learning walks took place throughout the District to inform administration of additional classroom supports needed.
- Elementary report cards were re-envisioned to become quality examples of standards-based reporting.
- A standards-based grading working group was established at the secondary level to create common language and definitions.
- COVID-19 relief funds were utilized to support individual academic needs.
- All members of STAT teams were trained in the official process this year in order to minimize unnecessary referrals to special education.
- District budget areas were allocated toward maintaining small class sizes.
- The Curriculum Review Cycle was updated and implemented as aligned to the MDE's standards-adoption process.
- Native American Learning Trunks were created in partnership with our educational directors and American Indian Education Coordinator.

Item	Measure	Level -2	Level -1	Baseline	Level 1	Level 2	End-of-Year 2022 Progress Report
1	Increase our districtwide four-year graduation rate.	5% decrease	2.5% decrease	2020 RPS 4-Year Graduation Rate: 86.3%	2.5% increase	5% increase	2021 RPS 4-Year Graduation Rate: 87.3%
2	Ensure the demographics of all students graduating in 4 years align with overall demographics of RPS (The gap is the difference between the percentage of RPS 12th graders who are BIPOC and the percentage of students who graduated within 4 years who are BIPOC)	10% increase in gap	5% increase in gap	2020: NO GAP		Maintain no gap	Percentage of class of 2021 who are BIPOC: 67%; Percentage of class of 2021 that graduated in 2021 who are BIPOC: 64%; 2021: Gap of 3%
3	Increase the districtwide 7-year graduation rate.	5% decrease	2.5% decrease	2020 RPS 7-Year Graduation Rate: 85.7%	2.5% increase	5% increase	2021 RPS 7-Year Grad Rate: 90.1%
4	Ensure the demographics of all students graduating in 7 years align with overall demographics of RPS (The gap is the difference between the percentage of students in the class of three years prior who are BIPOC and the percentage of students who graduated within 7 years who are BIPOC)	5% increase in gap	2.5% increase in gap	Percentage of class of 2017 who are BIPOC: 69%; Percentage of class of 2017 graduating in 2020 or earlier who are BIPOC: 67%; 2020: Gap of 2%	1% decrease in gap	2% decrease in gap	Percentage of class of 2018 who are BIPOC: 66%; Percentage of class of 2018 that graduated in 2021 or earlier who are BIPOC: 65%; 2021: Gap of 1%
5	Increase enrollment in college credit-bearing courses.	5% decrease	2.5% decrease	2020-2021 Semester 2: 702 students	2.5% increase	5% increase	2021-2022 Semester 2: 702 students
6	Ensure the demographics of students enrolled in college credit-bearing courses align with overall demographics of RPS (The gap is the difference between the percentage of RPS 9-12 graders who are BIPOC and the percentage of students enrolled in college credit classes who are BIPOC)	5% increase in gap	2.5% increase in gap	2020-2021 Semester 2: Percentage of RPS 9-12 graders who are BIPOC: 73%; Percentage of students enrolled in college credit courses who are BIPOC: 68%; Gap of 5%	2.5% decrease in gap	5% decrease in gap	2021-2022 Semester 2: Percentage of RPS 9-12 graders who are BIPOC: 74%; Percentage of students enrolled in college credit courses who are BIPOC: 68%; Gap of 6%
7	Increase the number of students scoring proficient on the 3rd-grade MCA reading test.	5% decrease	2.5% decrease	2021: 33% of 3rd grade participants scored proficient.	2.5% increase	5% increase	2022: 33% of 3rd grade participants scored proficient.
8	Ensure the demographics of students scoring proficient on the 3rd grade reading MCA align with overall demographics of RPS. (The gap is the difference between the percentage of 3rd grade MCA participants who are BIPOC and the percentage of 3rd graders scoring proficient who are BIPOC)	10% increase in gap	5% increase in gap	2021: Percentage of 3rd grade participants who are BIPOC: 72%; Percentage of 3rd graders scoring proficient who are BIPOC: 52%; Gap of 20%	5% decrease in gap	10% decrease in gap	2022: Percentage of 3rd grade participants who are BIPOC: 61%; Percentage of 3rd graders scoring proficient who are BIPOC: 35%; Gap of 26%
9	Increase the number of students scoring proficient on the 5th grade Teacher's College Benchmark Reading Assessment.	5% decrease	2.5% decrease	2020-2021 Trimester 3: 47% of 5th grade participants scored proficient.	2.5% increase	5% increase	2021-2022 Trimester 3: 57% of 5th grade participants scored proficient.
10	Ensure the demographics of students scoring proficient on the 5th grade Teacher's College Benchmark Reading Assessment align with the overall demographics of RPS. (The gap is the difference between the percentage of 5th grade participants who are BIPOC and the percentage of RPS 5th graders scoring proficient who are BIPOC)	5% increase in gap	2.5% increase in gap	2020-2021 Trimester 3: Percentage of 5th grade participants who are BIPOC: 74%; Percentage of students scoring proficient who are BIPOC: 68%; Gap of 6%	2.5% decrease in gap	5% decrease in gap	2021-2022 Trimester 3: Percentage of 5th grade participants who are BIPOC: 70%; Percentage of students scoring proficient who are BIPOC: 50%; Gap of 20%
11	Increase the number of students scoring proficient on the 8th grade MCA math test.	5% decrease	2.5% decrease	2021: 26% of 8th grade participants scored proficient	2.5% increase	5% increase	2022: 28% of 8th grade participants scored proficient
12	Ensure the demographics of students scoring proficient on the 8th grade MCA math test align with overall demographics of RPS. (The gap is the difference between the percentage of 8th grade participants who are BIPOC and the percentage of students scoring proficient who are BIPOC)	10% increase in gap	5% increase in gap	2021: Percentage of 8th grade participants who are BIPOC: 67%; Percentage of 8th graders scoring proficient who are BIPOC: 40%; Gap of 27%	5% decrease in gap	10% decrease in gap	2022: Percentage of 8th grade participants who are BIPOC: 72%; Percentage of 8th graders scoring proficient who are BIPOC: 42%; Gap of 30%
13	Develop a standard practice for a summative assessment at 8th grade level.			2021: Assessment has not yet been developed.			2022: Assessment has not yet been developed.
14	Ensure the demographics of students scoring proficient on the 8th grade summative assessment align with the overall demographics of RPS.			2021: Assessment has not yet been developed.			2022: Assessment has not yet been developed.
15	Improve pre-referral intervention systems to prevent unnecessary special education referrals.	5% decrease	2.5% decrease	2021: 0 staff members trained in STAT process.	2.5% increase	5% increase	21-22: 53 staff members trained in STAT process.
16	Ensure the demographics of students referred to special education align with overall demographics of RPS. (The gap is the difference between the percentage of RPS students who are BIPOC and the percentage of students referred to special education who are BIPOC)	5% increase in gap	2.5% increase in gap	2018-2019: Percentage of RPS students who are BIPOC: 73%; Percentage of students referred to special education who are BIPOC: 75%; Gap of 2%	1% decrease in gap	2% decrease in gap	2021-2022: Percentage of RPS students who are BIPOC: 71.2%; Percentage of students referred to special education who are BIPOC: 70%; Gap of 1.2%
17	Maintain class size averages at 25 students per elementary class, 28 students per middle school class, and 30 students per high school class or better.	Class size average is 27 at elementary, 30 at middle, 32 at high	Class size average is 26 elementary, 29 at middle, 31 at high	Baseline class size averages set at 25 at elementary, 28 at middle, 30 at high	Class size average is 24 at elementary, 27 at middle, 29 at high	Class size average is 23 at elementary, 26 at middle, 28 at high	2021 class size averages: 22 at elementary, 25 at middle, 27 at high
18	Increase course offerings at RHS.	5% decrease	2.5% decrease	2020-2021 Semester 2: 202 course offerings	2.5% increase	5% increase	2021-2022 Semester 2: 201 course offerings
19	Increase the number of students receiving the seal of biliteracy	5% decrease	2.5 % decrease	Class of 2020: 35 students received a seal of biliteracy	2.5% increase	5% increase	Class of 2021: 25 students received a seal of biliteracy
20	Increase the FAFSA and/or Dream Act application completion rate for eligible students.	5% decrease	2.5 % decrease	Class of 2021: 53.9% of eligible seniors completed the FAFSA and/or Dream Act	2.5% increase	5% increase	
21	Ensure the demographics of students with a completed FAFSA and/or Dream Act application align with overall demographics of RPS. (The gap is the difference between the percentage of RPS graduates who are BIPOC and the percentage of RPS 12th graders with a completed application who are BIPOC)	5% increase in gap	2.5% increase in gap	Class of 2021: 62% of graduates are BIPOC; 55% of seniors who completed the FAFSA/Dream Act are BIPOC. Gap of 7%	2.5% decrease in gap	5% decrease in gap	
22	Increase the percentage of graduates enrolled in post-secondary education.	10% decrease	5% decrease	Class of 2019: 69% of graduates are enrolled in post-secondary education.	2.5% increase	5% increase	Class of 2020: 48% of graduates are enrolled in post-secondary education
23	Ensure the demographics of graduates enrolled in post-secondary education align with the overall demographics of RPS. (The gap is the difference between the percentage of graduates who are BIPOC and the percentage of post-secondary enrolled students who are BIPOC)	5% increase in gap	2.5% increase in gap	Class of 2019: 75% of graduates are BIPOC; 73% of post-secondary enrolled students are BIPOC. Gap of 2%	1% decrease in gap	2% decrease in gap	Class of 2020: 75% of graduates are BIPOC; 69% of post-secondary enrolled students are BIPOC. Gap of 6%

CLIMATE & CULTURE

2021-26 Goals End-of-Year 2022 Progress Report

Vision

All students, families, staff and community members will share a sense of ownership, pride and belonging at Richfield Public Schools, where they will be part of a warm, welcoming and respectful environment that celebrates each and every individual.

Rating Scale
Level -2: Intervention
Level -1: High Concern
Level 0: Baseline
Level 1: Progressing
Level 2: Vision

Belief Statement

By truly listening to, valuing and celebrating every member of our educational community, we can ensure our schools and programs provide a safe and supportive environment for learning, playing and working.

1. We will ensure students are seen, valued, heard and respected to maintain a healthy school and District climate.

-2 -1 0 **R** 2

- Decrease the total number of office referrals per semester.
- Ensure the demographics of students receiving office referrals align with the overall demographics of RPS.
- Increase the percentage of students reporting a positive school climate.
- Ensure the demographics of students reporting a positive climate align with the overall demographics of RPS.

2. We will increase student support, especially social-emotional support to care for the needs of the RPS community.

-2 -1 0 1 **R**

- Increase the number of staff members whose main role is to support social-emotional learning.

3. We will support and celebrate diversity to provide a welcoming environment.

-2 -1 0 1 **R**

- Increase the number of student and family groups whose main purpose is to support traditionally marginalized students and families.

4. We will improve school pride to increase student enjoyment of and dedication to their education.

-2 -1 **R** 1 2

- Increase the percentage of students reporting a strong sense of school pride.
- Ensure the demographics of students reporting a strong sense of school pride align with the overall demographics of RPS.

5. We will provide new opportunities for parent involvement to strengthen connections between home and school.

-2 -1 **R** 1 2

- Increase the number of volunteers who support RPS schools.
- Increase the percentage of student conferences completed per semester.

6. We will provide new opportunities for community involvement to strengthen connections between the Richfield community and school.

-2 **R** 0 1 2

- Increase the number of hours RPS students report volunteering in the community per year.



**RICHFIELD
PUBLIC SCHOOLS**

Inspiring and empowering each individual to learn, grow and excel.

Vision Card 4: Climate & Culture

Page 2: Key Actions



RICHFIELD
PUBLIC SCHOOLS

Climate & Culture Goals:

- We will ensure students are seen, valued, heard and respected to maintain a healthy school and District climate.
- We will increase student support, especially social-emotional support to care for the needs of the RPS community.
- We will support and celebrate diversity to provide a welcoming environment.
- We will improve school pride to increase student enjoyment of and dedication to their education.
- We will provide new opportunities for parent involvement to strengthen connections between home and school.
- We will provide new opportunities for community involvement to strengthen connections between the Richfield community and school.

Key Actions that Occurred in the 21-22 School-Year:

- Leadership members participated in equity-focused professional development, and staff members participated in ongoing development through Innocent Classroom and Conscious Discipline.
- Sheridan Hills, Centennial and Richfield High School piloted a new minor behavior online form. This will be rolled out for all schools in the fall.
- A districtwide social-emotional learning curriculum was implemented.
- New staff members were hired to focus on social-emotional learning and student behavior.
- Mental health therapy offerings in the schools were expanded.
- A part-time volunteer coordinator was hired.
- Parents/guardians had the choice of attending conferences virtually or in person, to allow for flexibility based on need.
- A special education resource fair for parents and guardians was hosted at RPS.

Item	Measure	Level -2	Level -1	Baseline	Level 1	Level 2	End-of-Year 2022 Progress Report
1	Decrease the total number of office referrals per semester.	10% increase	5% increase	2019-2020 Semester 1: 729 referrals	5% decrease	10% decrease	21-22 Semester 2: 527 referrals
2	Ensure the demographics of students receiving office referrals align with the overall demographics of RPS. (The gap is the difference between the percentage of RPS students who are BIPOC and the percentage of office referrals that are documented for BIPOC students)	10% increase in gap	5% increase in gap	2019-2020 Semester 1: Percentage of RPS students who are BIPOC: 72%; Percentage of office referrals documented for BIPOC students: 83%; Gap of 11%	5% decrease in gap	10% decrease in gap	21-22 Semester 2: Percentage of RPS students who are BIPOC: 71%; Percentage of office referrals documented for BIPOC students: 81%; Gap of 10%
3	Increase the percentage of students reporting a positive school climate.	10% decrease	5% decrease	2019-2020: 68% of students report a positive school climate	5% increase	10% increase	
4	Ensure the demographics of students reporting a positive school climate align with the overall demographics of RPS. (The gap is the difference between the percentage of survey participants who are BIPOC and the percentage of students reporting a positive climate who are BIPOC)	10% increase in gap	5% increase in gap	2019-2020: NO GAP		Maintain no gap	
5	Increase the number of staff members whose main role is to support social-emotional learning.	5% decrease	2.5% decrease	2020-2021: 38 staff members, including outreach workers	2.5% increase	5% increase	2021-2022: 40 staff members, including outreach workers
6	Increase the number of student and family groups whose main purpose is to support traditionally marginalized students and families.	10% decrease	5% decrease	2020-2021: 4 family groups + 1 student group	5% increase	10% increase	2021-2022: 4 family groups + 4 student groups
7	Increase the percentage of students reporting a strong sense of school pride.			Data not yet available.			
8	Ensure the demographics of students reporting a strong sense of school pride align with the overall demographics of RPS. (The gap is the difference between the percentage of survey participants who are BIPOC and the percentage of students reporting a strong sense of school pride who are BIPOC)			Data not yet available.			
9	Increase the number of volunteers who support RPS schools.			Data not yet available.			
10	Increase the percentage of student conferences completed per semester.	5% decrease	2.5% decrease	2020-2021: Elementary conference attendance averaged 94%; Secondary conference attendance averaged 63%	2.5% increase	5% increase	2021-2022: Elementary conference attendance averaged 93%; Secondary schools did not collect this data in 21-22.
11	Increase the number of hours RPS students report volunteering in the community per year.	10% decrease	5% decrease	Class of 2021: 9,638 total hours	5% increase	10% increase	Class of 2022: 8,972 total hours

FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	305050	06/02/2022	ALLIED PROFESSIONALS, INC.	R	1,858.50
01	305051	06/02/2022	AUGSBURG UNIVERSITY-ROCHESTER	R	790.00
01	305052	06/02/2022	BEST BUY BUSINESS ADVANTAGE	R	1,133.46
01	305053	06/02/2022	BRIN GLASS COMPANY	R	318.00
01	305054	06/02/2022	CAPITAL ONE TRADE CREDIT	R	529.16
01	305055	06/02/2022	CARQUEST AUTO PARTS	R	191.49
01	305056	06/02/2022	CHAMPION YOUTH	R	1,652.00
01	305057	06/02/2022	CINTAS CORPORATION NO 2	R	153.99
01	305058	06/02/2022	COMCAST BUSINESS	R	246.35
01	305059	06/02/2022	CONTINENTAL RESEARCH CORP	R	2,159.23
01	305060	06/02/2022	DICK BLICK COMPANY	R	246.72
01	305061	06/02/2022	DOOR SERVICE COMPANY OF THE TWIN CI	R	2,229.98
01	305062	06/02/2022	ECOLAB INC	R	850.99
01	305063	06/02/2022	GEE TEEZ & COMPANY, LTD.	R	1,077.09
01	305064	06/02/2022	GONZALEZ JOSUE	R	140.00
01	305065	06/02/2022	GOPHER STAGE LIGHTING	R	1,000.00
01	305066	06/02/2022	WW GRAINGER INC	R	640.10
01	305067	06/02/2022	HAWKINS INC	R	20.00
01	305068	06/02/2022	HERFF JONES INC	R	2,175.59
01	305069	06/02/2022	HILLYARD MINNEAPOLIS	R	6,634.45
01	305070	06/02/2022	HOTSY MINNESOTA	R	418.60
01	305071	06/02/2022	INNOVATIVE OFFICE SOLUTIONS LLC	R	797.30
01	305072	06/02/2022	INTEREUM, INC	R	17,667.83
01	305073	06/02/2022	JAYTECH, INC	R	986.72
01	305074	06/02/2022	KIDCREATE STUDIO	R	1,233.00
01	305075	06/02/2022	KLOBE RESIDENTIAL	R	60.00
01	305076	06/02/2022	LAKESHORE LEARNING MATERIALS	R	425.79
01	305077	06/02/2022	MADISON NATIONAL LIFE INS CO INC	R	5,408.55
01	305078	06/02/2022	MATH LEARNING CENTER	R	1,284.00
01	305079	06/02/2022	MCDONOUGH'S SEWER SERVICES, INC.	R	1,678.28
01	305080	06/02/2022	MIDWEST BUS PARTS INC	R	196.93
01	305081	06/02/2022	MINUTEMAN PRESS EDINA	R	430.00
01	305082	06/02/2022	MYSTERY SCIENCE INC.	R	31,600.00
01	305083	06/02/2022	NCS PEARSON INC	R	1,014.50
01	305084	06/02/2022	NOKOMIS SHOE SHOP	R	84.95
01	305085	06/02/2022	OLYMPIC COMMUNICATIONS INC	R	2,755.00
01	305086	06/02/2022	RATWIK ROSZAK & MALONEY PA	R	564.00
01	305087	06/02/2022	ROGERS ATHLETIC COMPANY	R	1,435.00
01	305088	06/02/2022	SCHOOL SPECIALTY, LLC	R	357.21
01	305089	06/02/2022	SHERWIN WILLIAMS CO	R	633.45
01	305090	06/02/2022	SITEONE LANDSCAPE SUPPLY LLC	R	461.10
01	305091	06/02/2022	TOLL COMPANY	R	175.90
01	305092	06/02/2022	TRAFERA, LLC	R	1,040.00
01	305093	06/02/2022	TRISTATE BOBCAT INC	R	375.00
01	305094	06/02/2022	TWIN CITY HARDWARE	R	2,478.70
01	305095	06/02/2022	ALLSTATE PETERBILT OF S ST PAUL	R	170.00
01	305096	06/02/2022	YOUTH ENRICHMENT LEAGUE (YEL!)	R	3,640.00
01	V611880	06/02/2022	ERICA T BARLOW	R	70.00
01	V611881	06/02/2022	JENELLE BULLEN	R	44.95

01	V611882	06/02/2022	MIRIAM A CASTRO SANJUAN	R	40.00
01	V611883	06/02/2022	MARY L CLARKSON	R	70.00
01	V611884	06/02/2022	LATANYA R DANIELS	R	70.00
01	V611885	06/02/2022	GEORGE A DENNIS	R	35.00
01	V611886	06/02/2022	MEGAN M STECHER	R	70.00
01	V611887	06/02/2022	JARED ELLERSON	R	70.00
01	V611888	06/02/2022	PETER J FITZPATRICK	R	40.00
01	V611889	06/02/2022	STEVEN T FLUCAS	R	70.00
01	V611890	06/02/2022	MICHAEL L FRANKENBERG	R	70.00
01	V611891	06/02/2022	DAVID A FREEBURG	R	70.00
01	V611892	06/02/2022	RACHEL GENS	R	70.00
01	V611893	06/02/2022	AREND J GEURINK	R	70.00
01	V611894	06/02/2022	JAMES A GILLIGAN	R	70.00
01	V611895	06/02/2022	CHRISTINA M GONZALEZ	R	70.00
01	V611896	06/02/2022	KYLE L GUSTAFSON	R	40.00
01	V611897	06/02/2022	KEVIN D HARRIS	R	40.00
01	V611898	06/02/2022	JAMES L HILL	R	40.00
01	V611899	06/02/2022	JESSICA M HOFFMAN	R	40.00
01	V611900	06/02/2022	CRAIG D HOLJE	R	70.00
01	V611901	06/02/2022	ALEXANDER S KALBOW	R	650.34
01	V611902	06/02/2022	CORY J KLINGE	R	70.00
01	V611903	06/02/2022	DANIEL E KRETSINGER	R	70.00
01	V611904	06/02/2022	ANOOP KUMAR	R	40.00
01	V611905	06/02/2022	SHANNON J LINDBERG	R	40.00
01	V611906	06/02/2022	JOHN M LORENZINI	R	70.00
01	V611907	06/02/2022	COLLEEN M MAHONEY	R	70.00
01	V611908	06/02/2022	MICHAEL A MANNING	R	322.37
01	V611909	06/02/2022	DANIEL P MCGINN	R	40.00
01	V611910	06/02/2022	DOUG R MCMEEKIN	R	70.00
01	V611911	06/02/2022	KENT D MEYER	R	70.00
01	V611912	06/02/2022	ALECIA M MOBLEY	R	70.00
01	V611913	06/02/2022	ERIN H NEILON	R	40.00
01	V611914	06/02/2022	ROBERT G OLSON	R	40.00
01	V611915	06/02/2022	LAURA B OTTERNESS	R	70.00
01	V611916	06/02/2022	MARK S PEDERSEN	R	40.00
01	V611917	06/02/2022	DENNIS E PETERSON	R	35.00
01	V611918	06/02/2022	CASSANDRA QUAM	R	70.00
01	V611919	06/02/2022	RENEE C REED-KARSTENS	R	40.00
01	V611920	06/02/2022	KEITH D RIEF	R	40.00
01	V611921	06/02/2022	TERESA L ROSEN	R	70.00
01	V611922	06/02/2022	MAUREEN E RUHLAND	R	40.00
01	V611923	06/02/2022	TIMECKA MARIE SANCHEZ-MICHAELS	R	70.00
01	V611924	06/02/2022	ASHLEY SCHAEFER	R	70.00
01	V611925	06/02/2022	MARTA I SHAHSAVAND	R	70.00
01	V611926	06/02/2022	AMY B SKARE-KLECKER	R	70.00
01	V611927	06/02/2022	NANCY J STACHEL	R	70.00
01	V611928	06/02/2022	PATRICK M SURE	R	40.00
01	V611929	06/02/2022	STACY THEIEN-COLLINS	R	70.00
01	V611930	06/02/2022	VLADIMIR S TOLEDO	R	40.00
01	V611931	06/02/2022	STEVEN P UNOWSKY	R	270.00

01	V611932	06/02/2022	STEPHEN C URBANSKI	R	40.00
01	V611933	06/02/2022	CARRIE A VALA	R	70.00
01	V611934	06/02/2022	JENNIFER K VALLEY	R	70.00
01	V611935	06/02/2022	RYAN WAGNER	R	40.00
01	V611936	06/02/2022	REBECCA S WALD	R	40.00
01	V611937	06/02/2022	MICHELLE R WHITESIDE	R	70.00
01	V611938	06/02/2022	KASYA L WILLHITE	R	70.00
01	V611939	06/02/2022	AMY J WINTER AHSENMACHER	R	70.00
01	305097	06/03/2022	AMPLIFIED IT, A CDW COMPANY	R	6,881.00
01	305099	06/03/2022	BIX FRUIT COMPANY	R	8,476.59
01	305100	06/03/2022	CITY OF RICHFIELD	R	1,167.92
01	305101	06/03/2022	CRISIS PREVENTION INSTITUTE INC	R	600.00
01	305102	06/03/2022	PAN O GOLD BAKING CO	R	871.05
01	305103	06/03/2022	PITNEY BOWES GLOBAL FINANCIAL SVC	R	1,104.42
01	305104	06/03/2022	TRIO SUPPLY COMPANY	R	2,310.12
01	305105	06/03/2022	UPPER LAKES FOODS	R	26,697.64
01	V2201226	06/04/2022	P-CARD BAIRD LISA	R	1,091.41
01	V2201227	06/04/2022	P-CARD BARLOW ERICA	R	2,694.64
01	V2201228	06/04/2022	P-CARD BROWN MATTHEW	R	829.73
01	V2201230	06/04/2022	P-CARD BRUNNER PATTI	R	12,446.89
01	V2201231	06/04/2022	P-CARD BURT EMILY	R	2,123.34
01	V2201232	06/04/2022	P-CARD CARUSO MATTHEW	R	184.72
01	V2201233	06/04/2022	P-CARD EDWARDS NATHAN	R	27.42
01	V2201234	06/04/2022	P-CARD ELLERSON JARED	R	537.07
01	V2201235	06/04/2022	P-CARD FINDLEY LAMPKIN MELISSA	R	808.43
01	V2201236	06/04/2022	P-CARD GEURINK AREND	R	1,969.52
01	V2201237	06/04/2022	P-CARD KRETSINGER DAN	R	5,192.72
01	V2201238	06/04/2022	P-CARD LEIKNES LISA	R	468.60
01	V2201239	06/04/2022	P-CARD LEWIS JENNIFER	R	905.98
01	V2201240	06/04/2022	P-CARD LUNDY MICHELLE	R	6,188.71
01	V2201241	06/04/2022	P-CARD MACE CHRISTI JO	R	278.04
01	V2201242	06/04/2022	P-CARD MAHONEY COLLEEN	R	2,144.87
01	V2201243	06/04/2022	P-CARD MANNING MICHAEL	R	391.34
01	V2201244	06/04/2022	P-CARD MCGINN DAN	R	1,036.83
01	V2201245	06/04/2022	P-CARD MCINNES CALLEN	R	42.50
01	V2201246	06/04/2022	P-CARD MORALES LIZETTE	R	3,706.17
01	V2201247	06/04/2022	P-CARD MORRISSEY MELISSA	R	1,438.79
01	V2201248	06/04/2022	P-CARD SHAHSAVAND MARTA	R	1,409.25
01	V2201249	06/04/2022	P-CARD SKARE-KLECKER AMY	R	1,452.21
01	V2201250	06/04/2022	P-CARD STACHEL NANCY	R	1,024.98
01	V2201251	06/04/2022	P-CARD VALLEY JENNIFER	R	781.39
01	V2201252	06/04/2022	P-CARD WILLHITE KASYA	R	657.30
01	V2201253	06/04/2022	P-CARD WINTER AMY	R	4,782.24
01	305106	06/06/2022	AMAZON CAPITAL SERVICES	R	221.78
01	305107	06/06/2022	CATCHON INC.	R	13,000.00
01	305108	06/07/2022	ALL STATE COMMUNICATIONS INC	R	20,707.00
01	305109	06/07/2022	STRATEGIC STAFFING SOLUTIONS	R	13,300.00
01	305110	06/07/2022	VALLEYFAIR	R	14,144.00
01	304560	06/09/2022	ARVIG ENTERPRISES INC	V	-1,107.90
01	305111	06/09/2022	ALLIED PROFESSIONALS, INC.	R	1,572.00

01	305112	06/09/2022	AMF SOUTHTOWN LANES	R	354.57
01	305113	06/09/2022	ANDERSON JULIE R	R	300.00
01	305114	06/09/2022	ARVIG ENTERPRISES INC	R	2,232.35
01	305115	06/09/2022	AZURE ADLER	R	156.00
01	305116	06/09/2022	BLUUM OF MINNESOTA, LLC	R	31,984.00
01	305117	06/09/2022	BSI MECHANICAL, INC.	R	7,200.00
01	305118	06/09/2022	CAPTIVATE MEDIA & CONSULTING	R	1,488.00
01	305119	06/09/2022	CARLA MARIA BODE	R	140.00
01	305120	06/09/2022	CENTURYLINK	R	114.33
01	305121	06/09/2022	CITY OF RICHFIELD	R	9,693.27
01	305122	06/09/2022	COMCAST BUSINESS	R	541.35
01	305123	06/09/2022	CULLIGAN SOFT WATER	R	10.00
01	305124	06/09/2022	DARK KNIGHT SOLUTIONS, LLC	R	350.00
01	305125	06/09/2022	DIGITAL INSURANCE LLC	R	3,607.00
01	305126	06/09/2022	ECM PUBLISHERS INC	R	695.00
01	305127	06/09/2022	EDUCATORS BENEFIT CONSULTANTS LLC	R	456.35
01	305128	06/09/2022	ELMQUIST JAY	R	249.00
01	305129	06/09/2022	EVERYDAY SPEECH LLC	R	429.32
01	305130	06/09/2022	HAWKINS INC	R	2,936.14
01	305131	06/09/2022	HIAWATHA GOLF COURSE	R	758.16
01	305132	06/09/2022	HILLYARD MINNEAPOLIS	R	4,763.97
01	305133	06/09/2022	HUBERTY MATTHEW	R	100.00
01	305134	06/09/2022	INNOVATIVE OFFICE SOLUTIONS LLC	R	274.46
01	305135	06/09/2022	KEANE SENSE OF RHYTHM	R	275.00
01	305136	06/09/2022	KINECT ENERGY INC	R	525.00
01	305137	06/09/2022	LOFFLER	R	2,572.69
01	305138	06/09/2022	LOFFLER COMPANIES	R	129.00
01	305139	06/09/2022	MATH LEARNING CENTER	R	5,797.26
01	305140	06/09/2022	MINNEAPOLIS ATHENA AWARDS COMM	R	100.00
01	305141	06/09/2022	MINUTEMAN PRESS EDINA	R	1,738.98
01	305142	06/09/2022	MRI SOFTWARE LLC	R	2.00
01	305143	06/09/2022	NCS PEARSON INC	R	125.00
01	305144	06/09/2022	ONE OF ONE CLOTHING	R	3,608.55
01	305145	06/09/2022	PAYDHEALTH	R	7,551.83
01	305146	06/09/2022	PLONSKI ALEXANDRA	R	75.00
01	305147	06/09/2022	PORTAGE PARTNERS CONSULTING LLC	R	7,900.00
01	305148	06/09/2022	REACH COMMUNICATIONS, INC	R	9,028.00
01	305149	06/09/2022	REED DUANE K	R	83.00
01	305150	06/09/2022	RODRIGUEZ YACAIRA	R	525.00
01	305151	06/09/2022	RYAN JEANNIE M	R	640.27
01	305152	06/09/2022	I3-MPN, LLC	R	750.00
01	305153	06/09/2022	THOMPSON MARGARET	R	10.00
01	305154	06/09/2022	TWIN CITY HARDWARE	R	6,097.51
01	305155	06/09/2022	UCARE	R	15.00
01	305156	06/09/2022	VENDNOVATION LLC	R	480.00
01	305157	06/09/2022	VERIZON WIRELESS	R	360.19
01	305158	06/09/2022	WALTERS JOHN	R	75.00
01	305159	06/09/2022	WIESER CONCRETE PRODUCTS, INC.	R	4,450.00
01	305160	06/14/2022	ALLIED PROFESSIONALS, INC.	R	1,319.04
01	305161	06/14/2022	AMPLIFIED IT, A CDW COMPANY	R	320.00

01	305162	06/14/2022	APPRIZE TECHNOLOGIES	R	225.00
01	305163	06/14/2022	BARNES FREDERICK	R	64.00
01	305164	06/14/2022	BCBS OF MINNESOTA & BLUE PLUS	R	9,460.00
01	305165	06/14/2022	BOOKSOURCE	R	134,628.01
01	305166	06/14/2022	BRICKMAN JACQUYLYN	R	55.00
01	305167	06/14/2022	BRINK'S INCORPORATED	R	1,678.57
01	305168	06/14/2022	BSN SPORTS, LLC	R	1,774.21
01	305169	06/14/2022	CAPTIVATE MEDIA & CONSULTING	R	1,488.00
01	305170	06/14/2022	CLEAN N' PRESS	R	648.41
01	305171	06/14/2022	CUB FOODS	R	461.39
01	305172	06/14/2022	DICKS SANITATION SERVICE, INC (DSI)	R	8,635.05
01	305173	06/14/2022	EKHOLM ELIZABETH	R	45.00
01	305174	06/14/2022	ESTRADA JUSTIN	R	20.00
01	305175	06/14/2022	FRIDLEY HIGH SCHOOL	R	1,940.00
01	305176	06/14/2022	FURTHER	R	6,138.00
01	305177	06/14/2022	GROTH MUSIC COMPANY	R	910.87
01	305178	06/14/2022	HEALTHJOY LLC	R	12,928.50
01	305179	06/14/2022	HERFF JONES INC	R	7,649.75
01	305180	06/14/2022	HR SIMPLIFIED INC.	R	3,245.85
01	305181	06/14/2022	KIDCREATE STUDIO	R	636.00
01	305182	06/14/2022	LANGUAGE LINE SERVICE	R	862.47
01	305183	06/14/2022	SHUTTERFLY LIFETOUGH, LLC	R	35.83
01	305184	06/14/2022	LOFFLER COMPANIES	R	192.00
01	305185	06/14/2022	LOMAX CARLA	R	288.00
01	305186	06/14/2022	TRANSLATIONS IN MOTION, INC	R	407.60
01	305187	06/14/2022	MULTILINGUAL WORD INC	R	7,463.75
01	305188	06/14/2022	NEW DOMINION SCHOOL	R	3,359.29
01	305189	06/14/2022	ON SITE SANITATION	R	413.28
01	305190	06/14/2022	PREMIUM WATERS INC	R	30.00
01	305191	06/14/2022	REED BRENT	R	64.00
01	305192	06/14/2022	SEW EASY DESIGNS	R	365.75
01	305193	06/14/2022	THREE RIVERS PARK DISTRICT	R	406.24
01	305194	06/14/2022	TWIN CITY HARDWARE	R	983.63
01	305195	06/14/2022	VALLEY WEST SEWING	R	79.98
01	305197	06/14/2022	XCEL ENERGY	R	71,647.59
01	305198	06/14/2022	YOUTH ENRICHMENT LEAGUE (YEL!)	R	360.00
01	V611940	06/17/2022	ASHLEY ACEVEDO	R	6.03
01	V611941	06/17/2022	ERIC ANDERSON	R	24.90
01	V611942	06/17/2022	CHAD T ARMBRUSTER	R	91.48
01	V611943	06/17/2022	SUE D BESSER	R	9.08
01	V611944	06/17/2022	MATTHEW L BROWN	R	25.56
01	V611945	06/17/2022	JENELLE BULLEN	R	40.20
01	V611946	06/17/2022	EMILY T BURT	R	160.04
01	V611947	06/17/2022	SAMUEL A COLLINS	R	13.98
01	V611948	06/17/2022	KIM M DARAITIS	R	101.94
01	V611949	06/17/2022	MELISSA E FINDLAY-LAMPKIN	R	10.00
01	V611950	06/17/2022	PETER J FITZPATRICK	R	26.68
01	V611951	06/17/2022	MICHAEL G HARRIS	R	561.06
01	V611952	06/17/2022	JONATHAN W HEYER	R	212.51
01	V611953	06/17/2022	SHANYN HILL	R	6.73

01	V611954	06/17/2022	MARGARET R HOEHN	R	49.99
01	V611955	06/17/2022	MELISSA M HUSABY	R	49.24
01	V611956	06/17/2022	AMY M PONCE	R	136.02
01	V611957	06/17/2022	CARLEEN G SHIVELY	R	32.65
01	V611958	06/17/2022	AUBREE M YUNKER	R	634.72

TOTAL CHECK, EPAY & PCARD REGISTER					675,687.70
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P-CARD,CHECK RUNS, E-PAYS & WIRES FOR 06/27/2022 BOARD REPORTS

BANK 05	DATE	AMOUNT
Checks	6/2/2022	101,418.91
	6/3/2022	48,108.74
	6/6/2022	13,000.00
	6/7/2022	48,151.00
	6/9/2022	122,211.65
	6/14/2022	281,230.06
BLESSED TRINITY ESSER FUNDS	6/6/2022	221.78
E-Pays	6/2/2022	4,537.66
	6/17/2022	2,192.81
PCARDS-MAY PAID 6/4/22	6/4/2022	54,615.09

CHECK REGISTER BANK 05 TOTAL =	675,687.70
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BREAKDOWN	
01-206-00	583,966.11
02-206-00	42,100.98
03-206-00	4,603.14
04-206-00	19,197.64
06-206-00	70.00
07-206-00	-
18-206-00	-
20-206-00	24,063.59
21-206-00	1,686.24
47-206-00	

BANK TOTAL =	675,687.70
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SUPERINTENDENT'S REPORT AND AGENDA

Regular Meeting of the Board of Education
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

Monday, June 27, 2022
7 p.m. School Board Meeting

I. CALL TO ORDER

The regular meeting of the board of education of ISD 280, Hennepin County, Richfield, Minnesota was held on Monday, June 27, 2022 in the boardroom at the Richfield Public Schools District Office. Chair Tim Pollis called the regular board meeting to order at 7 p.m. with the following school board members in attendance: Banks Kupcho, Brakke, Carter, Cole, and Smisek.

Administrators present were Superintendent Unowsky, Executive Director Clarkson, Assistant Superintendent Daniels and Chief HR and Administrative Officer Holje.

II. REVIEW AND APPROVAL OF THE AGENDA

Motion by Smisek, seconded by Cole, and unanimously carried, the board of education approved the agenda.

III. INFORMATION AND PROPOSALS -- NON-ACTION ITEMS

- A. Public Comment
- B. Superintendent Update
 - 1. Health & Safety Presentation
 - 2. Vision Cards End-of-Year Report, Part 1
 - 3. Superintendent Goals

IV. CONSENT AGENDA

- A. Routine Matters
 - 1. Minutes of the regular meeting held June 6, 2022
 - 2. General Disbursements as of 6/17/22 in the amount of \$675,687.70
- B. Personnel Items

Certified Full Time Position for Employment – 1st Year Probation

Eugene Sandel – Choir Teacher – Richfield Middle School

Effective Date: 8/23/2022

Emily Schmeling – Fremder – Art Teacher – RDLS

Effective: 8/23/2022

Certified Full Time Position for Employment – 3rd Year Probation

Blake Hickman – Phy-Ed K-5 – RSTEM Elementary

Effective Date: 8/23/2022

Matthew Dean – Math Teacher – Richfield Middle School

Effective: 08/23/2022

Abby Poplawski – Special Education Teacher – RDLS

Effective: 8/23/2022

Rochelle Milbrath – Speech Language Pathologist – Richfield High School

Effective: 8/23/2022

Monica Pinto-Moe – Multilingual Learner Lead Teacher – District Wide

Effective: 8/23/2022

Gatha Tara Howard-Felician – Dean of Students – Richfield Middle School

Effective: 8/23/2022

Alexandra Schulz – Special Ed Teacher – Richfield High School

Effective: 8/23/2022

Sarah Smith – Special Ed Lead – RDLS

Effective: 8/23/2022

Certified Part Time Position for Employment – 1st Year Probation

Ani Cassellius – Art Teacher – Richfield High School

Effective: 8/23/2022

Certified Full Time Resignation

Michael Frankenberg – Technology Support Spec – District Wide

Effective Date: 6/08/2022

Years in Richfield: 4 years

Audra Pruitt – Reading Specialist – Richfield Middle School

Effective: 6/10/2022

Years in Richfield: 3 years

Marissa Zimmerman – Lead Social Worker – District Wide

Effective: 6/30/2022

Years in Richfield: 15 years

Carrie Sink – Language Arts – Richfield High School

Effective: 7/1/2022

Years in District: 18 Years

Certified Full Time – LOA Union Leave

Monica Byron – Instructional Coach/Math Interventionist – District Wide

Effective: 7/1/2022 – 06/30/2025

Certified Full Time – Request for Unpaid Childcare LOA

Maria Grams – Language Arts – Richfield Middle School

Effective: 8/26/2022 – 6/30/2023

Jessica Sosa – First Grade Teacher – RDLS

Effective: 3/2/2023 – 6/9/2023

Certified Part Time Leave Request

Barbara Thies – Grade 1 - RSTEM Elementary

Effective: 7/1/2022-6/30/222
FTE Reduction: .50

Classified Part Time Paraprofessional – Unpaid LOA

Skukri Abukar – Outreach Worker Bilingual – Central Education Center
Effective: 5/13/2022 – 7/2/2022

Classified Part Time Leave of Absence Request

Audrey Santos – Administrative Assistant - RHS
Effective: 7/29/2022 – 6/30/2023
FTE Reduction: .2

Classified Part Time Paraprofessional – Retirement

Lisa Rupiper – Paraprofessional – Centennial Elementary
Effective: 6/9/2022
Years in Richfield: 17 years

Classified Full Time Paraprofessional – Resignation

Warren Matthews – Paraprofessional Security Monitor – RHS
Effective: 6/9/2022
Years in Richfield: 4 years

Classified Part Time Paraprofessional – Resignation

Kari Webster – Paraprofessional – Sheridan Hills Elem
Effective: 6/9/2022
Years in Richfield: 5 years

Cara Halvorson – Paraprofessional – RSTEM Elementary
Effective: 6/9/2022
Years in Effective: 2 years

Carolyn Kinney – Paraprofessional Special Education – RSTEM Elementary
Effective: 6/9/2022
Years in Richfield: 1 year

Rebekah Polland – Paraprofessional – RDLS
Effective: 6/9/2022
Years in Richfield: 1 year

Kathryn Alarcon – Paraprofessional Special Education – Centennial Elementary
Effective: 6/9/2022
Years in Richfield: 2 years

Darryl Findlay-Lampkin – Para Campus Supervisor – Richfield Middle School
Effective: 6/17/2022
Years in Richfield: 4 years

Classified Full Time Facilities – Resignation

Philip Mitchell – Mechanic – Districtwide
Effective 6/17/2022
Years in Richfield – 1 year

Classified Part Time Facilities – Resignation

Steve Carroll – Bus Driver – Districtwide

Effective 6/7/2022

Years in Richfield: 8 years

Classified Full Time Administrative Assistant – Resignation

Lizette Morales Moreno – Administrative Assistant 4 – Richfield High School

Effective 6/30/2022

Years in Richfield – 5 years

Classified Part Time Probationary Termination – Paraprofessional

Sonya Coleman – Health Assistant – Central Education Center

Effective: 6/9/2022

Sarah Lund – Paraprofessional – Central Education Center

Effective: 6/9/2022

Carmen Christian – Instructional – Central Education Center –

Effective: 6/9/2022

Maria Aamot – Paraprofessional – Central Education Center –

Effective: 6/9/2022

Benjamin Gaddis – Paraprofessional Special Education – RSTEM Elementary

Effective: 6/9/2022

Classified Full Time Probationary Termination – Outreach Worker

Melissa Gonzalez – Herrera – Outreach Worker/Bilingual – RMS

Effective 6/9/2022

Motion by Brakke, seconded by Banks Kupcho, and unanimously carried, the board of education approved the consent agenda.

V. OLD BUSINESS

- A. Policy 209: Board Self-Evaluation & Administrative Guideline 209.1 - second read
- B. Policy 102: Equal Educational Opportunity - second read
- C. Policy 101: Strategic Plan & Administrative Guideline 101.1 - second read

VI. NEW BUSINESS

- A. 2022-2023 Final Budget

Motion by Brakke, seconded by Carter, and unanimously carried, the board of education approved the budget.

- B. Miscellaneous Pay Rates

Motion by Carter, seconded by Cole, and unanimously carried, the board of education approved the change order.

- C. Donations

Motion by Banks Kupcho, seconded by Smisek, and unanimously carried, the board of education accepted the donations with gratitude.

VII. ADVANCE PLANNING

- A. Legislative Update
- B. Information and Questions from Board
- C. Future Meeting Dates
 - 7-11-2022 7 p.m. Regular Board Meeting - Public Comment
 - 8-1-2022 7 p.m. Regular Board Meeting
- D. Suggested/Future Agenda Items

VIII. ADJOURN REGULAR MEETING

Chair Pollis adjourned the meeting at 9:10 p.m.

FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	305199	06/24/2022	CM CONSTRUCTION COMPANY	R	105,541.09
01	305200	06/24/2022	CORVAL CONSTRUCTORS, INC.	R	2,500.00
01	305201	06/24/2022	ICS CONSULTING, LLC (DBA: ICS)	R	13,893.41
01	305202	06/24/2022	INNOVATIVE OFFICE SOLUTIONS LLC	R	358.00
01	305203	06/24/2022	INSTITUTE FOR ENVIROMENTAL	R	1,731.25
01	305204	06/24/2022	NEI ELECTRIC, INC.	R	1,950.00
01	305205	06/24/2022	TWIN CITY HARDWARE	R	17,823.50
01	305206	06/24/2022	WOLD ARCHITECTS AND ENGINEERS	R	527.35
01	305207	06/24/2022	AMF SOUTHTOWN LANES	R	127.13
01	305208	06/24/2022	BENCHMARK EDUCATION COMPANY, LLC.	R	5,382.00
01	305209	06/24/2022	BIX FRUIT COMPANY	V	0.00
01	305210	06/24/2022	BIX FRUIT COMPANY	R	6,602.64
01	305211	06/24/2022	BLUUM OF MINNESOTA, LLC	R	36,807.00
01	305212	06/24/2022	BSI MECHANICAL, INC.	R	4,775.55
01	305213	06/24/2022	EDINA SYNCHRONIZED SWIMMING	R	1,900.00
01	305214	06/24/2022	BEARY SPECIAL WORKSHOPS	R	24,668.40
01	305215	06/24/2022	ENABLING DEVICES	R	667.80
01	305216	06/24/2022	GROUP MEDICAREBLUE RX	R	7,326.00
01	305217	06/24/2022	HASTINGS CREAMERY LLC	R	11,772.82
01	305218	06/24/2022	HILLYARD MINNEAPOLIS	R	13,452.55
01	305219	06/24/2022	HOGLUND BUS CO INC	R	1,544.58
01	305220	06/24/2022	HOME DEPOT U.S.A.	R	1,375.37
01	305221	06/24/2022	IIX INSURANCE INFORMATION EXCHANGE	R	50.55
01	305222	06/24/2022	KINECT ENERGY INC	R	23,894.50
01	305223	06/24/2022	KOCH SCHOOL BUS SERVICE, INC.	R	10,355.61
01	305224	06/24/2022	LUBELL LABS INC	R	241.18
01	305225	06/24/2022	MAGIC TURF, INC.	R	4,850.00
01	305226	06/24/2022	MATH4SALE, INC.	R	1,345.50
01	305227	06/24/2022	MED COMPASS	R	1,324.05
01	305228	06/24/2022	MENARDS - RICHFIELD	R	6.79
01	305229	06/24/2022	MTN-METROPOLITAN TRANSP NETWORK	R	386,040.00
01	305230	06/24/2022	PAN O GOLD BAKING CO	R	237.20
01	305231	06/24/2022	ROGERS ATHLETIC COMPANY	R	4,260.00
01	305232	06/24/2022	RUPP ANDERSON SQUIRES & WALDSPURGER	R	4,499.97
01	305233	06/24/2022	SCHOOL SERVICE EMPLOYEES UNION	R	8,158.07
01	305234	06/24/2022	SEPTRAN STUDENT TRANSPORTATION	R	8,320.00
01	305235	06/24/2022	THE HOME DEPOT PRO INSTITUTIONAL	R	176.44
01	305236	06/24/2022	TWIN CITY TRANSPORTATION	R	108,419.14
01	305237	06/24/2022	UHL COMPANY INC	R	716.00
01	305238	06/24/2022	UNITED HEALTHCARE INSURANCE CO	R	528.23
01	305239	06/24/2022	UNITED HEALTHCARE/AARP MEDICARE RX	R	101.20
01	305240	06/24/2022	UNITED HEARTHCARE /AARP MEDICARE RX	R	101.20
01	305241	06/24/2022	UNITED STATES TREASURER	R	430.00
01	305242	06/24/2022	WORLD FUEL SERVICES, INC.	R	35,038.33
01	305243	06/29/2022	ADELMAN, SHAWN M	R	71.10
01	305244	06/29/2022	AMPLIFIED IT, A CDW COMPANY	R	3,432.24
01	305245	06/29/2022	ARTOLA, ESTELA	R	17.55
01	305246	06/29/2022	BEACON ATHLETICS LLC	R	620.00
01	305247	06/29/2022	BEHNKE, BRET A	R	172.95

01	305248	06/29/2022	BENITEZ, JAMIN	R	44.10
01	305249	06/29/2022	BEST, CHRISTINE	R	12.60
01	305250	06/29/2022	BIX FRUIT COMPANY	R	1,141.26
01	305251	06/29/2022	BLUUM OF MINNESOTA, LLC	R	1,620.00
01	305252	06/29/2022	BOOKSOURCE	R	143.60
01	305253	06/29/2022	BRAMBILLA'S LEASE SYSTEMS, INC	R	2,161.00
01	305254	06/29/2022	BRYANT MORALES MORENO	R	20.00
01	305255	06/29/2022	CANON USA	R	4,615.75
01	305256	06/29/2022	CARQUEST AUTO PARTS	R	173.68
01	305257	06/29/2022	CARRENO VALENCIA, MONICA	R	32.75
01	305258	06/29/2022	CEDAR SMALL ENGINE	R	192.51
01	305259	06/29/2022	CINTAS CORPORATION NO 2	R	312.03
01	305260	06/29/2022	CITY OF RICHFIELD	R	450.00
01	305261	06/29/2022	CITY OF RICHFIELD	R	5,362.50
01	305262	06/29/2022	CLINE, RANDALL	R	10.65
01	305263	06/29/2022	CM CONSTRUCTION COMPANY	R	1,850.00
01	305264	06/29/2022	COLLEGE BOARD	R	17,476.00
01	305265	06/29/2022	COMPAS INC	R	913.32
01	305266	06/29/2022	CONTINENTAL RESEARCH CORP	R	196.12
01	305267	06/29/2022	DAVIS EQUIPMENT CORP	R	931.92
01	305268	06/29/2022	DICK BLICK COMPANY	R	72.00
01	305269	06/29/2022	ECM PUBLISHERS INC	R	144.95
01	305270	06/29/2022	ECOLAB INC	R	395.75
01	305271	06/29/2022	FEIGUM DAN	R	83.00
01	305272	06/29/2022	FLORES, ELVER H	R	7.95
01	305273	06/29/2022	FORBROOK BILL	R	82.00
01	305274	06/29/2022	GLASS, JOSEPH	R	13.95
01	305275	06/29/2022	WW GRAINGER INC	R	378.34
01	305276	06/29/2022	GRELL FEIST PLC	R	4,288.80
01	305277	06/29/2022	GRUSE JACKSON	R	84.00
01	305278	06/29/2022	HAAS MUSICAL INSTRUMENT REPAIR, INC	R	808.96
01	305279	06/29/2022	HALE, TRACY	R	6.65
01	305280	06/29/2022	HEINEMANN	R	360.00
01	305281	06/29/2022	HILLYARD MINNEAPOLIS	R	278.98
01	305282	06/29/2022	INNOVATIVE OFFICE SOLUTIONS LLC	R	460.00
01	305283	06/29/2022	INSTITUTE FOR ENVIROMENTAL	R	1,209.75
01	305284	06/29/2022	INTEGRATED FIRE & SECURITY INC	R	410.00
01	305285	06/29/2022	INTERMEDIATE DISTRICT 287	R	101,610.72
01	305286	06/29/2022	JOHNSON, MELLISSA A	R	9.90
01	305287	06/29/2022	JOHNSON, TIMOTHY	R	9.02
01	305288	06/29/2022	JUELL, DUSTIN	R	31.25
01	305289	06/29/2022	LAMINATING & BINDING SOLUTIONS, INC	R	210.78
01	305290	06/29/2022	LEROY'S GREAT BEAR	R	47.98
01	305291	06/29/2022	MACADAMS, ANN	R	5.10
01	305292	06/29/2022	MADISON NATIONAL LIFE INS CO INC	R	30,263.64
01	305293	06/29/2022	MATRIX COMMUNICATIONS, INC	R	579.44
01	305294	06/29/2022	MC CARTAN, MURRAY	R	20.60
01	305295	06/29/2022	MCMAMARA, PATRICK	R	102.50
01	305296	06/29/2022	MIDWEST BUS PARTS INC	R	131.62
01	305297	06/29/2022	MINNESOTA CLAY COMPANY	R	79.96

01	305298	06/29/2022	MINUTEMAN PRESS EDINA	R	149.43
01	305299	06/29/2022	MOORE, SUSAN	R	11.40
01	305300	06/29/2022	NOKOMIS SHOE SHOP	R	20.10
01	305301	06/29/2022	NORTHFIELD LINES INC	R	1,264.25
01	305302	06/29/2022	ON SITE SANITATION	R	1,085.99
01	305303	06/29/2022	OVERLIE CHRISTOPHER	R	118.00
01	305304	06/29/2022	PAN O GOLD BAKING CO	R	98.80
01	305305	06/29/2022	PARENTS OF ERICK CONTRERAS SANCHEZ	R	50.00
01	305306	06/29/2022	PARENTS OF JAMARR VIVERETTE	R	50.00
01	305307	06/29/2022	PETERSON, GREGORY E	R	35.05
01	305308	06/29/2022	PHILLIP HUCH	R	850.00
01	305309	06/29/2022	PHONGSAVAT, KOMI K	R	40.75
01	305310	06/29/2022	POPIEL, JED M	R	9.95
01	305311	06/29/2022	REGION 3AA	R	20,390.00
01	305312	06/29/2022	RICHFIELD BOYS SWIM & DIVE BOOSTER	R	300.00
01	305313	06/29/2022	RICHFIELD BUS COMPANY	R	1,650.00
01	305314	06/29/2022	SANCHEZ PLIEGO, SANTIAGO	R	11.45
01	305315	06/29/2022	SAULIC, LACO	R	100.00
01	305316	06/29/2022	SCHAEFER, CAROLINE A	R	42.95
01	305317	06/29/2022	SCHUMACHER ELEVATOR COMPANY	R	2,488.38
01	305318	06/29/2022	SEESAW LEARNING, INC.	R	21,903.20
01	305319	06/29/2022	INDIGO SIGNWORKS, INC.	R	300.00
01	305320	06/29/2022	SITEONE LANDSCAPE SUPPLY LLC	R	539.68
01	305321	06/29/2022	SMARTSENSE BY DIGI	R	330.00
01	305322	06/29/2022	SOUTHWEST METRO INTER DIST 288	R	1,979.88
01	305323	06/29/2022	STEPHENS, CATHY	R	79.65
01	305324	06/29/2022	STRAUB, BECKY A	R	6.55
01	305325	06/29/2022	SUMNER, JENNIFER	R	301.75
01	305326	06/29/2022	SUTHERLAND, TAMMY	R	8.05
01	305327	06/29/2022	THOMPSON, JOEL A	R	134.20
01	305328	06/29/2022	THREE RIVERS PARK DISTRICT	R	406.24
01	305329	06/29/2022	TOLL COMPANY	R	12.03
01	305330	06/29/2022	TRANSPORTATION PLUS, INC.	R	51,381.00
01	305331	06/29/2022	TRIO SUPPLY COMPANY	R	2,058.72
01	305332	06/29/2022	TRISTATE BOBCAT INC	R	16.78
01	305333	06/29/2022	TWIN CITY FILTER SERVICE INC	R	932.64
01	305334	06/29/2022	TWIN CITY HARDWARE	R	307.24
01	305335	06/29/2022	ULINE	R	502.32
01	305336	06/29/2022	UPPER LAKES FOODS	V	0.00
01	305337	06/29/2022	UPPER LAKES FOODS	R	35,182.15
01	305338	06/29/2022	WIESE USA, INC.	R	2,537.34
01	305339	06/29/2022	WILLIAM V MACGILL & CO	R	760.84
01	305340	06/29/2022	WILSON, SHIRENA	R	14.00
01	305341	06/29/2022	WINTZ, STEFANIE	R	17.85
01	305342	06/29/2022	WOOD LAKE NATURE CENTER	R	120.00
01	305343	06/29/2022	MERCHBRO	R	160.00
01	305344	06/29/2022	XCEL ENERGY	R	75,567.49
01	305345	06/29/2022	YERKES, AMBER	R	51.90
01	305346	06/29/2022	ZACK'S INC.	R	875.46
01	305347	06/30/2022	AMAZON.COM SYNCB/AMAZON	V	0.00

01	305348	06/30/2022	AMAZON.COM SYNCB/AMAZON	V	0.00
01	305349	06/30/2022	AMAZON.COM SYNCB/AMAZON	R	19,012.82
01	305350	06/30/2022	BATTERIES R US	R	2,419.65
01	305351	06/30/2022	BEST BUY BUSINESS ADVANTAGE	R	66,496.38
01	305352	06/30/2022	BLUUM OF MINNESOTA, LLC	R	14,174.59
01	305353	06/30/2022	CANOPY MHC	R	21,660.00
01	305354	06/30/2022	CAPITAL ONE TRADE CREDIT	R	127.19
01	305355	06/30/2022	CARQUEST AUTO PARTS	R	152.84
01	305356	06/30/2022	CEDAR SMALL ENGINE	R	97.89
01	305357	06/30/2022	CINTAS CORPORATION NO 2	R	304.12
01	305358	06/30/2022	CITY OF RICHFIELD	R	2,683.83
01	305359	06/30/2022	COSNEY CORPORATION	R	5,482.00
01	305360	06/30/2022	PURCHASE POWER	R	4,300.00
01	305361	06/30/2022	ECOLAB INC	R	592.05
01	305362	06/30/2022	ENVIROMATIC CORP OR AMERICA, INC	R	439.50
01	305363	06/30/2022	WW GRAINGER INC	R	248.90
01	305364	06/30/2022	HAWKINS INC	R	837.00
01	305365	06/30/2022	HILLYARD MINNEAPOLIS	R	8,478.93
01	305366	06/30/2022	HOGLUND BUS CO INC	R	4,253.08
01	305367	06/30/2022	INTERSTATE ALL BATTERY CENTER	R	31.90
01	305368	06/30/2022	KOCH SCHOOL BUS SERVICE, INC.	R	1,639.12
01	305369	06/30/2022	KREMER SERVICES LLC	R	167.94
01	305370	06/30/2022	LEROY'S GREAT BEAR	R	137.95
01	305371	06/30/2022	LOFFLER COMPANIES	R	10,373.84
01	305372	06/30/2022	LUBE TECH & PARTNERS LLC	R	110.00
01	305373	06/30/2022	MCCARTHY WELL COMPANY	R	310.00
01	305374	06/30/2022	METROPOLITAN MECHANICAL CONTRACTORS	R	4,063.80
01	305375	06/30/2022	MIDWEST BUS PARTS INC	R	217.76
01	305376	06/30/2022	MTI DISTRIBUTING CO	R	22.82
01	305377	06/30/2022	MTN-METROPOLITAN TRANSP NETWORK	R	135,772.00
01	305378	06/30/2022	POMPS TIRE SERVICE	R	820.00
01	305379	06/30/2022	SCHMITT MUSIC CREDIT	R	1,592.83
01	305380	06/30/2022	SHERWIN WILLIAMS CO	R	719.17
01	305381	06/30/2022	SITEONE LANDSCAPE SUPPLY LLC	R	273.70
01	305382	06/30/2022	THE HOME DEPOT PRO INSTITUTIONAL	R	55.53
01	305383	06/30/2022	TOLL COMPANY	R	170.00
01	305384	06/30/2022	TRANSPORTATION PLUS, INC.	R	9,615.00
01	305385	06/30/2022	TRISTATE BOBCAT INC	R	3,171.74
01	305386	06/30/2022	ALLSTATE PETERBILT OF S ST PAUL	R	460.80
01	305387	06/30/2022	WHEELCO	R	355.60
01	305388	06/30/2022	WILLIAM V MACGILL & CO	R	65.26
01	V611959	06/30/2022	LISA M BAIRD	R	16.77
01	V611960	06/30/2022	SONYA COLEMAN	R	28.08
01	V611961	06/30/2022	KIM M DARAITIS	R	270.00
01	V611962	06/30/2022	GEORGE A DENNIS	R	25.78
01	V611963	06/30/2022	JESSICA M HOFFMAN	R	35.16
01	V611964	06/30/2022	MARTIN B HUBERTY	R	75.00
01	V611965	06/30/2022	TYONE L LADOUCEUR	R	7.06
01	V611966	06/30/2022	JOHN M LORENZINI	R	702.00
01	V611967	06/30/2022	ERIN H NEILON	R	93.33

01	V611968	06/30/2022	DENNIS E PETERSON	R	21.21
01	V611969	06/30/2022	STEPHANIE A POPP	R	606.58
01	V611970	06/30/2022	RENEE C REED-KARSTENS	R	35.86
01	V611971	06/30/2022	MAUREEN E RUHLAND	R	58.97
01	V611972	06/30/2022	MICHELLE T THOEMKE	R	153.04
01	V611973	06/30/2022	MICHELLE R WHITESIDE	R	66.88
01	V611974	06/30/2022	KASYA L WILLHITE	R	1,605.00
01	V611975	06/30/2022	MELISSA J WILLIAMS	R	12.23
01	V611976	06/30/2022	JESSICA R WILSON	R	244.41
01	305389	07/01/2022	ACTIVE INTERNET TECHNOLOGIES, LLC	R	15,500.00
01	305390	07/01/2022	AMPLIFY EDUCATION, INC.	R	75,432.00
01	305391	07/01/2022	ASCD	R	95.70
01	305392	07/01/2022	BLUUM OF MINNESOTA, LLC	R	33,950.00
01	305393	07/01/2022	CARLY AND ADAM, LLC	R	576.00
01	305394	07/01/2022	COMCAST	R	304.09
01	305395	07/01/2022	COMCAST BUSINESS	R	246.35
01	305396	07/01/2022	FIRST PARISH UNITARIAN UNIVERSALIST	R	1,800.00
01	305397	07/01/2022	FRB	R	51,074.00
01	305398	07/01/2022	NOTABLE, INC. (KAMI)	R	6,426.00
01	305399	07/01/2022	MASSP-MN ASSOCIATION	R	865.00
01	305400	07/01/2022	MATRIX COMMUNICATIONS, INC	R	8,395.20
01	305401	07/01/2022	MESPA-MN ELEMENTARY	R	1,910.00
01	305402	07/01/2022	METRO ECSU	R	5,276.00
01	305403	07/01/2022	MINNESOTA DEPARTMENT OF HEALTH	R	180.00
01	305404	07/01/2022	MSBA-MINNESOTA SCHOOL BOARD ASSOC	R	10,448.00
01	305405	07/01/2022	MYSTERY SCIENCE INC.	R	9,592.00
01	305406	07/01/2022	POWERSCHOOL GROUP LLC	R	44,770.24
01	305407	07/01/2022	QUALTRICS, LLC	R	18,900.01
01	305408	07/01/2022	SCHOOL SPECIALTY, LLC	R	199.40
01	305409	07/01/2022	SITEIMPROVE, INC.	R	7,528.00
01	305410	07/01/2022	SOLARWINDS ITSM US, INC	R	25,307.10
01	305411	07/01/2022	TEACHING STRATEGIES, LLC	R	9,408.00
01	305412	07/01/2022	TECHNOLOGY MANAGEMENT CORPORATION	R	1,512.50
01	305413	07/01/2022	VSP INSURANCE CO. (CT)	R	3,474.61
01	305414	07/01/2022	WASHBURN EDUCATIONAL RESOURCES LLC	R	540.00
01	305415	07/01/2022	WISEIDENTITY LLC	R	4,218.30
01	V2301254	07/01/2022	WELLS FARGO EQUIPMENT FINANCE	R	76,359.10

TOTAL CHECKS, E-PAYS & WIRES					2,009,487.57
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P-CARD,CHECK RUNS, E-PAYS & WIRES FOR 07/11/2022 BOARD REPORTS

BANK 05	DATE	AMOUNT
E-Pays	6/30/2022	4,057.36
WELLS FARGO WIRE (FY23)	7/1/2022	76,359.10
CONSTRUCTION CHECKS-JUNE 22	6/24/2022	144,324.60
Checks	6/24/2022	715,495.80
	6/29/2022	409,414.68
	6/30/2022	321,907.53
FY23 CHECKS	7/1/2022	337,928.50

CHECK REGISTER BANK 05 TOTAL =	2,009,487.57
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BREAKDOWN	
01-206-00	1,035,404.58
02-206-00	61,994.71
03-206-00	762,366.38
04-206-00	5,397.30
06-206-00	144,324.60
07-206-00	-
18-206-00	-
20-206-00	-
21-206-00	-
47-206-00	-
BANK TOTAL =	2,009,487.57

RICHFIELD PUBLIC SCHOOLS

Investment Holdings as of
June 29, 2022

Description	Matures	Rate	Cost	General Operating	Custodial (Scholarships)	2018A Bond	2018B Bond	OPEB Bond
MN TRUST TERM SERIES	11/15/22	0.12%	1,500,000.00	1,500,000.00	-	-	-	-
US TREASURY N/B	06/30/23	0.25%	1,998,011.64	1,998,011.64	-	-	-	-
STATE BANK OF INDIA	11/29/23	0.40%	249,739.23	249,739.23	-	-	-	-
SYNCHRONY BANK	11/30/23	0.40%	249,739.23	249,739.23	-	-	-	-
US TREASURY N/B	03/31/23	1.58%	999,463.36	999,463.36	-	-	-	-
MNTRUST â€“ Full Flex (PenFed HCC)	01/00/00	1.28%	14,008,293.05	14,008,293.05	-	-	-	-
US TREASURY N/B	10/31/22	0.06%	124,082.34	-	124,082.34	-	-	-
SALLIE MAE BANK/SALT LKE	08/25/23	0.30%	249,248.07	-	249,248.07	-	-	-
MNTRUST â€“ Full Flex (PenFed Phly)	01/00/00	1.28%	1,250,740.30	-	-	-	1,250,740.30	-
HONOLULU-E-TXBL	10/01/22	1.61%	282,931.00	-	-	-	-	282,931.00
HAWAII-FA-TXBL	10/01/23	1.62%	882,359.50	-	-	-	-	882,359.50
HONOLULU CITY and CNTY	10/01/22	1.58%	965,371.30	-	-	-	-	965,371.30
US TREASURY N/B	10/15/24	1.12%	527,929.69	-	-	-	-	527,929.69
Trustar Bank	10/26/22	0.05%	249,800.00	-	-	-	-	249,800.00
GREENSTATE CREDIT UNION	10/26/22	0.07%	249,800.00	-	-	-	-	249,800.00
SERVISFIRST BANK	10/26/22	0.05%	249,800.00	-	-	-	-	249,800.00
ROBBINSDALE ISD-B-REF	02/01/23	0.13%	2,716,236.55	-	-	-	-	2,716,236.55
TEXAS ST-C-REF-TXBL	10/01/22	1.61%	784,606.90	-	-	-	-	784,606.90
FREDDIE MAC	09/23/25	1.60%	287,372.71	-	-	-	-	287,372.71
US TREASURY N/B	09/30/23	2.00%	731,132.81	-	-	-	-	731,132.81
NYC -TXBL -REF -D	08/01/24	0.38%	506,600.00	-	-	-	-	506,600.00
Total Investments Held			29,063,257.68	19,005,246.51	373,330.41	-	1,250,740.30	8,433,940.46

CONSENT AGENDA – FOR ACTION

Agenda Item IV.A.4.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, July 11, 2022

**SUBJECT: DESIGNATION OF DEPOSITORIES FOR SCHOOL
DISTRICT FUNDS**

Recommended by the superintendent that the board of education designate the following depositories for the handling of school district cash deposits and checking needs for the 2022-23 fiscal year:

US Bank Southdale

Associated Bank

My Credit Union

And furthermore, designate the following depositories for the purpose of investment of school district funds, in addition to the above named institutions:

PFM Asset Management LLC
PMA Financial Network, Inc./MN. Trust

(Prepared by Jim Gilligan)

CONSENT AGENDA – FOR ACTION**Agenda Item IV.A.5.**

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, July 11, 2022

SUBJECT: SIGNATORIES ON DEPOSITORY ACCOUNTS

Recommended by the superintendent that the board of education adopt the following resolution authorizing signatories for depository accounts for the 2022-23 fiscal year.

BE IT RESOLVED, by the board of education of independent school district no. 280, Richfield, Minnesota, that any person named below is authorized as a signatory to transact financial business on behalf of the school district. This authorization includes but is not limited to financial transactions such as signing checks, drafts and other withdrawal orders; supplying the depository with specimen signatures of the authorized signatories; and all other directions and instructions needed to follow rules and regulations governing bank accounts.

Crystal Brakke	Treasurer
Timothy Pollis	Chair
Allegra Smisek	Clerk
Steve Unowsky	Superintendent
Craig Holje	Chief Human Resource & Operations Officer
James Gilligan	Director of Finance

Depositories are fully authorized to pay and charge to the District's accounts any checks, drafts, and other withdrawal orders signed, and to honor any directions of instructions signed, whether or not payable to the individual order of or deposited to the individual account of or for the benefit of the above named signatories.

(Prepared by Jim Gilligan)

CONSENT AGENDA – FOR ACTION

Agenda Item IV.A.6.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, July 11, 2022

SUBJECT: SIGNATORIES ON ALL MCU ACCOUNTS UNDER MEMBERSHIP #10919647

Recommended by the superintendent that the board of education adopt the following resolution authorizing signatories for all My Credit Union depository accounts under General Checking #9920124, member #10004207 for the 2022-23 fiscal year.

BE IT RESOLVED, by the board of education of Independent School District No. 280, Richfield, Minnesota, that authorization be removed for all existing signers and authorization be added for any person named below as a signatory to transact financial business on behalf of the school district. This authorization includes but is not limited to financial transactions such as signing checks, drafts and other withdrawal orders; supplying the depository with specimen signatures of the authorized signatories; and all other directions and instructions needed to follow rules and regulations governing bank accounts.

Crystal Brakke	Treasurer
Timothy Pollis	Chair
Allegra Smisek	Clerk
Steve Unowsky	Superintendent
Craig Holje	Chief Human Resource & Operations Officer
James Gilligan	Director of Finance

My Credit Union is fully authorized to pay and charge to the District's accounts any checks, drafts, and other withdrawal orders signed, and to honor any directions of instructions signed, whether or not payable to the individual order of or deposited to the individual account of or for the benefit of the above named signatories.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, July 11, 2022

SUBJECT: AUTHORIZATION FOR WIRE TRANSFERS OF FUNDS

Recommended by the superintendent that the board of education adopt the following resolution authorizing investment of district funds and wire transfer of funds for the 2022-23 fiscal year.

BE IT RESOLVED, by the board of education of independent school district no. 280, Richfield, Minnesota, that the Chief Human Resources and Administrative Officer and/or Director of Finance be authorized to invest District funds and affect the wire transfer of funds to and/or from:

1. The School District's depositories for investment purposes.
2. The Hennepin County General Account at the Associated Bank and U.S. Bank and between district accounts for P-Card, ACH and payroll purposes.
3. Financial institutions for General Obligation Bond and Payments.
4. Third parties for accounts payable, insurance premium payments and voluntary and statutory benefits (flexible spending accounts, VEBA trust, etc.)

In addition, the board of education authorizes the Chief Human Resources and Administrative Officer, Director of Finance, and the Finance Manager to issue Stop Payments at School District's depositories.

(Prepared by Jim Gilligan)

CONSENT AGENDA - FOR ACTION

AGENDA IV.A.8

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, July 11, 2022

SUBJECT: DESIGNATION OF OFFICIAL NEWSPAPER

(Recommended by superintendent)

That the board of education designate the *Bloomington Richfield Sun Current* as their official newspaper for the 2022-23 school year.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, July 11, 2022

SUBJECT: Designation of School District Legal Counsel

(Recommended by superintendent)

That the board of education authorize the administration to obtain legal services from the firms of Rupp, Anderson, Squires, Waldspurger, and Mace, P.A.; Ratwik, Roszak and Maloney, P.A.; Knutson, Flynn and Deans P.A.; and other attorneys as authorized by the superintendent to best service the needs of the District.

Background

(Prepared by Craig Holje)

It is recommended that the board authorize the above firms as legal counsel for the district as it is anticipated that their services will be requested for ongoing or annual legal advice (e.g. employment, labor relations, student services, elections, lease contracts). It is recommended that the District reserve the right and be authorized to consult other attorneys as appropriate to capitalize on various legal expertise.

Amy Mace is the primary contact with Rupp, Anderson, Squires, Waldspurger, and Mace, P.A. The primary contact with Ratwik, Roszak and Maloney P.A. is Laura Booth. The primary contact with Knutson, Flynn and Deans P.A. is Tom Deans.

CONSENT AGENDA - FOR ACTION

Agenda Item IV.A.10.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, July 11, 2022

SUBJECT: MEMBERSHIP IN ASSOCIATIONS

(Recommended by superintendent)

That the board of education authorize the administration to join these organizations for the 2022-23 school year:

- Association of Metropolitan School Districts (AMSD)
- Metro ECSU
- Minnesota School Boards Association (MSBA)

Agenda Item IV.B

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, July 11, 2022

Subject: PERSONNEL ITEMS
(Recommended by Superintendent)

That the Board of Education approve the following personnel items:

Administration Full Time Position for Employment

Jonathan Heyer – Director of Extended Learning – District Office
Effective: 7/1/2022

Certified Full Time Position for Employment – 1st Year Probation

Georgia Dodd – Elementary Teacher – RSTEM Elementary
Effective Date: 8/23/2022

Sara Crosby – Elementary Teacher – RSTEM Elementary
Effective Date: 8/23/2022

Miriam Bungert – Social Studies Teacher – Richfield Senior High
Effective Date: 8/23/2022

Karen Doucette – Reading Interventionist – Richfield Middle School
Effective: 8/23/2022

Certified Full Time Position for Employment – 3rd Year Probation

Edward Paul – Theater Teacher – Richfield Middle School
Effective: 8/23/2022

Chris Knecht-Church – Psychologist – Richfield Senior High
Effective: 8/23/2022

Samuel Foy – ELA Teacher – Richfield Middle School
Effective: 8/23/2022

Certified Full Time Resignation

Maureen Pryor (Ruhland) – Early Childhood Special Ed Teacher – Central Education Center

Effective Date: 8/17/2022

Years of Service: 6 Years

Certified Full Time Extended Probation

Erica Barlow – Principal – Richfield Middle School

David Freeburg – Assistant Principal – Richfield Middle School

Ashley Schaefer – Assistant Principal – Richfield Middle School

OLD BUSINESS – FOR ACTION

Agenda Item V.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, July 11, 2022

Subject: Equal Educational Opportunity

(Recommended by the superintendent)

Passage upon a third read of Policy 102: Equal Educational Opportunity. Revisions have been included to align to updates in the MSBA model policy.

Attachments:

Policy 102: Equal Educational Opportunity

MSBA Model Policy 102: Equal Educational Opportunity

RICHFIELD PUBLIC SCHOOLS
EQUAL EDUCATIONAL OPPORTUNITY

I. PURPOSE

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

II. GENERAL STATEMENT OF POLICY

A. It is the school district's policy to provide equal educational opportunity for all students. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, gender, marital status, parental status, status with regard to public assistance, disability, sexual orientation or age. The school district also makes reasonable accommodations for students with disabilities.

B. The school district prohibits ~~the harassment~~ and discrimination of any individual ~~for any of the categories based on any of the protected classifications~~ listed above. For information about the types of conduct that constitute violation of the school district's policy on harassment and violence and the school district's procedures for addressing such complaints, refer to Policy 103: Harassment Prohibition ~~the school district's policy on harassment and violence~~.

C. The school district prohibits discrimination of students with a disability, within the intent of Section 504 of the Rehabilitation Act of 1973 ("Section 504"), who need services, accommodations, or programs in order to receive a free and appropriate public education. For information as to protections that may apply pursuant to Section 504 and the school district's corresponding procedures for addressing disability discrimination complaints, refer to Policy 505: Student Disability Nondiscrimination.

D. The school district prohibits sexual harassment discrimination of any individual on the basis of sex in its education programs or activities. For information as to the protections that apply pursuant to Title IX and the school district's corresponding procedures and processes for addressing sexual harassment and discrimination, refer to Policy 115: Title IX.

~~G-E.~~ This policy applies to all areas of education including academics, coursework, co-curricular and extracurricular activities, or other rights or privileges of enrollment.

~~D-F.~~ It is the responsibility of every school district employee to follow this policy.

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E.G. Any student, parent or guardian having a question regarding this policy should discuss it with the appropriate school district administrator, the Richfield Public Schools' Chief HR & Administrative Officer or the Superintendent.

Legal References:

Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. State §121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)

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42 U.S.C. § 12101 et seq. (Americans with Disabilities Act)
20 U.S.C. § 1681 et seq. (Title IX of the Education Amendments of 1972)

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42 U.S.C. § 2000d et seq. (Title VI of the Civil Rights Act of 1964)

Cross References:

Board of Education Policy 103 (~~Racial, Religious, and Sexual~~
Harassment ~~and Violence Policy~~ Prohibition)

Board of Education Policy 115 (Title IX)

Board of Education Policy 402 (Equal Employment Opportunity)

Board of Education Policy 505 (Student Disability Nondiscrimination)

~~ADOPTED-RATIFIED~~ BY THE BOARD OF EDUCATION: ~~—~~ September 7, 1976

~~AMENDED-REVISED~~ BY THE BOARD OF EDUCATION: ~~—~~ April 4, 1983;

December 17, 1990; April 20, 1998; ~~—~~ June 17, 2008; ~~—~~ April 18, 2016; July 11,

2022 ~~no 27, 2022~~

~~REVIEWED AND~~ REAFFIRMED BY THE BOARD OF EDUCATION:

January 6, 2003

Adopted: _____

MSBA/MASA Model Policy 102

Orig. 1995

Revised: _____

Rev. 2021

102 EQUAL EDUCATIONAL OPPORTUNITY

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide equal educational opportunity for all students. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation, including gender identity and expression, or age. The school district also makes reasonable accommodations for students with disabilities.
- B. The school district prohibits harassment and discrimination of any individual based on any of the protected classifications listed above. For information about the types of conduct that constitute violation of the school district's policy on harassment and violence and the school district's procedures for addressing such complaints, refer to the school district's policy on harassment and violence (Policy 413).
- C. The school district prohibits discrimination of students with a disability, within the intent of Section 504 of the Rehabilitation Act of 1973 ("Section 504"), who need services, accommodations, or programs in order to receive a free appropriate public education. For information as to protections that may apply pursuant to Section 504 and the school district's corresponding procedures for addressing disability discrimination complaints, refer to the school district's policy on student disability nondiscrimination (Policy 521).
- D. The school district prohibits sexual harassment discrimination of any individual on the basis of sex in its education programs or activities. For information as to the protections that apply pursuant to Title IX and school district's corresponding procedures and processes for addressing sexual harassment and discrimination, refer to the school district's policy on Title IX sex nondiscrimination (Policy 522).
- E. This policy applies to all areas of education including academics, coursework, co-curricular and extracurricular activities, or other rights or privileges of enrollment.
- F. Every school district employee shall be responsible for complying with this policy.

- G. Any student, parent, or guardian having a question regarding this policy should discuss it with the appropriate school district official as provided by policy. In the absence of a specific designee, an inquiry or a complaint should be referred to the superintendent.

Legal References: Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1681 *et seq.* (Title IX of the Education Amendments of 1972)
42 U.S.C. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process)

OLD BUSINESS – FOR ACTION

Agenda Item V.B.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, July 11, 2022

Subject: Strategic Plan

(Recommended by the superintendent)

Passage upon a third read of Policy 101: Strategic Plan. Revisions have been included to adhere to District branding and style guidelines.

Attachments:

Policy 101: Strategic Plan

RICHFIELD PUBLIC SCHOOLS

STRATEGIC PLAN

I. STRATEGIC PLAN

- A. No less than once in every five years, the ~~Board-board~~ of ~~Education~~
~~education~~ will ~~adopt-establish~~ a strategic plan to provide broad direction
for ~~the~~ Richfield Public Schools over a designated five year period.
- B. The responsibility for developing the strategic plan shall be assigned to a
broad based planning team that includes representative community
members, parents, support staff, students, teachers, administrators, and
members of the ~~Board-board~~ of ~~Education-education~~.
- C. The strategic plan shall outline the beliefs, goals, mission, strategies and
action statements of ~~the~~ Richfield Public Schools.
- D. The strategic plan shall be reviewed periodically during the five years
encompassed by the plan. Proposed changes shall be presented to the
~~Board-board~~ of ~~Education-education~~ for review and approval.
- E. The ~~Superintendent-superintendent~~ is responsible for district goals that
are consistent with the school district beliefs and strategies which
facilitate accomplishment of the strategic plan. The ~~Superintendent~~
~~superintendent~~ is also responsible for preparing periodic reports for the
~~Board-board~~ of ~~Education-education~~ regarding progress toward
attainment of the annual ~~district-District~~ goals.

II. BOARD AFFIRMATION OF PLAN COMPONENTS

The ~~Board-board~~ of ~~Education-education~~ affirms the beliefs, mission, strategic
policies, and strategies contained in the most recent, ~~Boardboard~~-approved
strategic plan or revision thereof, appended to this policy. The most recent
~~action-plans-are~~ ~~strategic plan is~~ appended as ~~an~~ administrative guidelines.

III. SCHOOL SITE AND PROGRAM PLANS

Individual school sites and district-wide programs may develop site/program
plans that complement the ~~district-District~~ strategic plan, in accordance with
the following guidelines:

- A. School site and program plans must be consistent with the ~~district's~~
~~District's~~ strategic plan and must actively contribute to achieving the
mission, goals, and strategies in the strategic plan.

B. School site and program plans may also focus on site and program-specific issues and priorities.

C. From time to time, the ~~Board-board~~ of ~~Education-education~~ may direct the ~~Superintendent-superintendent~~ to implement a specified site or program planning process.

Legal References:

Cross References: Board Policy 303 and Administrative Guidelines 303.1,
(Evaluation of the Superintendent)

~~ADOPTED-RATIFIED~~ BY THE BOARD OF EDUCATION: ~~—~~ July 21, 1997

REVIEWED AND REAFFIRMED BY THE BOARD OF EDUCATION:
August 21, 2000

REVISED BY THE BOARD OF EDUCATION: ~~—~~ June 24, 2003; ~~—~~ May 16,
2005; ~~—~~ May 2, 2016; ~~June 27,~~
2022 July 11, 2022

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RICHFIELD PUBLIC SCHOOLS
ADMINISTRATIVE GUIDELINES
STRATEGIC PLAN

Richfield Public Schools Strategic Plan 2021-26

RICHFIELD *Realized*



First Day of Preschool
Central Education Center
September 2020



Academic Achievement Awards
Richfield Middle School
February 2020



Science Experiment
Richfield STEM Elementary
November 2019



Richfield Realized

Overview

The 2021-26 strategic plan, Richfield Realized, is our roadmap for ensuring Richfield Public Schools is a vibrant, engaging school district where we inspire and empower every student and staff member to learn, grow and excel in an equitable environment. Through this strategic plan, we will realize our goals and dreams together with our students, staff and community.

We Believe:

- in inspiring our students to grow, adapt and discover their place in the world
- all children have a right to a quality education, high standards, rigorous curriculum and powerful instruction
- in providing instruction that supports the different ways people learn
- that valuing our diverse backgrounds, experiences and perspectives fosters unity and empowers all
- the collective efforts of students, home, school and community form the foundation for excellence
- that core values of caring, honesty, respect and responsibility must be modeled, taught and nurtured
- it is everyone's responsibility to provide a safe, supportive and engaging environment

Background

We value the voice and experience of our students, families, staff and broader community. In developing this plan, it was important to us to involve as many people as possible in the process, as the outcomes will impact all of us—we are #OneRichfield.

Starting in December 2019, we began by reviewing the 2015-20 strategic plan, including our goals and outcomes, with our management team and District leaders.

January through March 2020, we held stakeholder meetings to share the results of our previous strategic plan and to collect input on new priorities. In all, over 500 people provided more than 1,000 suggestions through community engagement sessions and an online survey. Community engagement sessions included large community gatherings, smaller meetings with advisory councils and PTOs, as well as online meetings (due to COVID-19). We also collected student input through student councils, activities, teams and community meetings.

In April, May and June 2020, we used an online tool to survey our community, asking them to prioritize the list of goals and action items that were collected. We had 485 people who responded to the survey. Contained in this strategic plan are the results of these rankings. Each category contains the top goals as identified by our stakeholders. At the end of the document, you will find a list of activity suggestions that were submitted during the community engagement sessions and which may be used to help achieve the identified goals.

In fall 2020, we submitted our final draft for review from the community and received numerous additional responses from people who attended virtual meetings or who reviewed the plan online and submitted feedback through our website.

This document represents all of the feedback we received, synthesized into an ambitious and achievable plan that will help to ensure we inspire and empower each individual to learn, grow and excel.

2021-26 Strategic Plan

Timeline

Year One:

- Select key activities for reaching each goal and begin implementation
- Create a calendar for implementing new activities
- Create performance measures to develop and evaluation plan for each activity and goal

Year Two:

- Implement key activities
- Evaluate progress and make adjustments
- Provide any necessary staff training
- Report Outcomes to the community

Year Three:

- Implement key activities
- Evaluate progress and make adjustments
- Provide any necessary staff training
- Report Outcomes to the community

Year Four:

- Implement key activities
- Evaluate progress and make adjustments
- Provide any necessary staff training
- Report Outcomes to the community

Year Five:

- Fully evaluate the outcomes of the plan
- Report outcomes to the community
- Utilize what was learned to create strategic plan for next five years

Our Mission

Richfield Public Schools inspires and empowers each individual to learn, grow and excel.



Kindergarten Students at Recess
September 2020

Academics

Academic Vision

Students will receive a challenging, engaging and relevant academic experience in Richfield Public Schools which will prepare them for college, career and life.

Academic Belief Statement

All students are capable of achieving their dreams with the right educational foundation.

Academic Goals

1. We will address the educational debt owed to marginalized communities to ensure equitable outcomes for all students.
2. We will maintain small class sizes to ensure ideal student to staff ratios according to grade level and subject area.
3. We will increase course offerings to expand opportunities for students.
4. We will continue to support, promote and value biliteracy.
5. We will ensure all students learn about post-secondary options to set them up for success in their futures.

Activities

Activities Vision

Students will develop life skills, friendships and a sense of belonging through active participation in a variety of extracurricular activities at all grade levels. Activities will be inclusive, providing access, opportunity and a welcoming environment for all students.

Activities Belief Statement

Extracurricular activities are an asset to our entire school community, enhancing all aspects of school life and ensuring a well-rounded educational experience for students.

Activities Goals

1. We will provide more variety of activity programs to cater to the needs and interests of all students.
2. We will increase student participation in activity programs and better align the demographics of participating students with those of the overall student population.
3. We will increase attendance at games and performances to foster a greater sense of community.

Climate & Culture

Climate & Culture Vision

All students, families, staff and community members will share a sense of ownership, pride and belonging to Richfield Public Schools, where they will be part of a warm, welcoming and respectful environment that celebrates each and every individual.

Climate & Culture Belief Statement

By truly listening to, valuing and celebrating every member of our educational community, we can ensure our schools and programs provide a safe and supportive environment for learning, playing and working.

Climate & Culture Goals

1. We will ensure students are seen, valued, heard and respected to maintain a healthy school and District climate.
2. We will increase student support, especially social-emotional support to care for the needs of the RPS community.
3. We will support and celebrate diversity to provide a welcoming environment.
4. We will improve school pride to increase student enjoyment of and dedication to their education.
5. We will provide new opportunities for parent involvement to strengthen connections between home and school.
6. We will provide new opportunities for community involvement to strengthen connections between the Richfield community and school.



**Student Athletes
Richfield High School
September 2020**

Business & Operations

Business & Operations Vision

Every person in every role and every department will work together seamlessly to further our mission and vision.

Business & Operations Belief Statement

Only by working in alignment across all departments can we, as a district, achieve our goals.

Business & Operations Goals

1. We will maintain or improve staff hiring and support.
2. We will continuously improve our facilities to provide a comfortable and functional physical environment.
3. We will ensure environmentally friendly practices are used across the District.
4. We will continue to improve student meals to provide for students' nutritional needs.
5. We will maintain financial accountability and transparency as part of our responsibility to the community of Richfield.
6. We will continue to invest in technology resources for students, staff and families.
7. We will continue to improve transportation services to provide a welcoming atmosphere and access to opportunities.



Celebrating National Native
American Heritage Month
November 2019

Communication & Marketing



KSTP Interview
Centennial Elementary
January 2020

Communication & Marketing Vision

Our families, staff and community will view Richfield Public Schools as a trusted first source of school-related information and feel well informed through consistent, high-quality digital and print communications.

Communication & Marketing Belief Statement

By producing consistent, engaging and detailed content, as well as responsible marketing materials, we can engage and educate our audience, resulting in a stronger community.

Communication & Marketing Goals

1. We will improve family communication to strengthen the partnership between families and schools.
2. We will support the positive reputation of Richfield Public Schools.
3. We will improve marketing and public relations efforts to increase District enrollment.

Thank You

Thank you to our community.

As we refined the goals for our strategic plan, you provided invaluable recommendations for actions - what we should start and stop doing, do more or less of, do differently or keep the same. Here is a list of the final recommended actions, which will be used to guide our plans as we work to meet our strategic plan goals.

We couldn't do this without you. We are #OneRichfield.

Address the educational debt owed to marginalized communities to ensure equitable outcomes for all students.

- Ensuring the curriculum and classrooms reflect and respect student diversity and the lived experiences of the students in those classrooms
- Incorporating parent education and resources to support all students outside the classroom
- Working to ensure students believe in themselves and their individual talents and abilities
- Encouraging all students to take advanced courses and providing them with the support necessary to be successful in those courses
- Empowering staff members to build strong, healthy, non-biased relationships with students
- Providing professional learning for staff on culturally relevant instructional practices
- Ensuring that all teaching and learning, for both core and elective courses, occurs using culturally relevant curriculum and practices
- Ensuring that students receiving special education services have intentional access to supports and services that interrupt predictable patterns
- Evaluating referrals to special education, behavior interventions, suspensions, and other programs to ensure they are based on objective data and not influenced by biases or other non-academic factors

Maintain small class sizes to ensure ideal student to staff ratios according to grade level and subject area.

- Working to ensure average class sizes by grade level remain low compared to surrounding districts
- Working to ensure that largest class sizes remain under 30 elementary, 35 middle school and 40 at high school

Increase course offerings to expand opportunities for students.

- Offering more life skills courses at the high school (financial literacy, media literacy, etc.)
- Creating more family and consumer sciences in middle school (culinary, fashion design, etc.)
- Establishing or maintaining music and arts at elementary schools
- Designing additional project-based learning across grades
- Adding additional Spanish-language course options to the secondary level dual language immersion programs
- Expanding academic programming that is outside of the typical school day hours and academic calendar

Ensure all students learn about post-secondary options to set them up for success in their futures.

- Expanding advisory curriculum focused on post-secondary planning (from trades and certificate programs to 4-year colleges)
- Administering interest inventories for secondary students and using the information to build a rich learning environment
- Adding or enhancing post-secondary exploration in elementary schools
- Adding a Career and College Center at the high school
- Creating internships so students can explore careers and providing work experience credits
- Establishing an annual Career Day
- Incorporating post-secondary planning into special education services

Continue to support, promote and value biliteracy.

- Expanding course offerings, possibly to include Somali, indigenous, sign language, or other language/culture elective courses
- Providing teacher training for enhancing and valuing multiple language use in content classrooms
- Providing academic resources for multilingual families and families with students in the dual language program to support biliteracy at home

Ensure students are seen, valued, heard and respected to maintain a healthy school and District climate.

- Ensuring an equitable and culturally relevant environment that represents and values all students and their diverse backgrounds
- Increasing bullying prevention efforts
- Maintaining high social and academic expectations with intentional adult support
- Ensuring rules and policies are in place and followed equitably in buildings across the District
- Engaging students in behavior/discipline (such as a restorative justice program)
- Maintaining strong tiered systems of support for student behavior

Increase student support, especially social-emotional support to care for the needs of the RPS community.

- Providing supports specifically designed around meeting student needs with respect to all individual student differences
- Teaching executive functioning skills (such as time management, organization, etc.)
- Training teachers to identify and support students with mental health needs
- Creating additional support staff positions as needed

Support and celebrate diversity to provide a welcoming environment.

- Providing an environment that clearly and openly celebrates diversity and commits to valuing differences in all forms
- Providing district-wide events to celebrate cultures and bring together families from different backgrounds and community organizations
- Increasing support for Somali families
- Increasing support for LGBTQ+ students
- Increasing the number of staff members of color through intentional hiring and retention practices
- Providing racial equity training for staff and creating systems for implementation
- Starting or expanding student and/or staff affinity groups
- Continuing to expand the diversity of literature in libraries, while reviewing all current materials

Improve school pride to increase student enjoyment of and dedication to their education.

- Increasing and reimagining school events (such as pep fests, field days, etc.) with student input
- Establishing a tradition of Friday Spartan clothing day
- Providing school signs, communication and literature in multiple languages in every District building to offer assistance and provide a welcoming and equitable environment
- Incentivizing staff attendance at athletic and arts events
- Fostering a sense of pride in RPS facilities
- Engaging alumni in RPS events



**Family Night
Sheridan Hills Elementary
November 2019**

Provide new opportunities for parent involvement to strengthen connections between home and school.

- Expanding and deepening bilingual and multicultural family services
- Empowering parents to lead tours for new families
- Partnering with families on advocacy opportunities
- Scheduling family members as guest speakers in classrooms
- Working in partnership with the city and community across all areas of resident demographics
- Creating a parent welcoming committee to onboard new families and support transitions from elementary to middle and middle to high school

Provide new opportunities for community involvement to strengthen connections between the Richfield community and school.

- Creating partnerships with local businesses and organizations and/or connecting with local seniors and retirees
- Creating partnerships with local businesses to provide technology or other supports to RPS families
- Developing a formal partnership with the city to cross-promote and support issues affecting the city of Richfield and our schools
- Creating a structured volunteer program to engage more alumni, residents and family members as volunteers in the schools
- Hiring a district volunteer coordinator

Provide more variety of activity programs to cater to the needs and interests of all students.

- Celebrating multiculturalism and diversity through all activity offerings (e.g. choice of plays for the theatre, musical selections for band and choir, cultural representation in coach, advisor and volunteer positions, etc.)
- Creating more visual and performing arts opportunities
- Providing athletics for students of all abilities and skill levels
- Supporting student-led clubs and activities
- Offering more academic programs (like reading programs or homework help)
- Fostering greater partnerships with in-district programs (like Community Education)
- Developing partnerships with local organizations
- Incorporating student voice in the planning of new activities



Increase student participation in activity programs and better align the demographics of participating students with those of the overall student population.

- Creating an equitable fee system to support all students and families
- Adding more activity buses
- Better supporting students with disabilities so they can fully participate
- Getting feedback from students on what barriers exist in current programs

Increase attendance at games and performances to foster a greater sense of community.

- Marketing and promoting games and theater performances
- Increasing representation/attendance from staff
- Providing transportation to/from events

Ensure environmentally friendly practices are used across the District.

- Supporting a sustainable and environmentally conscious mindset
- Transitioning to fully reusable or compostable lunch utensils and other products
- Adding bike racks or bike lockers at schools
- Increasing student voice in environmental initiatives

**A New Graduate!
Richfield College Experience Program
January 2020**

Maintain or improve staff hiring and support.

- Ensuring an equity-focused onboarding process for new staff members that provides robust preparation for the real work RPS educators do
- Ensuring new staff share our District's equity-focused values by providing applicants the opportunity to share their views on diversity and inclusion in the interview process
- Filling vacant positions quickly and posting positions earlier
- Working to improve teacher retention, particularly for teachers who are Black, Indigenous or people of color (BIPOC)
- Hiring building subs
- Providing better compensation and support for subs
- Simplifying the application process
- Providing better support for paraprofessionals through professional development and higher pay
- Increasing professional development for office staff, outreach workers and admin assistants

Continuously improve our facilities to provide a comfortable and functional physical environment.

- Expanding accessibility for all people at all facilities
- Making parking lot improvements
- Increasing playground equipment at elementary schools
- Adding a soccer field and recreational spaces to school grounds
- Improving signage on the exterior and interior of buildings to help guide school visitors

Improve student meals to provide for students' nutritional needs.

- Adding more farm-to-table and locally sourced foods
- Adding student voice in menu planning and new recipes
- Making lunches free for all students or launching a fundraising campaign to eliminate student lunch debt through donations
- Reducing food waste
- Improving composting
- Eliminating social and cultural stigmas around eating school lunch



**Annual Read-A-Thon
Richfield Dual Language School
February 2020**

Continue to invest in technology resources for students, staff and families.

- Ensuring adequate funding for ongoing upgrades to technology
- Continuing to provide new, leading technology resources to prepare students for the 21st century (3D printers, video and audio recording equipment, software upgrades, etc.)
- Providing ongoing training for staff on new technology to ensure it is used effectively
- Offering regular training for parents on ways to support their children through technology (accessing the learning management system, etc.)

Maintain financial accountability and transparency as part of our responsibility to the community of Richfield.

- Creating easy to use tools for managers to monitor the up-to-date details of their budgets.

Improve transportation services to provide a welcoming atmosphere and access to opportunities.

- Examining and providing increased access to transportation for all students and families
- Providing racial equity training for bus drivers
- Increasing transparency around any possible exceptions for bus zoning
- Increasing consistency of rule enforcement on the bus
- Using student engagement specialists as bus support staff
- Exploring opportunities to expand transportation for off-site athletics and activities practices, games and performances

Improve family communication to strengthen the partnership between families and schools.

- Streamlining and standardizing communication tools across the District
- Offering workshops/events for families
- Improving parent communication from teachers, schools and the District
- Increasing communication with the Somali community
- Ensuring all communication is consistent and welcoming (including written communication, phone calls and in-person interactions)
- Increasing RPS presence at community events
- Building capacity in our families to successfully access and communicate through technology

Support the positive reputation of Richfield Public Schools.

- Sharing positive stories in the media, in community newsletters, on social media and on the District website
- Elevating all students in District marketing by equitably representing BIPOC, LGBTQA+, ELL/MLL, and SPED/504 students and issues

Work to increase enrollment.

- Improve marketing and public relations efforts to increase District enrollment



Loteria Night
February 2020



ECSE Class
November 2020



Graduation Day
June 2020

NEW BUSINESS – FOR REVIEW

Agenda Item VI.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, July 11, 2022

Subject: Drug-Free Workplace/Drug-Free School

(Recommended by the superintendent)

A first read of Policy 104: Drug-Free Workplace/Drug-Free School.

Attachments:

Policy 104: Drug-Free Workplace/Drug-Free School

MSBA Model Policy 418: Drug-Free Workplace/Drug-Free School

RICHFIELD PUBLIC SCHOOLS

DRUG-FREE WORKPLACE/DRUG-FREE SCHOOL

I. PURPOSE

The purpose of this policy is to maintain a safe and healthful environment for employees and students by prohibiting the use of alcohol, toxic substances, medical cannabis, and controlled substances without a physician prescription.

II. GENERAL STATEMENT OF POLICY

- A. Use or possession of controlled substances, toxic substances, medical cannabis, and alcohol before, during, or after school hours, at school or in any other school location, is prohibited as general policy. Paraphernalia associated with controlled substances is prohibited.
- B. It shall be a violation of this policy for any student, teacher, administrator, other school district personnel, or member of the public to use or possess alcohol, toxic substances, medical cannabis, or controlled substances in any school location.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or member of the public who violates this policy.
- D. Random Canine searches may be used to determine if any violation of this policy has occurred. All school district property and personal property of students or staff are subject to such searches.

III. DEFINITIONS

- A. "Alcohol" includes any alcoholic beverage, malt beverage, or fortified wine or other intoxicating liquor.
- B. "Controlled substances" include narcotic drugs, hallucinogenic drugs, amphetamines, barbiturates, marijuana, anabolic steroids, or any other controlled substance as defined in Schedules I through V of the Controlled Substances Act, 21 U.S.C. § 812, including analogues and look-alike drugs.
- C. "Medical cannabis" means any species of the genus cannabis plant, or any mixture or preparation of them, including whole plant extracts and resins, and is delivered in the form of: (1) liquid, including, but not limited to, oil; (2) pill; (3) vaporized delivery method with use of liquid or oil but which does

not require the use of dried leaves or plant form; or (4) any other method, excluding smoking, approved by the commissioner.

D. "Toxic substances" includes glue, cement, aerosol paint, or other substances used or possessed with the intent of inducing intoxication or excitement of the central nervous system.

E. "Use" includes to sell, buy, manufacture, distribute, dispense, possess, use or be under the influence of alcohol and/or controlled substances.

F. "Possess" means to have on one's person, in one's effects, or in an area subject to one's control.

G. "School district location" includes any school building or on any school premises; including any school owned property including but not limited to, lockers, desks, closets, cloak rooms, and any school parking lots; on any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off school property at any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district; or during any period of time such employee is supervising students on behalf of the school district or otherwise engaged in school district business.

IV. EXCEPTIONS

A. It shall not be a violation of this policy for a person to bring onto a school location, for such person's own use, a controlled substance which has a currently accepted medical use in treatment in the United States and the person has a physician prescription for the substance. This exception does not apply to medical cannabis, the possession and use of which on school property is not allowed regardless of whether the person has a physician prescription. The person shall comply with the relevant procedures of this policy.

B. It shall not be a violation of this policy for a person to possess an alcoholic beverage in a school location when the possession is within the exceptions of Minn. Stat. § 624.701, Subd. 1a (experiments in laboratories or pursuant to a temporary license under Minn. Stat. § 340A.404, Subd. 10 and § 340A.403, Subd. 2).

V. PROCEDURES

A. Students who have a prescription from a physician for medical treatment with a controlled substance, except medical cannabis, must provide a copy of the prescription and the medication to the school nurse, principal or other designated staff member. The school district's licensed school nurse, trained health assistant, principal, teacher or other designated staff member

will administer the prescribed medication in accordance with school district procedures.

B. Employees who have a prescription from a physician for medical treatment with a controlled substance, except medical cannabis, are permitted to possess such controlled substance and associated necessary paraphernalia, such as an inhaler or syringe. The employee must inform his or her supervisor, or the Director of Human Resources. The employee may be required to provide a copy of the prescription.

C. Employees are subject to the school district's drug and alcohol testing policies and procedures.

D. Each employee shall be provided with written notice of this Drug-Free Workplace/Drug-Free School policy and shall be required to acknowledge that he or she has received the policy. Records documenting staff acknowledgement of this policy will be maintained by the Human Resource Department.

E. Members of the public are not permitted to use or possess controlled substances in a school location except with the express permission of the superintendent.

F. No person is permitted to possess or use medical cannabis on a school bus or van; or on the grounds of any preschool or primary or secondary school; or on the grounds of any child care facility.

G. Possession of alcohol on school grounds pursuant to the exceptions of Minn. Stat. § 624.701, Subd. 1a, shall be by permission of the school board only. The applicant for permission shall apply in writing and shall follow the school board procedures for placing an item on the agenda.

VI. ENFORCEMENT

A. Students

1. A student who violates the terms of this policy shall be subject to discipline in accordance with the school district's discipline policy. Such discipline may include suspension or expulsion from school.

2. The student may be referred to a drug or alcohol assistance or rehabilitation program and/or to law enforcement officials where appropriate.

B. Employees

1. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, termination or discharge as deemed appropriate by the school board.
 2. In addition, any employee who violates the terms of this policy may be required to satisfactorily participate in a drug and/or alcohol abuse assistance or rehabilitation program approved by the school district. Any employee who fails to satisfactorily participate in and complete such a program is subject to nonrenewal, suspension or termination as deemed appropriate by the school board.
 3. As a condition of employment in any federal grant, each employee who is engaged either directly or indirectly in performance of a federal grant shall abide by the terms of this policy and shall notify his or her supervisor in writing of his or her conviction of any criminal drug statute for a violation occurring in any of the places listed above on which work on a school district federal grant is performed, no later than five (5) calendar days after such conviction.
 4. Sanctions against employees, including nonrenewal, suspension, termination or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements and school district policies.
- C. The Public.
- A member of the public who violates this policy shall be informed of the policy and asked to leave. If necessary, law enforcement officials will be notified and asked to provide an escort.

Legal References:

Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 152.22 (Medical Cannabis; Definitions)
Minn. Stat. §152.23 (Medical Cannabis; Limitations)
Minn. Stat. § 340A.403 (3.2 Percent Malt Liquor Licenses)
Minn. Stat. § 340A.404 Intoxicating Liquor; On-Sale Licenses)
Minn. Stat. § 609.684 (Sale of Toxic Substances to Children; Abuse of Toxic Substances)
Minn. Stat. § 624.701 (Liquor in Certain Buildings or Grounds)
21 C.F.R. §§ 1308.11-1308.15 (Controlled Substances)
21 U.S.C. § 812 (Schedules of Controlled Substances)
41 U.S.C. 701-707 (Drug-Free Workplace Act)
20 U.S.C. 7101-7165 (Safe and Drug-Free Schools Communities Act of 1994)
34 C.F.R. Part 84 (Government wide Requirements for Drug-Free Workplace)

Cross Reference: Board Policy 404 - Drug and Alcohol Testing
Board Policy 541 - Student Behavior
Board Policy 543 – Search of Student Lockers, Desks,
Personal Possessions, Student's Person and All Other School
Locations
Board Policy 544 - Chemical Use/Abuse

~~ADOPTED-RATIFIED~~ BY THE BOARD OF EDUCATION: September 5, 1995

~~AMENDED-REVISED~~ BY THE BOARD OF EDUCATION: November 6, 2000; January
21, 2003, June 17, 2008, May 16, 2016

Adopted: _____

MSBA/MASA Model Policy 418

Orig. 1995

Revised: _____

Rev. 2015

418 DRUG-FREE WORKPLACE/DRUG-FREE SCHOOL

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to maintain a safe and healthful environment for employees and students by prohibiting the use of alcohol, toxic substances, medical cannabis, and controlled substances without a physician's prescription.

II. GENERAL STATEMENT OF POLICY

- A. Use or possession of controlled substances, toxic substances, medical cannabis, and alcohol before, during, or after school hours, at school or in any other school location, is prohibited as general policy. Paraphernalia associated with controlled substances is prohibited.
- B. A violation of this policy occurs when any student, teacher, administrator, other school district personnel, or member of the public uses or possesses alcohol, toxic substances, controlled substances, or medical cannabis in any school location.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or member of the public who violates this policy.

III. DEFINITIONS

- A. "Alcohol" includes any alcoholic beverage, malt beverage, fortified wine, or other intoxicating liquor.
- B. "Controlled substances" include narcotic drugs, hallucinogenic drugs, amphetamines, barbiturates, marijuana, anabolic steroids, or any other controlled substance as defined in Schedules I through V of the Controlled Substances Act, 21 U.S.C. § 812, including analogues and look-alike drugs.
- C. "Medical cannabis" means any species of the genus cannabis plant, or any mixture or preparation of them, including whole plant extracts and resins, and is delivered in the form of: (1) liquid, including, but not limited to, oil; (2) pill; (3) vaporized delivery method with use of liquid or oil but which does not require the use of dried leaves or plant form; or (4) any other method, excluding smoking, approved by the commissioner.
- D. "Toxic substances" includes glue, cement, aerosol paint, or other substances used or possessed with the intent of inducing intoxication or excitement of the central nervous system.
- E. "Use" includes to sell, buy, manufacture, distribute, dispense, possess, use, or be under the influence of alcohol and/or controlled substances, whether or not for the purpose of receiving remuneration or consideration.

- F. "Possess" means to have on one's person, in one's effects, or in an area subject to one's control.
- G. "School location" includes any school building or on any school premises; in any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district; or during any period of time such employee is supervising students on behalf of the school district or otherwise engaged in school district business.

IV. EXCEPTIONS

- A. A violation of this policy does not occur when a person brings onto a school location, for such person's own use, a controlled substance, except medical cannabis, which has a currently accepted medical use in treatment in the United States and the person has a physician's prescription for the substance. The person shall comply with the relevant procedures of this policy.
- B. A violation of this policy does not occur when a person possesses an alcoholic beverage in a school location when the possession is within the exceptions of Minn. Stat. § 624.701, Subd. 1a

(experiments in laboratories; pursuant to a temporary license to sell liquor issued under Minnesota laws or possession after the purchase from such a temporary license holder).

V. PROCEDURES

- A. Students who have a prescription from a physician for medical treatment with a controlled substance, except medical cannabis, must comply with the school district's student medication policy.

[Note: School districts are required by Minn. Stat. § 121A.22 to develop procedures for the administration of drugs and medicine. If the school district does not have a student medication policy such as MSBA/MASA Model Policy 516, this Paragraph A. can be modified to provide: "Students who have a prescription from a physician for medical treatment with a controlled substance must provide a copy of the prescription and the medication to the school nurse, principal, or other designated staff member. The school district's licensed school nurse, trained health clerk, principal, or teacher will administer the prescribed medication in accordance with school district procedures."]

- B. Employees who have a prescription from a physician for medical treatment with a controlled substance, except medical cannabis, are permitted to possess such controlled substance and associated necessary paraphernalia, such as an inhaler or syringe. The employee must inform his or her supervisor. The employee may be required to provide a copy of the prescription.
- C. Each employee shall be provided with written notice of this Drug-Free Workplace/Drug-Free School policy and shall be required to acknowledge that he or she has received the policy.

[Note: The Drug-Free Workplace Act requires that school district employees be notified by a published statement of the prohibition of the use of controlled substances and actions that will be taken against employees for violations of such prohibition. 41 U.S.C. § 8103; 34 C.F.R. Part 84. An acknowledgment will document satisfaction by the school district of this federal requirement.]

- D. Employees are subject to the school district's drug and alcohol testing policies and procedures.
- E. Members of the public are not permitted to possess controlled substances in a school location except with the express permission of the superintendent.
- F. No person is permitted to possess or use medical cannabis on a school bus or van; or on the grounds of any preschool or primary or secondary school; or on the grounds of any child care facility.
- G. Possession of alcohol on school grounds pursuant to the exceptions of Minn. Stat. § 624.701, Subd. 1a, shall be by permission of the school board only. The applicant shall apply for permission in writing and shall follow the school board procedures for placing an item on the agenda.

VI. ENFORCEMENT

A. Students

- 1. A student who violates the terms of this policy shall be subject to discipline in accordance with the school district's discipline policy. Such discipline may include suspension or expulsion from school.
- 2. The student may be referred to a drug or alcohol assistance or rehabilitation program and/or to law enforcement officials when appropriate.

B. Employees

- 1. As a condition of employment in any federal grant, each employee who is engaged either directly or indirectly in performance of a federal grant shall abide by the terms of this policy and shall notify his or her supervisor in writing of his or her conviction of any criminal drug statute for a violation occurring in any of the places listed above on which work on a school district federal grant is performed, no later than five (5) calendar days after such conviction. Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes.
- 2. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, termination, or discharge as deemed appropriate by the school board.

3. In addition, any employee who violates the terms of this policy may be required to satisfactorily participate in a drug and/or alcohol abuse assistance or rehabilitation program approved by the school district. Any employee who fails to satisfactorily participate in and complete such a program is subject to nonrenewal, suspension, or termination as deemed appropriate by the school board.
4. Sanctions against employees, including nonrenewal, suspension, termination, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.

C. The Public

A member of the public who violates this policy shall be informed of the policy and asked to leave. If necessary, law enforcement officials will be notified and asked to provide an escort.

Legal References: Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 152.22 (Medical Cannabis; Definitions)
Minn. Stat. § 152.23 (Medical Cannabis; Limitations)
Minn. Stat. § 340A.403 (3.2 Percent Malt Liquor Licenses)
Minn. Stat. § 340A.404 (Intoxicating Liquor; On-Sale Licenses)
Minn. Stat. § 609.684 (Sale of Toxic Substances to Children; Abuse of Toxic Substances)
Minn. Stat. § 624.701 (Alcohol in Certain Buildings or Grounds)
20 U.S.C. § 7101-7165 (Safe and Drug-Free Schools and Communities Act)
21 U.S.C. § 812 (Schedules of Controlled Substances)
41 U.S.C. §§ 8101-8106 (Drug-Free Workplace Act)
21 C.F.R. §§ 1308.11-1308.15 (Controlled Substances)
34 C.F.R. Part 84 (Government-wide Requirements for Drug-Free Workplace)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 416 (Drug and Alcohol Testing)
MSBA/MASA Model Policy 417 (Chemical Use and Abuse)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 516 (Student Medication)

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, July 11, 2022

**SUBJECT: 2022-2023 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA
STATE HIGH SCHOOL LEAGUE**

(Recommended by superintendent)

That the board of education adopt the resolution for membership in the Minnesota State High School League for the 2022-2023 school year.

BACKGROUND INFORMATION

Minnesota Statutes, Section 128C.01 requires individual school boards each year to authorize membership in the Minnesota State High School League. The Resolution for Membership affirms (1) that our school board delegates the control, supervision and regulation of League-sponsored athletic and fine arts activities to the Minnesota State High School League; (2) that our school board adopts the MSHSL Constitution, Bylaws and Rules and Regulations; and, (3) that the administration and responsibility for supervising the registered activities are assigned to our official representative, the Richfield Activities Director.

Our designated Board Representative is Tim Pollis.

A billing for services, rule books and other supplies will be mailed to schools in mid to late July as has been the accepted procedure in the past. This billing includes a per school Membership fee of \$160 (up from \$110 last year) and Registration/Activity Fees which will be based on the information our school submits to the League office regarding the activities we will sponsor during the 2022-2023 school year.



**2022-2023 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of _____ School, County of _____, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high schools listed below (name all high schools under your governing board):

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League;
School Enrollment (grades 9-12): _____
OR;
_____ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: _____

Date: _____

District/School Office Address: _____

Head of School/Superintendent's Phone: _____

Head of School/Superintendent's Email: _____

This form must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2022. Retain one copy for the school files.

2022-2023 RESOLUTION FOR MEMBERSHIP

This information on page must be entered electronically on the MSHSL Resolution for Membership 2022-2023 Form on the League website once for each high school under your governing board.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

- Designated School Board Member
- Designated School Representative

208.02 ACTIVITY REPRESENTATIVES

- Boys Sports
- Girls Sports
- Speech
- Music

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

- Board Member
- Student
- Parent
- Faculty Member

MAILING REPRESENTATIVE

By signature on the first page, I have verified that all required representatives above have been entered electronically on the MSHSL Resolution for Membership 2022-2023 Form.

NEW BUSINESS - FOR ACTION

Agenda Item VI.C.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, July 11, 2022

**Subject: RICHFIELD MAINTENANCE AND TRANSPORTATION BUILDING
Facilities Project Change Order #004**

(Recommended by the superintendent)

That the board of education approve Richfield maintenance and transportation building facilities project change order #004 for a net increase of \$13,734.00.

Background Information

- Richfield Maintenance and Transportation Building Change Order #004 – An add of \$13,734.00 for the cost to build a chase for data cabling, several measures to mitigate moisture infiltration into the building, replace a corroded door to the shop, and add pumps to drain condensate from the new furnaces.

The original (Contract Sum)	\$308,800.00
Net Change by previously authorized Change Orders	\$31,341.64
The contract sum prior to these Change Orders	\$340,141.64
The contract sum will be increased by these Change Orders in the amount of	\$13,734.00
The new contract sum including all Change Orders will be	\$353,875.64



CCO #004

ICS
1331 Tyler Street NE, Suite 101
Minneapolis, Minnesota 55413
Phone: (763) 354-2670
Fax: (763) 780-2866

Project: S180064-MB22 - ISD #280, Richfield Maintenance Building 2022
Remodel
300 W. 72nd Street
Richfield, Minnesota 55423

Contract Change Order #004: CM CCO 004

CONTRACT COMPANY:	CM Construction Company 12215 Nicollet Avenue Burnsville, Minnesota 55337	CONTRACT FOR:	SC-S180064-MB22-001:CM Construction Single Prime
DATE CREATED:	7/01/2022	CREATED BY:	Raeann Wynn (ICS - Minneapolis, MN)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	07/01/2022
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	No Change Reason
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	\$13,734.00

DESCRIPTION:

This change order includes: Costs to build a chase for data cabling, several measures to mitigate moisture infiltration into the building, replace a corroded door to the shop, and add pumps to drain condensate from the new furnaces.

CE #023 - PR #005 Condensate Pump & Drain Lines: \$3,571.00
Condensate drain lines and pumps for furnaces

CE #024 - GCPR #14 - Specialite Door at Shop: \$5,845.00
GCPR #14 - Specialite Door at Shop

CE #025 - GCPR #15 - Water Mitigation: \$4,125.00
GCPR #15 - Water Mitigation

CE #026 - GCPR #20 - LV Cabling Enclosure: \$193.00
GCPR #20 - LV Cabling Enclosure

ATTACHMENTS:

[PR #05 Pricing.pdf](#) [GCPR #020 Pricing.pdf](#) [GCPR #020 Pricing.pdf](#) [GCPR #015 Pricing.pdf](#) [GCPR #015 Pricing.pdf](#) [GCPR #014 Pricing.pdf](#) [GCPR #014 Pricing.pdf](#) [PR #005.pdf](#)

CHANGE ORDER LINE ITEMS:

CCO #004

#	Cost Code	Description	Type	Amount
1	05-5.01 - CM Construction Single Prime	PR #005 Condensate Pump & Drain Lines	Other	\$ 3,571.00
2	05-5.01 - CM Construction Single Prime	GCPR #14 - Specialite Door at Shop	Other	\$ 5,845.00
3	05-5.01 - CM Construction Single Prime	GCPR #15 - Water Mitigation	Other	\$ 4,125.00
4	05-5.01 - CM Construction Single Prime	GCPR #20 - LV Cabling Enclosure	Other	\$ 193.00
Subtotal:				\$13,734.00
Grand Total:				\$13,734.00



The original (Contract Sum)	\$ 308,800.00
Net change by previously authorized Change Orders	\$ 31,341.64
The contract sum prior to this Change Order was	\$ 340,141.64
The contract sum will be increased by this Change Order in the amount of	\$ 13,734.00
The new contract sum including this Change Order will be	\$ 353,875.64
The contract time will not be changed by this Change Order by	

CM Construction Company
12215 Nicollet Avenue
Burnsville Minnesota 55337

Wold Architects & Engineers
332 Minnesota Street, Suite W2000
St. Paul Minnesota 55101

Independent School District #280
7001 Harriet Avenue S.
Richfield Minnesota 55423

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE