

SUPERINTENDENT'S REPORT AND AGENDA

Regular Meeting of the Board of Education
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

Monday, August 19, 2019

7:00 pm School Board Meeting

**Location: Central Education Center, 7145 Harriet Avenue South,
Enter Door #5, Multi-Purpose Room**

- I. CALL TO ORDER
- II. REVIEW AND APPROVAL OF THE AGENDA
- III. INFORMATION AND PROPOSALS -- NON-ACTION ITEMS
 - A. Public Comment
 - B. Superintendent Update
 - 1. 21st Century Grant – YMCA/Beacons
 - 2. Facilities Update: Recycling, Tree Planting and Environmental Impact
 - 3. Information Technology Update
- IV. CONSENT AGENDA
 - A. Routine Matters
 - 1. Minutes of the regular meeting held August 5, 2019
 - 2. General Disbursements as of August 14, 2019 in the amount of \$696,869.99
 - 3. Investments Held as of August 3, 2019
 - B. Personnel Items
- V. OLD BUSINESS
 - A. Policy 608 Education of Students with Disabilities
- VI. NEW BUSINESS
 - A. Policy 522 Commencement Participation
 - B. Updated 302 Position Assignments
 - C. Updated 301 Organization Chart
 - D. Resolution for Election

E. Donations

VII. ADVANCE PLANNING

A. Legislative Update

B. Information and Questions from Board

C. Future Meeting Dates

9-3-19	*Tuesday	7:00pm	Regular Board Meeting
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9-16-19		7:00pm	Regular Board Meeting
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November	TBD		Canvass Results of the General Election
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D. Suggested/Future Agenda Items

VIII. ADJOURN REGULAR MEETING





National Beacon Model

- Schools as active community centers—
"beacons of hope" in neighborhoods
- Integrated model for citywide policy and programming designed to achieve outcomes for youth, families, schools, neighborhoods and the city
- Aligned with Community Schools model with strong youth/student engagement emphasis



Expanding Youth Opportunities

- Youth spend 2000 hours a year, equivalent of full time job, not sleeping or in school.
- In the Twin Cities, 71% of high income students are highly engaged in enrichment activities, compared to 52% of low income students.
- A growing body of research suggests that much of the achievement gap between lower-income and higher-income students is a result of what students experience outside of the classroom.



Richfield Beacons Network



Federal 21st CCLC Funding

- **Through a grant from the Minnesota Department of Education, we will be launching a Beacons Network in Richfield**
- **K-12th grade students and their families**
- **3 year grant with possibility to reapply for 3 year extension**
- **YMCA is the lead agency for the Beacons Network coordination and Richfield High School**
- **Boys & Girls Clubs is the lead agenda for Richfield Middle School and Centennial**



We engage young people, systems, and communities as partners to create equitable schools and communities...



by emphasizing belonging, relationships, enrichment, and learning...



as we turn schools into community centers that run free high quality programs after school and in the summer.





Vision & Goals



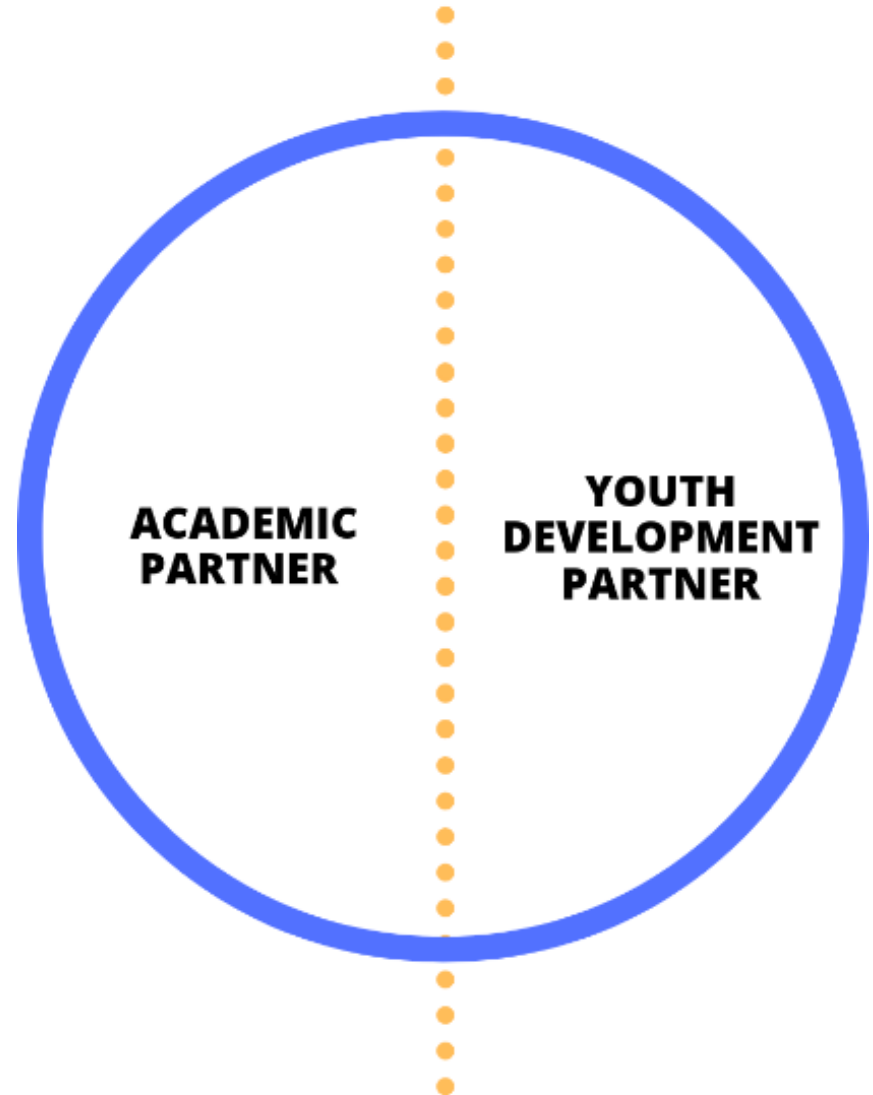
Vision: Beacons youth succeed as 21st Century leaders and learners

Goals of the Partnership

- Ensure access to high quality out-of-school time opportunities
- Youth have opportunities to develop 21st Century skills to prepare for college, work, and life
- Youth increase their school and community connectedness
- Youth increase their academic achievement and are on track for high school graduation
- Schools, community partners, and stakeholders work collaboratively and coordinate resources

Collaborative Partnership

- Strong leadership
- Expertise
- Communication
- Coordination
- Joint planning



The Beacons Program



Ladders of Leadership



The Beacons Way



Engaged Learning



Family & Community Partnership



Program Choices

A day in the life at Beacons

3:00-3:30	Healthy Snack and Opening Circle
3:30-4:30	Enrichment Activity
4:30-5:30	Academic Enrichment
5:30	Load Buses



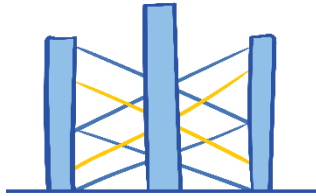
The Beacons Network



Resource Development



Data Driven Culture



Cross-agency Professional Development



Collective Vision



Citywide Youth Engagement



Minneapolis Beacons

- Minneapolis Beacons engaged **over 4,000 youth**
- 13 MPS schools serving K-12th grades
- 91% of Beacons participants are **students of color**
- 84% **receive free or reduced lunch**, an indicator of poverty
- 19 full time and 178 part time **youth development staff**
 - 1 in 5 is a Beacons alum
 - 85% full time, 75% part time youth workers are people of color



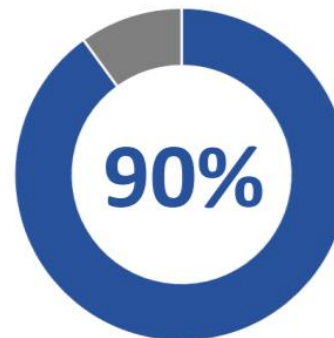
Beacons Results



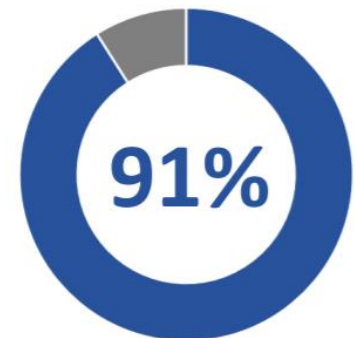
Beacons participants are **more likely to attend school**



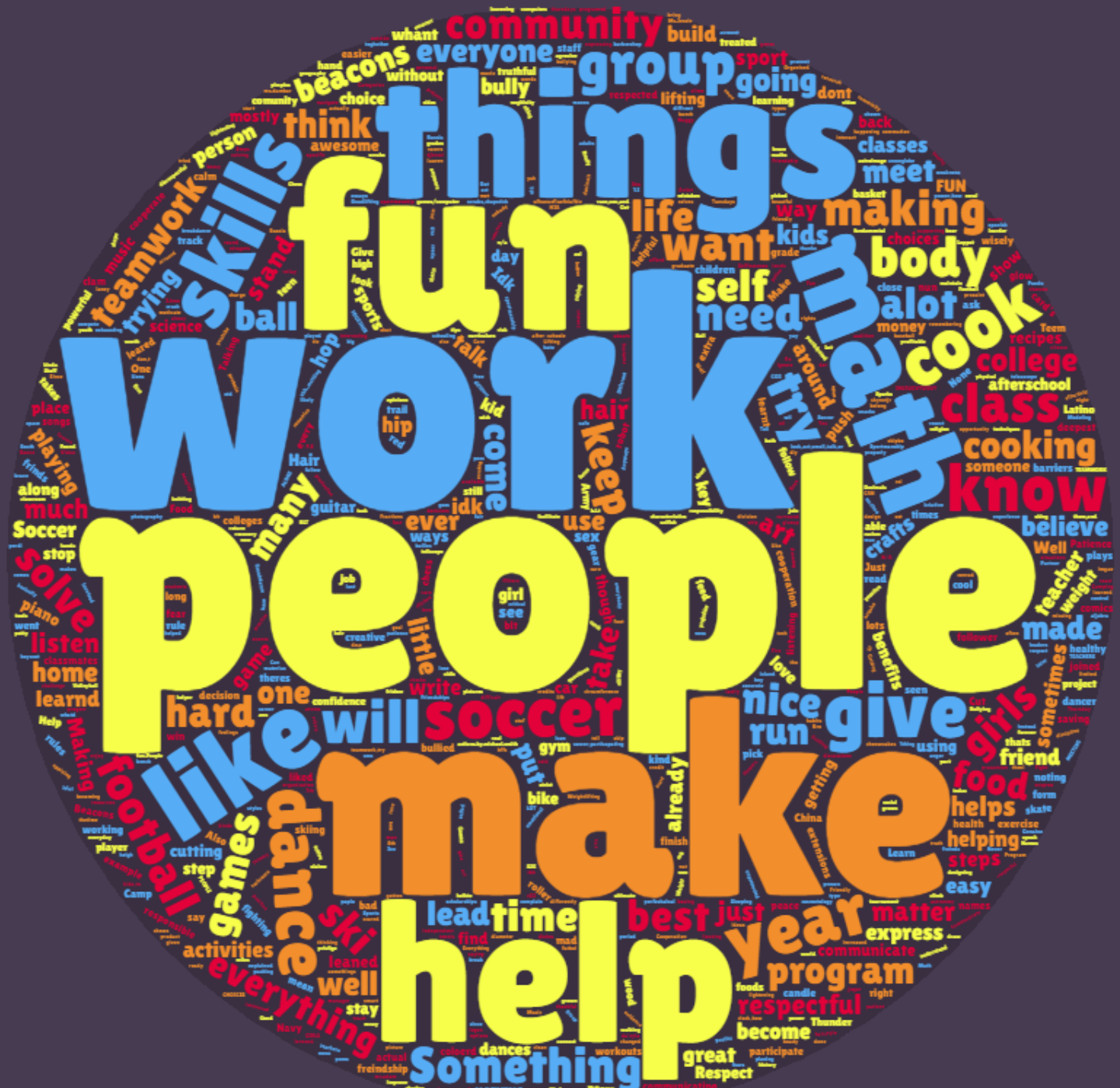
Beacons participants are
more likely to graduate



of Beacons high school students
were **on-track to graduate**
in 2016-17



of Beacons seniors in 2016-17
graduated on-time





Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, August 19, 2019

**SUBJECT: FACILITIES UPDATE: RECYCLING, TREE PLANTING AND
ENVIRONMENTAL IMPACT**

Over the last two years, the Facilities and Grounds Department has taken on several projects and initiatives to reduce the District's environmental impact. Hennepin County supplied two grants, which allowed for equipment purchases, resources and education to enhance our environmental program.

We have also modified our training program to better equip staff with the tools to reduce pollution and ground water contamination.

PRESENTED BY DAN KRETSINGER AND CRAIG HOLJE

Enriching and accelerating learning



Recycling, Tree Planting & Environmental Impact

Facilities & Grounds Department

Presented by: Dan Kretsinger

August 19, 2019

Enriqueciendo y acelerando el aprendizaje

Overview

Project Goal: To provide students and staff at Richfield Public Schools with the information and resources to reduce the amount of waste produced by the district.

Objectives:

- To expand the collection of recyclables and organics throughout the District by purchasing more receptacles for outdoor athletic facilities, restrooms, staff areas and grounds.
- To replace equipment and products in the district with sustainable alternatives including updated sorting stations and compostable hand towels.
- To create a recycling and composting educational program for students and staff to ensure project initiatives are executed properly and to create an eco-conscious culture throughout the District.



Update

- Hennepin County provided the \$50,000 Grant with a \$12,000 District match
- Final purchases were made this spring to conclude the project
- 64% - 85% of waste diverted from the trash
- Sorting tables were delivered in May, limiting our evaluation time
- Mr. Brown's class (The Green Team) assisted with student education
- Improved signage, labeling and displays for better accuracy

Recycling Grant



RICHFIELD
PUBLIC SCHOOLS

Previous Sorting Stations



Left to right: Centennial, STEM

Recycling Grant



RICHFIELD
PUBLIC SCHOOLS

New Sorting Stations



Left to right: Centennial, Middle School

Recycling Grant



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Exterior Sorting Bins

We've seen a 40% reduction in the amount of trash produced at our ball fields and green spaces.



Healthy Tree Canopy Grant



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Updates

- In 2017, 30 trees were removed due to progressed emerald ash borer infestation and normal die-off
- The remaining 90 ash trees are undergoing treatment for emerald ash borer
- Increased urban forest diversity



Health Tree Canopy Grant



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PUBLIC SCHOOLS

Update

- 14 trees were planted this spring
- 19 trees will be planted this fall
- Hennepin County Forester Dustin Ellis provided instruction to students
- The planting project was offered to teachers as a learning opportunity for all students

Healthy Tree Canopy Grant



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Planting Day



Brandon Schaa's Outdoor Environmental Sciences class assisted in tree planting on May 15th.

Environmental Impact



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Lawn Care & Weed Control

- Balance between aesthetics, efficiency and environmental concerns
- Fertilizer applications and results
- Precision weed control
- Fence line maintenance - weed whipping, sterilants and blockers



Snow and Ice Removal

Smart Salting Certification

- Two of our staff are currently certified
- Certification of our Head Custodians will occur when classes become available

Priorities:

- Provide a safe and welcoming environment
- Maintaining balance between safety and environmental concerns
- Reducing contamination of lakes, rivers, and ground water
- Using equipment that scrapes and brooms the surface better, requiring less salt
- Annual equipment calibration and distribution rates
- Salt storage – bagged and bulk

Enriching and accelerating learning



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Thank You

Presented by: Dan Kretsinger

Dan.kretsinger@rpsmn.org

612-798-6081

Enriqueciendo y acelerando el aprendizaje

Enriching and accelerating learning

R

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Instructional Technology Report

2018-2019 Review

Priorities for 2019-2020

Enriqueciendo y acelerando el aprendizaje



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AGENDA

Strategic Objectives Met
Levy Health and Updates
Student and Staff Voice
Vision and Priorities of 2019-2020



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2018-2019

Strategic Objective Updates



Enriqueciendo y acelerando el aprendizaje

Strategic Objectives Met



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Increased Access

- 4H: Provide increased mobile device access for students.
 - 2:1 in grades K-5 complete
 - 1:1 in grades 6-12 complete
- 4I: Provide increased mobile device access for staff.
 - Nearly all staff on mobile laptops
 - Next generation 2 in 1 laptops being tested in 19-20 for future phasing

Equitable Access

- 3G: Provide support opportunities for families with limited technology access.
 - 2:1 and 1:1 distribution focussed on equitable access and support
 - Mobile HotSpots for students needing internet access

Innovation Foundation

- 1G: Develop and implement K-12 digital & media curriculum.
- 1H: Implement standard technology resources K-12.

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2018-2019

Technology Levy Updates



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Overall Health of Technology Levy



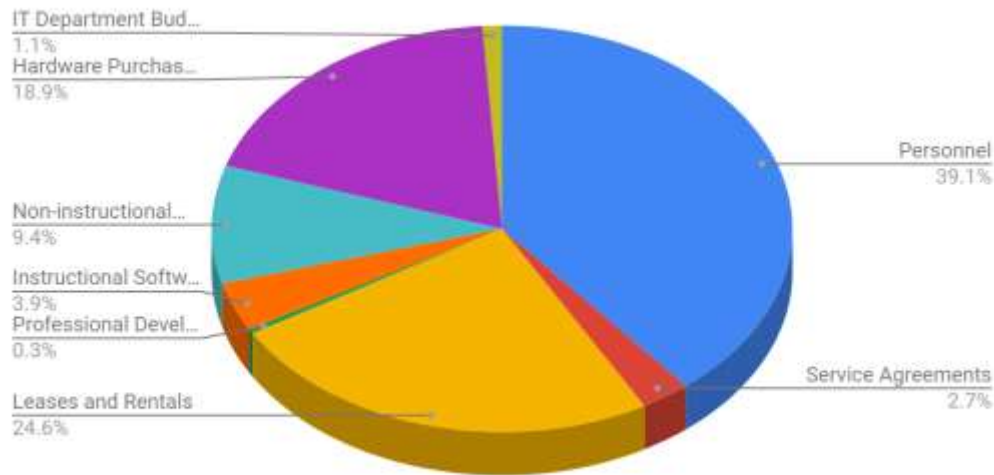
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Responsible Budgeting & Quality Support For Stakeholders

Current Technology Levy Expenditures

Prior Levy Balance 6/30/18	+\$203,855
2018-2019 Levy Expenditures	\$2,950,000
2018-2019 Levy Revenue	\$3,010,000
FY 19 Balance Forward	+\$60,000
Total Levy Balance Entering FY 20	+\$263,855

2018-2019 Levy



See attached Spreadsheet

Monetary Impact of 1:1



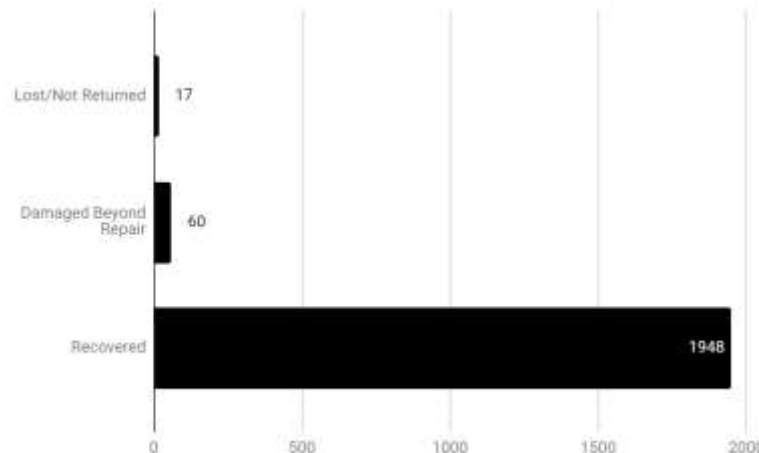
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Providing Equitable Access With Nimble, Cost Effective Strategies

Cost of 1:1 (Grades 6-12)

*Total Investment	\$506,250
Loss/Damage	\$20,056
**Loss % of Total Investment	3.9%
Planned Loss %	10%

*Assumes \$250 investment per device



Enriching and accelerating learning

2018-2019

Student and Staff Voice



Enriqueciendo y acelerando el aprendizaje

What Did Staff Say About 18-19?



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Engaging Staff

We need to provide students with more opportunities to utilize technology in the arts-namely Music and Art.



Thank you for IT Help Desk responsiveness.

Please make sure to include technology setups in new classroom designs.

Please continue to provide more district level professional development with technology.

Thank you for the plan to update our old SMART boards!

What Did Students Say About 18-19?



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Engaging Students

Thank you for the Chromebooks, they were a good idea.

Loosen the rules on technology use a little, and chill.

We need better and more consistent phone usage policies.

While Chromebooks can cause distractions sometimes, I believe that the positives outweigh the negatives and I'm glad that we have a chance to use them to enhance our learning.



Enriching and accelerating learning

2019-2020

Vision and Priorities



Enriqueciendo y acelerando el aprendizaje

Monetary Transition



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From Infrastructure Buildout To 21st Century Classrooms

Maintain

- 2:1 and 1:1 for 3 more years and then re-evaluate
- Gig Speed Internet Access
- Staff Technology Support
- Digital Learning Coach and Professional Development Support

Build

- Flexible Classroom Technology Standards
- Differentiated and Personalized Curriculum With Supportive Technology

Plan

- Future Facing Infrastructure and Cybersecurity Structures, Practices, and Policies

Supporting Our Stakeholders



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Radical Hospitality

Redesigned IT space with support for staff, and parents

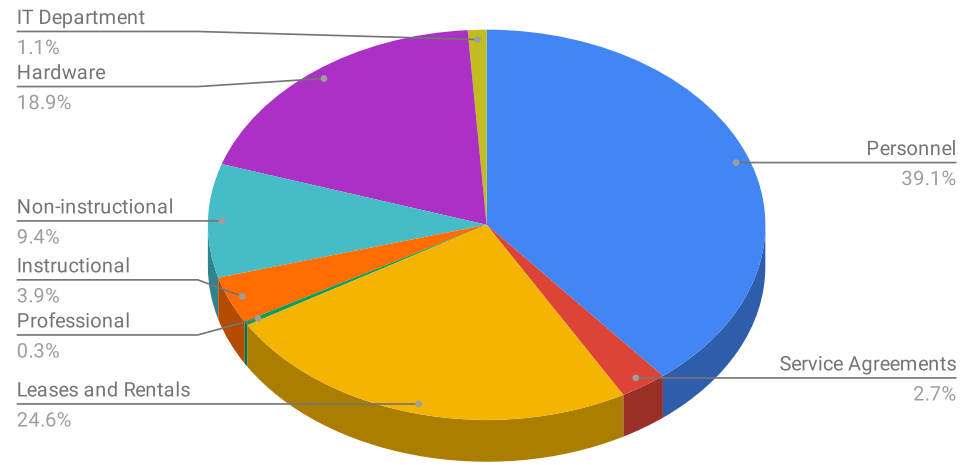
Redesigned Media Centers with support for students, often times by students

Anytime, anywhere learning opportunities for students, staff, and eventually parents through Schoology

Redesigned portal conversations occurring for improved stakeholder group access

2018-2019 IT Budget Overview

Personnel	1,153,676.00
Service Agreements	80,867.00
Leases and Rentals	724,700.00
Professional Development	10,000.00
Instructional Software/ Licensing	114,633.00
Non-instructional Software/ Licensing	277,566.00
Hardware Purchases	556,979.00
IT Department Budget	32,000.00
	2,950,421.00



FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	V609156	07/11/2019	LISA M BAIRD	R	14.70
01	V609157	07/11/2019	LAURA M BERENS	R	66.82
01	V609158	07/11/2019	MARGARET R HOEHN	R	58.58
01	V609159	07/11/2019	JESSICA M HOFFMAN	R	283.16
01	V609160	07/11/2019	BRIDGE J MCKYE	R	147.00
01	V609161	07/11/2019	LEADRIANE L ROBY	R	124.35
01	V609162	07/11/2019	ROSA RUBIO-ESCODA	R	38.99
01	V609163	07/11/2019	NICOLE C SCHIFFLER REBER	R	49.00
01	V609164	07/11/2019	KASYA L WILLHITE	R	129.10
01	294341	07/15/2019	H BROOKS AND COMPANY LLC	R	2,685.86
01	294342	07/15/2019	PAN O GOLD BAKING CO	R	220.60
01	294343	07/15/2019	PLAINVIEW MILK PRODUCTS COOPERATIVE	R	1,122.06
01	294344	07/15/2019	TRIO SUPPLY COMPANY	R	1,264.76
01	294345	07/15/2019	UPPER LAKES FOODS	R	2,413.26
01	294346	07/15/2019	HOGLUND BUS CO INC	R	216,559.39
01	V1900369	07/15/2019	SUN TRUST EQUIPMENT FINANCE LEASING	R	71,715.62
01	294347	07/17/2019	ADVANCE AUTO PARTS	R	49.28
01	294348	07/17/2019	ALL STATE COMMUNICATIONS INC	R	375.00
01	294349	07/17/2019	AMAZON.COM SYNCB/AMAZON	R	1,301.85
01	294350	07/17/2019	BATTERIES PLUS BULBS	R	45.98
01	294351	07/17/2019	BEN FRANKLIN ELECTRIC INC	R	3,624.00
01	294352	07/17/2019	BLUETARP FINANCIAL	R	55.98
01	294353	07/17/2019	BRAUN INTERTEC CORP	R	2,207.50
01	294354	07/17/2019	BSI MECHANICAL, INC.	R	748.87
01	294355	07/17/2019	CARQUEST AUTO PARTS	R	245.84
01	294356	07/17/2019	CATALYST BUYING GROUP LLC	R	314.99
01	294357	07/17/2019	CINTAS CORPORATION NO 2	R	307.18
01	294358	07/17/2019	CITY OF RICHFIELD	R	18,592.59
01	294359	07/17/2019	CONTINENTAL RESEARCH CORP	R	250.09
01	294360	07/17/2019	ECOLAB INC	R	111.29
01	294361	07/17/2019	FASTENAL INDUSTRIAL	R	48.57
01	294362	07/17/2019	FATH CUTTER, NOELLA	R	4,380.00
01	294363	07/17/2019	GOPHER STAGE LIGHTING	R	1,675.54
01	294364	07/17/2019	HAWKINS INC	R	1,867.90
01	294365	07/17/2019	HOGLUND BUS CO INC	R	121.54
01	294366	07/17/2019	HONEYWELL INTERNATIONAL	R	350.00
01	294367	07/17/2019	HOTSY MINNESOTA.COM	R	57.57
01	294368	07/17/2019	ICS CONSULTING INC	R	86,094.84
01	294369	07/17/2019	INSTITUTE FOR ENVIROMENTAL	R	1,072.50
01	294370	07/17/2019	KELLEY FUELS INC	R	1,537.51
01	294371	07/17/2019	KREMER SERVICES LLC	R	3,720.76
01	294372	07/17/2019	MACKIN BOOK COMPANY	R	575.38
01	294373	07/17/2019	METROPOLITAN MECHANICAL CONTRACTORS	R	1,253.07
01	294374	07/17/2019	MINNESOTA OCCUPATIONAL HEALTH	R	257.55
01	294375	07/17/2019	PLANSOURCE, INC.	R	2,688.16
01	294376	07/17/2019	SCHUMACHER ELEVATOR COMPANY	R	1,351.83
01	294377	07/17/2019	SITEONE LANDSCAPE SUPPLY LLC	R	60.42
01	294378	07/17/2019	TOLL COMPANY	R	43.32
01	294379	07/17/2019	TRANSPORTATION PLUS, INC.	R	158.00
01	294380	07/17/2019	TWIN CITY FILTER SERVICE INC	R	1,246.02

01	294381	07/17/2019	WOLD ARCHITECTS AND ENGINEERS	R	189,987.97
01	294382	07/17/2019	XCEL ENERGY	R	13,623.48
01	294383	07/17/2019	ABC-CLIO INC	R	599.00
01	294384	07/17/2019	AMAZON.COM SYNCB/AMAZON	R	295.18
01	294385	07/17/2019	AMSD-ASSOC OF METRO	R	9,105.00
01	294386	07/17/2019	ARVIG ENTERPRISES INC	R	1,357.90
01	294387	07/17/2019	BLUE CROSS BLUE SHIELD OF MINNESOTA	R	7,326.00
01	294388	07/17/2019	BOND TRUST SERVICES CORP	R	2,850.00
01	294389	07/17/2019	CARQUEST AUTO PARTS	R	213.84
01	294390	07/17/2019	CENTURYLINK	R	109.95
01	294391	07/17/2019	CINTAS CORPORATION NO 2	R	187.16
01	294392	07/17/2019	ECM PUBLISHERS INC	R	23.80
01	294393	07/17/2019	EDGENUITY INC.	R	22,500.00
01	294394	07/17/2019	FASTSIGNS	R	1,588.99
01	294395	07/17/2019	FRONTLINE TECHNOLOGIES GROUP LLC	R	18,391.30
01	294396	07/17/2019	FURTHER	R	675.00
01	294397	07/17/2019	WW GRAINGER INC	R	245.09
01	294398	07/17/2019	GSSC-GENERAL SECURITY SERVICE	R	1,073.55
01	294399	07/17/2019	HOGLUND BUS CO INC	R	66.24
01	294400	07/17/2019	HR SIMPLIFIED INC.	R	880.00
01	294401	07/17/2019	JAYTECH, INC	R	220.00
01	294402	07/17/2019	KREMER SERVICES LLC	R	877.92
01	294403	07/17/2019	LOFFLER	R	1,144.95
01	294404	07/17/2019	MARIA LOPEZ	R	375.00
01	294405	07/17/2019	MESPA-MN ELEMENTARY	R	689.00
01	294406	07/17/2019	MICHAEL MILLER	R	120.00
01	294407	07/17/2019	NWEA	R	39,143.00
01	294408	07/17/2019	PAPCO, INC.	R	112.50
01	294409	07/17/2019	PCS REVENUE CONTROL	R	7,429.00
01	294410	07/17/2019	PREMIUM WATERS INC	R	24.00
01	294411	07/17/2019	SCHUMACHER ELEVATOR COMPANY	R	16,512.50
01	294412	07/17/2019	SITEONE LANDSCAPE SUPPLY LLC	R	55.39
01	294413	07/17/2019	TIERNEY BROTHERS INC	R	146,750.00
01	294414	07/17/2019	TIRE TOWN INC	R	45.00
01	294415	07/17/2019	UNITED HEALTHCARE	R	153.20
01	294416	07/17/2019	UNITED HEALTHCARE INSURANCE CO	R	452.68
01	294417	07/17/2019	ALLSTATE PETERBILT OF S ST PAUL	R	95.00
01	294418	07/18/2019	H BROOKS AND COMPANY LLC	R	2,428.17
01	294419	07/18/2019	MASA	R	715.00
01	294420	07/18/2019	MEAL DATA INC	R	3,720.00
01	294421	07/18/2019	MY K12 RESOURCE, LLC	R	7,425.00
01	294422	07/18/2019	PAN O GOLD BAKING CO	R	197.20
01	294423	07/18/2019	TRUGREEN LIMITED PARTNERSHIP	R	10,697.97
01	294424	07/18/2019	UPPER LAKES FOODS	R	4,516.43
01	294425	07/18/2019	BAYADA	R	900.00
01	294426	07/18/2019	CAPITAL ONE COMMERCIAL	R	108.88
01	294427	07/18/2019	DULUTH ISD #709	R	312.70
01	294428	07/18/2019	ECCO MIDWEST INC	R	124,355.00
01	294429	07/18/2019	FAIRCON SERVICE COMPANY	R	974.56
01	294430	07/18/2019	GENERAL OFFICE PRODUCTS	R	19.00
01	294431	07/18/2019	ICS CONSULTING INC	R	78,985.27

01	294432	07/18/2019	ISD 271 KENNEDY HS	R	1,344.10
01	294433	07/18/2019	ISD 625 - PRINT CENTER	R	25.00
01	294434	07/18/2019	LANGUAGE LINE SERVICE	R	104.15
01	294435	07/18/2019	LS BLACK CONSTRUCTORS, INC.	R	3,037,898.60
01	294436	07/18/2019	MALLOY MONTAGUE KARNOWSKI & RADO	R	3,500.00
01	294437	07/18/2019	SHAW-LUNDQUIST ASSOCIATES, INC.	R	848,108.65
01	294438	07/18/2019	SHERWIN WILLIAMS CO	R	42.06
01	294439	07/18/2019	TITAN ENVIROMENTAL, INC.	R	221,714.88
01	294440	07/18/2019	XCEL ENERGY	R	83.34
01	V1900396	07/29/2019	BOND TRUST SERVICES CORP	R	2651293.75
01	294441	07/31/2019	HERITAGE CRYSTAL CLEAN INC	R	171.87
01	294442	07/31/2019	INSTITUTE FOR ENVIROMENTAL	R	112888.69
01	294443	07/31/2019	KINECT ENERGY INC	R	4032.36
01	294444	07/31/2019	MINNESOTA UI FUND	R	1230.55
01	294445	07/31/2019	OCCUPATIONAL MEDICINE CONSULTANTS	R	29.25
01	294446	07/31/2019	ASCD-ASSOC FOR SUPEVISION & CURRICU	R	239
01	294447	07/31/2019	BRAMBILLA'S LEASE SYSTEMS, INC	R	2161
01	294448	07/31/2019	CEL PUBLIC RELATIONS, INC.	R	16871.54
01	294449	07/31/2019	CODEHS INC	R	8400
01	294450	07/31/2019	CPM EDUCATIONAL PROGRAM	R	31739.89
01	294451	07/31/2019	CREATING ART INC	R	60
01	294452	07/31/2019	EDPUZZLE, INC	R	2140
01	294453	07/31/2019	EDUCATORS BENEFIT CONSULTANTS LLC	R	401.85
01	294454	07/31/2019	FRONTLINE TECHNOLOGIES GROUP LLC	R	48181.48
01	294455	07/31/2019	GENERATIVE LEARNING	R	1200
01	294456	07/31/2019	GROUP MEDICAREBLUE RX	R	6720
01	294457	07/31/2019	H BROOKS AND COMPANY LLC	R	918.4
01	294458	07/31/2019	HERITAGE CRYSTAL CLEAN INC	R	534.23
01	294459	07/31/2019	HOPE CHURCH	R	27977.5
01	294460	07/31/2019	IDEAL ENERGIES LLC	R	992.09
01	294461	07/31/2019	KRUEGER ESTEE STENE	R	13.15
01	294462	07/31/2019	LARSON JUDI	R	37.48
01	294463	07/31/2019	LOMAX CARLA	R	180
01	294464	07/31/2019	MADISON NATIONAL LIFE INS CO INC	R	6679.49
01	294465	07/31/2019	MENARDS - RICHFIELD	R	667.36
01	294466	07/31/2019	MEYERS MELINDA	R	137.5
01	294467	07/31/2019	MTI DISTRIBUTING CO	R	84959.36
01	294468	07/31/2019	ON SITE SANITATION	R	1136.26
01	294469	07/31/2019	PAN O GOLD BAKING CO	R	54.9
01	294470	07/31/2019	HOLISTIC KNEADS LLC	R	180
01	294471	07/31/2019	RICHFIELD BUS COMPANY	R	1618.9
01	294472	07/31/2019	RUPP ANDERSON SQUIRES & WALDSPURGER	R	1616.3
01	294473	07/31/2019	RYAN JEANNIE M	R	507.76
01	294474	07/31/2019	SCHOOL SERVICE EMPLOYEES UNION	R	3939.16
01	294475	07/31/2019	SHERWIN WILLIAMS CO	R	151.91
01	294476	07/31/2019	SOURCEWELL TECHNOLOGY	R	88172.49
01	294477	07/31/2019	UNITED STATES TREASURER	R	230
01	294478	07/31/2019	XCEL ENERGY	R	47788.84

TOTAL E-PAY, WIRE TRANSFERS & CHECK REGISTER					8,423,413.03
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E-PAY, WIRE TRANSFERS & CHECK RUNS FOR 08/05/2019 BOARD REPORTS

BANK 05	DATE	AMOUNT
E-Pays	7/11/2019	911.70
Wire Transfers	7/15/2019	71,715.62
	7/29/2019	2,651,293.75
Checks	7/15/2019	224,265.93
	7/17/2019	622,089.51
	7/18/2019	4,348,175.96
	7/31/2019	504,960.56

CHECK REGISTER BANK 05 TOTAL =	8,423,413.03
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BREAKDOWN	
01-206-00	999,435.44
02-206-00	39,429.01
03-206-00	12,984.56
04-206-00	9,651.49
06-206-00	4,705,268.77
07-206-00	2,449,893.75
08-206-00	50.63
20-206-00	1,721.47
21-206-00	678.91
47-206-00	204,250.00
50-206-00	49.00
BANK TOTAL =	8,423,413.03

SUPERINTENDENT'S REPORT AND MINUTES

Regular Meeting of the Board of Education
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

Monday, August 5, 2019
7:00 pm School Board Meeting
Location: Central Education Center, 7145 Harriet Avenue South,
Enter Door #5, Multi-Purpose Room

CALL TO ORDER

The regular meeting of the Board of Education of ISD 280, Hennepin County, Richfield, Minnesota was held on Monday, August 5, 2019, in the Central Education Center, 7145 Harriet Avenue South, Richfield, Minnesota. Chair Crystal Brakke called the Regular Board Meeting to order at 7:00 pm with the following school board members in attendance: Timothy Pollis, John Ashmead, Paula Cole, and Christine Maleck. Board Member Peter Toensing was absent.

Administrators present were Superintendent Steven Unowsky, Assistant Superintendent Leadriane Roby, Chief Human Resources and Administrative Officer Craig Holje, and Executive Director Clarkson.

REVIEW AND APPROVAL OF THE AGENDA

Motion by Pollis, seconded by Ashmead, and unanimously carried, the Board of Education approved the agenda.

INFORMATION AND PROPOSALS -- NON-ACTION ITEMS

Superintendent Update

- A. Spartan Foundation – Scholarship Check Award
- B. Construction Update
- C. PreK Programming Update
- D. Board Self-Evaluation

CONSENT AGENDA

Motion by Maleck, seconded by Cole, and unanimously carried, the Board of Education approved the consent agenda.

Routine Matters

1. Minutes of the regular meeting held July 15, 2019
2. General Disbursements as of July 31, 2019 in the amount of \$8,423,413.03.

Personnel Items

Management Team Position for Employment

Johnny Cook – Assistant Principal – Senior High

Certified Full Time Positions for Employment – 1st Year Probation

JoHanna Andrews – ESL – Senior High

Katelyn Klaus – Special Education – Middle School

Callen McInnes – Work Experienced Handicapped – Senior High

Sharla Michalik – Special Education – SEC

Sonia Moret – Dual Language Elementary – RDLS

Whitney Restemayer – Physical Education/Health – Senior High

Certified Full Time Position for Employment – Continuing

Amber Lewis – ESL/Vocal Music – Senior High

Certified Full Time Positions for Employment - Temporary

Maureen Feyen – Occupational Therapist – Multi-Building

Kaitlin Senn – Psychologist – Senior High

Certified Part Time Position for Employment – 1st Year Probation

Erin McDonough – Science – Middle School

Certified Part Time Position for Employment - Continuing

Margaret Hoehn – Special Education – RCEP

Classified Full Time Position For Employment – Admin. & Mgmt. Support Professionals

Jessica Lauer-Schumacher – Administrative Assistant 3 – Central

Classified Full Time Position for Employment – Facilities & Transportation

Anna Snaza – Building Cleaner – Senior High

Classified Full Time Retirement – Facilities & Transportation

Phil Ceder – Engineer – District

Classified Full Time Resignations – Facilities & Transportation

Tyree Harris – Building Cleaner – Senior High

Anna Snaza – Building Cleaner – Senior High

Classified Part Time Position for Employment – Paraprofessionals

Sarah Gacek – 37.5 hr/wk Instructional Para – Districtwide

Robert Myles – 31.65 hr/wk Managerial Para – Senior High

Classified Part Time Position for Employment – Student Engagement Specialist

Kelly Holdgrafer – 37.5 hr/wk SES – Middle School

Classified Part Time Resignation – Food & Nutrition Services

Elissa Marty – 25 hr/wk Kitchen Assistant – Senior High

Classified Part Time Resignations – Paraprofessionals

Emeche Wells – 35 hr/wk Clerical Para – Middle School

Susan Westvig – 30 hr/wk Special Ed. Para – Centennial

OLD BUSINESS

- A. Change Order #1 – RHS Facilities Project
- B. Change Order #2 – RHS Facilities Project
- C. Change Order #3 – RHS Facilities Project

Motion by Pollis, seconded by Ashmead, and unanimously carried, the Board of Education approved Change Orders #1, #2, and #3 for RHS Facilities Project.

- D. Change Order #2 – RSTEM Facilities Project
- E. Change Order #3 – RSTEM Facilities Project
- F. Change Order #4 – RSTEM Facilities Project

Motion by Pollis, seconded by Cole, and unanimously carried, the Board of Education approved Change Orders #2, #3, and #4 for RSTEM Facilities Project.

- G. Change Order #1 – RHS – Spring/Summer 2019 Asbestos Abatement

Motion by Pollis, seconded by Ashmead, and unanimously carried, the Board of Education approved Change Order #1 for RHS – Spring/Summer 2019 Asbestos Abatement.

- H. Change Order #5 – RDLS Facilities Project

Motion by Pollis, seconded by Ashmead and unanimously carried, the Board of Education approved Change Order #5 for RDLS

NEW BUSINESS

- A. Policy 585 Student Surveys

The Board will bring Policy 585 back for further review.

- B. Policy 582 and 582.1 Notification for Staff of Violent Behavior

The Board will bring Policy 582 and 582.1 back for further review.

- C. Policy 608 Education of Pupils with Disabilities

The Board will bring Policy 608 back for further review.

ADVANCE PLANNING

- A. Legislative Update
- B. Information and Questions from Board

Summary of Closed Session – Superintendent Evaluation

The board conducted its annual performance review for Superintendent Unowsky on July 15, 2019. Chair Brakke provided the following comments:

We are grateful for Dr. Unowsky's leadership and the work that he does as our superintendent. It is affirming to see his direct reports feel the same way, as they describe the trust they have in him as a leader and the support he provides while holding them to high standards in the pursuit of excellence for our district. The board is aligned in its confidence in Dr. Unowsky's leadership and found he consistently met or exceeded our expectations in the 2018-2019 school year.

The key strengths that emerge clearly and consistently among feedback gathered by the board are Dr. Unowsky's skills in the management and planning of a complex organization such as ours, as well as his oversight of resource allocation.

We also acknowledge there are always areas for growth and look forward to working with Dr. Unowsky to define what the specific areas of focus and goals will be for the 2019-2020 school year, both for him as a superintendent and for the district at large.

These likely areas of focus that we started to discuss in the evaluation process were also consistent across the board and Dr. Unowsky's direct reports. Consistent achievement for all kids, across and within student groups, strategic engagement with families and community, and student enrollment are at the top of all of our minds and will likely be central to our work this school year and in the upcoming strategic planning process.

On behalf of the board, I appreciate Dr. Unowsky for his commitment to our students, staff, and community and look forward to working with him as we continue to strive for excellence and equity in Richfield Public Schools.

C. Future Meeting Dates

8-19-19	7:00pm	Regular Board Meeting – Public Comment
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9-3-19 *Tuesday	7:00pm	Regular Board Meeting
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D. Suggested/Future Agenda Items

ADJOURN REGULAR MEETING

Motion by Maleck, seconded by Cole, and unanimously carried, the Board of Education approved to adjourn at 8:12pm.

FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	V609165	08/01/2019	PATRICK L BURRAGE	R	2,900.00
01	V609166	08/01/2019	MAUREEN E RUHLAND	R	141.78
01	V609167	08/01/2019	REBECCA S WALD	R	192.24
01	V609168	08/01/2019	KASYA L WILLHITE	R	82.65
01	V609169	08/01/2019	MELISSA J WILLIAMS	R	32.33
01	V609170	08/01/2019	DAVID M BOIE	R	70.00
01	V609171	08/01/2019	PATRICK L BURRAGE	R	70.00
01	V609172	08/01/2019	MIRIAM A CASTRO SANJUAN	R	40.00
01	V609173	08/01/2019	PHIL N CEDER	R	40.00
01	V609174	08/01/2019	SHARON K CHRISTIANSON	R	40.85
01	V609175	08/01/2019	MARY L CLARKSON	R	70.00
01	V609176	08/01/2019	TIA B CLASEN	R	70.00
01	V609177	08/01/2019	LATANYA R DANIELS	R	70.00
01	V609178	08/01/2019	PATRICIA G M DAVIS	R	122.26
01	V609179	08/01/2019	GEORGE A DENNIS	R	35.00
01	V609180	08/01/2019	RYAN D FINKE	R	70.00
01	V609181	08/01/2019	PETER J FITZPATRICK	R	40.00
01	V609182	08/01/2019	STEVEN T FLUCAS	R	70.00
01	V609183	08/01/2019	MICHAEL L FRANKENBERG	R	70.00
01	V609184	08/01/2019	JAMES A GILLIGAN	R	70.00
01	V609185	08/01/2019	CHRISTINA M GONZALEZ	R	70.00
01	V609186	08/01/2019	KYLE L GUSTAFSON	R	40.00
01	V609187	08/01/2019	KEVIN D HARRIS	R	40.00
01	V609188	08/01/2019	PAM A HAUPT	R	70.00
01	V609189	08/01/2019	JAMES L HILL	R	40.00
01	V609190	08/01/2019	CARLONDREA D HINES	R	70.00
01	V609191	08/01/2019	JESSICA M HOFFMAN	R	40.00
01	V609192	08/01/2019	CRAIG D HOLJE	R	70.00
01	V609193	08/01/2019	MARY J IHLEN	R	70.00
01	V609194	08/01/2019	RANDY K JOHNSON	R	30.00
01	V609195	08/01/2019	CORY J KLINGE	R	70.00
01	V609196	08/01/2019	DANIEL E KRETSINGER	R	70.00
01	V609197	08/01/2019	ANOOP KUMAR	R	40.00
01	V609198	08/01/2019	COLLEEN M MAHONEY	R	70.00
01	V609199	08/01/2019	DANIEL P MCGINN	R	40.00
01	V609200	08/01/2019	DOUG R MCMEEKIN	R	70.00
01	V609201	08/01/2019	CAROLE R MCNAUGHTON-COMMERS	R	70.00
01	V609202	08/01/2019	MARY PAT MESLER	R	70.00
01	V609203	08/01/2019	KENT D MEYER	R	70.00
01	V609204	08/01/2019	OLUTOYE F MORTLAND	R	107.10
01	V609205	08/01/2019	BRENDA K NIELSEN	R	70.00
01	V609206	08/01/2019	ROBERT G OLSON	R	40.00
01	V609207	08/01/2019	KEITH D RIEF	R	40.00
01	V609208	08/01/2019	LEADRIANE L ROBY	R	70.00
01	V609209	08/01/2019	TERESA L ROSEN	R	70.00
01	V609210	08/01/2019	MAUREEN E RUHLAND	R	40.00
01	V609211	08/01/2019	MARTA I SHAHSAVAND	R	70.00
01	V609212	08/01/2019	BRADLEY J SHURTS	R	70.00
01	V609213	08/01/2019	NANCY J STACHEL	R	70.00

01	V609214	08/01/2019	PATRICK M SURE	R	40.00
01	V609215	08/01/2019	VLADIMIR S TOLEDO	R	40.00
01	V609216	08/01/2019	IAN D TOLENTINO	R	40.00
01	V609217	08/01/2019	STEVEN P UNOWSKY	R	270.00
01	V609218	08/01/2019	STEPHEN C URBANSKI	R	40.00
01	V609219	08/01/2019	CARRIE A VALA	R	70.00
01	V609220	08/01/2019	RYAN WAGNER	R	40.00
01	V609221	08/01/2019	REBECCA S WALD	R	40.00
01	V609222	08/01/2019	RACHEL B WEBER	R	134.74
01	V609223	08/01/2019	KASYA L WILLHITE	R	70.00
01	V609224	08/01/2019	AMY J AHSENMACHER WINTER	R	70.00
01	294479	08/07/2019	BAYADA	R	912.50
01	294480	08/07/2019	HOME DEPOT U.S.A.	R	890.48
01	294481	08/07/2019	IIX INSURANCE INFORMATION EXCHANGE	R	57.75
01	294482	08/07/2019	PREMIER LIGHTING INC	R	343.65
01	294483	08/07/2019	SOUTHWEST METRO EDUCATION	R	6,615.00
01	294484	08/07/2019	TROOIEN JENNIFER	R	69.98
01	294485	08/07/2019	UNIVERSITY OF MINNESOTA	R	435.00
01	294486	08/07/2019	BATTERIES R US	R	1,799.96
01	294487	08/07/2019	BAYADA	R	975.00
01	294488	08/07/2019	BIO CORPORATION	R	56.00
01	294489	08/07/2019	BRICKMAN JACQUYLYN	R	350.00
01	294490	08/07/2019	BUSINESS ESSENTIALS	R	54.37
01	294491	08/07/2019	CANON USA	R	3,437.30
01	294492	08/07/2019	CARQUEST AUTO PARTS	R	493.58
01	294493	08/07/2019	CDW GOVERNMENT INC	R	11,218.75
01	294494	08/07/2019	CONTINENTAL RESEARCH CORP	R	285.53
01	294495	08/07/2019	DARK KNIGHT SOLUTIONS, LLC	R	350.00
01	294496	08/07/2019	DIGI INTERNATIONAL	R	330.00
01	294497	08/07/2019	DOLLIFF INC	R	63.00
01	294498	08/07/2019	DOOR SERVICE COMPANY OF THE TWIN CI	R	481.77
01	294499	08/07/2019	ECOLAB INC	R	363.89
01	294500	08/07/2019	EDTECH TEAM, INC.	R	199.00
01	294501	08/07/2019	GERTEN GREENHOUSES & GARDEN CTR INC	R	74.43
01	294502	08/07/2019	WW GRAINGER INC	R	344.80
01	294503	08/07/2019	HERFF JONES INC	R	5,953.24
01	294504	08/07/2019	HOME DEPOT U.S.A.	R	1,251.82
01	294505	08/07/2019	INTERMEDIATE DISTRICT 287	R	5,000.00
01	294506	08/07/2019	LEARNING A-Z	R	14,955.75
01	294507	08/07/2019	MASBO	R	50.00
01	294508	08/07/2019	MATH LEARNING CENTER	R	91,200.42
01	294509	08/07/2019	METRO ECSU	R	550.00
01	294510	08/07/2019	MISF	R	195.00
01	294511	08/07/2019	PLAINVIEW MILK PRODUCTS COOPERATIVE	R	1,622.39
01	294512	08/07/2019	SAMS CLUB	R	45.00
01	294513	08/07/2019	SUBSCRIPTION SERVICES OF AMERICA IN	R	140.89
01	294514	08/07/2019	TAFFE SARAH ANN	R	8,044.93
01	294515	08/07/2019	TIRE TOWN INC	R	24.60
01	294516	08/07/2019	UPPER LAKES FOODS	R	158.94
01	294517	08/07/2019	COX SUBSCRIPTIONS INC	R	14.70

01	V1900397	08/07/2019	P-CARD BRUNNER PATTI	R	1,316.76
01	V1900398	08/07/2019	P-CARD LEWIS JENNIFER	R	119.99
01	V1900399	08/07/2019	P-CARD MCGINN DAN	R	257.27
01	V1900400	08/07/2019	P-CARD STACHEL NANCY	R	652.80
01	V1900401	08/07/2019	P-CARD BAIRD LISA	R	500.83
01	V1900402	08/07/2019	P-CARD BRUNNER PATTI	R	3,174.34
01	V1900403	08/07/2019	P-CARD CONTRERAS LIZZET	R	169.41
01	V1900404	08/07/2019	P-CARD GEURINK AREND	R	3,862.88
01	V1900405	08/07/2019	P-CARD HAUPT PAM	R	2,258.13
01	V1900406	08/07/2019	P-CARD LANZENDORFER TERRI	R	4,074.21
01	V1900407	08/07/2019	P-CARD MARYN ANGELA	R	9,717.54
01	V1900408	08/07/2019	P-CARD MCGINN DAN	R	1,349.68
01	V1900409	08/07/2019	P-CARD MCNAUGHTON COMMERS CAROLE	R	128.99
01	V1900410	08/07/2019	P-CARD NESS MELISSA	R	144.20
01	V1900411	08/07/2019	P-CARD ROSEN TERESA	R	8,802.93
01	V1900412	08/07/2019	P-CARD SHAHSAVAND MARTA	R	1,423.57
01	V1900413	08/07/2019	P-CARD STACHEL NANCY	R	589.34
01	V1900414	08/07/2019	P-CARD WINTER AMY	R	89.00
01	294518	08/12/2019	LIFETOUCH NATIONAL	R	2,206.43
01	294519	08/12/2019	YOUTH FRONTIERS INC	R	750.00
01	V609225	08/12/2019	CARRIE A VALA	R	104.97
01	V609226	08/12/2019	SARAH A WENTHOLD	R	164.58
01	294520	08/13/2019	CARLETON COLLEGE	R	1,500.00
01	294521	08/13/2019	GUSTAVUS ADOLPHUS COLLEGE	R	1,500.00
01	294522	08/13/2019	UNIVERSITY OF MINNESOTA	R	6,000.00
01	294523	08/13/2019	UNIVERSITY OF ST THOMAS	R	1,500.00
01	294524	08/13/2019	UNIVERSITY OF WISCONSIN	R	1,500.00
01	294525	08/13/2019	UNIVERSITY OF WISCONSIN-MADISON	R	1,500.00
01	294526	08/13/2019	DIGI INTERNATIONAL, INC.	R	3,960.00
01	294527	08/13/2019	INDEPENDENT SCHOOL DISTRICT 622	R	3,725.72
01	294528	08/13/2019	INTERMEDIATE SCHOOL DISTRICT 917	R	481.41
01	294529	08/13/2019	TWIN CITY TRANSPORTATION	R	36,438.56
01	294530	08/14/2019	AIR COMPRESSORS PLUS, LLC	R	150.00
01	294531	08/14/2019	ARVIG ENTERPRISES INC	R	1,357.90
01	294532	08/14/2019	BAYADA	R	1,857.50
01	294533	08/14/2019	BLUE CROSS BLUE SHIELD OF MINNESOTA	R	1,155.00
01	294534	08/14/2019	CEDAR SMALL ENGINE	R	59.91
01	294535	08/14/2019	CENTURYLINK	R	39.48
01	294536	08/14/2019	CINTAS CORPORATION NO 2	R	213.60
01	294537	08/14/2019	CITY OF RICHFIELD	R	6,652.50
01	294538	08/14/2019	CONTINENTAL RESEARCH CORP	R	232.38
01	294539	08/14/2019	DICKS LAKEVILLE SANITATION INC	R	5,172.90
01	294540	08/14/2019	PURCHASE POWER	R	4,940.00
01	294541	08/14/2019	ECOLAB INC	R	367.26
01	294542	08/14/2019	FASTENAL INDUSTRIAL	R	51.52
01	294543	08/14/2019	WW GRAINGER INC	R	860.70
01	294544	08/14/2019	GSSC-GENERAL SECURITY SERVICE	R	325.00
01	294545	08/14/2019	HOGLUND BUS CO INC	R	493.34
01	294546	08/14/2019	HONDA FINANCIAL SERVICES	R	256.00
01	294547	08/14/2019	HONEYWELL INTERNATIONAL	R	65,155.72

01	294548	08/14/2019	INTERSTATE ALL BATTERY CENTER	R	74.95
01	294549	08/14/2019	KELLEY FUELS INC	R	18,853.81
01	294550	08/14/2019	KINECT ENERGY INC	R	495.00
01	294551	08/14/2019	KREMER SERVICES LLC	R	2,847.16
01	294552	08/14/2019	LOFFLER COMPANIES	R	1,948.80
01	294553	08/14/2019	LUPIENT CHEVROLET	R	220.63
01	294554	08/14/2019	MAVO SYSTEMS INC	R	148,105.00
01	294555	08/14/2019	METRO TRANSIT	R	2,625.00
01	294556	08/14/2019	METROPOLITAN MECHANICAL CONTRACTORS	R	1,767.29
01	294557	08/14/2019	MIRA	R	11,250.00
01	294558	08/14/2019	OCCUPATIONAL MEDICINE CONSULTANTS	R	75.00
01	294559	08/14/2019	PLAGGE, RONETTE	R	260.82
01	294560	08/14/2019	REGION 1 INFORMATION MGMT SERVICE	R	43,631.58
01	294561	08/14/2019	ROSENQUIST CONSTRUCTION INC	R	18,990.00
01	294562	08/14/2019	SCHOLOGY, INC	R	25,836.00
01	294563	08/14/2019	SHERWIN WILLIAMS CO	R	468.33
01	294564	08/14/2019	SOURCEWELL TECHNOLOGY	R	116.50
01	294565	08/14/2019	PARK ADAM TRANSPORTATION	R	39,235.68
01	294566	08/14/2019	STATE SUPPLY COMPANY	R	48.39
01	294567	08/14/2019	UNITED HEALTHCARE	R	153.20
01	294568	08/14/2019	UNITED HEALTHCARE INSURANCE CO	R	452.68
01	294569	08/14/2019	UNIVERSITY OF DUBUQUE	R	3,000.00
01	294570	08/14/2019	VELOCITY DRAIN SERVICES INC	R	600.00
01	294571	08/14/2019	VERIZON WIRELESS	R	575.19
01	294572	08/14/2019	VSP VISION SERVICE PLAN	R	1,675.69
01	294573	08/14/2019	XCEL ENERGY	R	17,940.67

E-PAY, P-CARD & CHECK TOTAL					696,869.99
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E-PAY, WIRE TRANSFERS & CHECK RUNS FOR 08/19/2019 BOARD REPORTS

BANK 05	DATE	AMOUNT
E-Pays	8/1/2019	6,908.95
	8/12/2019	269.55
P-Cards	8/7/2019	38,631.87
Checks	8/7/2019	159,409.42
	8/12/2019	2,956.43
	8/13/2019	58,105.69
	8/14/2019	430,588.08

CHECK REGISTER BANK 05 TOTAL =	696,869.99
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BREAKDOWN	
01-206-00	403,894.85
02-206-00	4,374.34
03-206-00	99,621.83
04-206-00	20,775.54
06-206-00	148,500.00
07-206-00	-
08-206-00	16,500.00
20-206-00	-
21-206-00	-
47-206-00	-
50-206-00	3,203.43
BANK TOTAL =	696,869.99

RICHFIELD PUBLIC SCHOOLS

Investment Holdings as of
August 3, 2019

Description	Matures	Rate	Cost	General Operating	Agency (Scholarships)	2018A Bond	2018B Bond	OPEB Bond
EAGLEBANK	08/16/19	2.47%	243,900.00	243,900.00	-	-	-	-
ELGA CREDIT UNION	08/19/19	2.43%	244,000.00	244,000.00	-	-	-	-
MN TRUST TERM SERIES	08/23/19	2.15%	7,000,000.00	7,000,000.00	-	-	-	-
FIRST BANK OF OHIO	10/18/19	2.59%	243,600.00	243,600.00	-	-	-	-
SERVISFIRST BANK	10/18/19	2.69%	243,400.00	243,400.00	-	-	-	-
CITADEL FCU	10/18/19	2.63%	243,500.00	243,500.00	-	-	-	-
CAPITAL COMMUNITY BANK	10/18/19	2.63%	243,500.00	243,500.00	-	-	-	-
US TREASURY N/B	12/15/19	2.47%	1,497,810.90	1,497,810.90	-	-	-	-
U.S. Treasury Note	01/15/20	0.00%	1,974,062.50	1,974,062.50	-	-	-	-
UNITED BANK - C	07/27/20	2.32%	2,757,400.00	2,757,400.00	-	-	-	-
FARMERS & MERCHANTS UNION BANK	07/27/20	2.39%	242,600.00	242,600.00	-	-	-	-
WESTERN ALLIANCE BANK - C	12/17/20	1.92%	528,500.00	528,500.00	-	-	-	-
LATINO COMMUNITY CREDIT UNION	12/17/20	2.10%	242,700.00	242,700.00	-	-	-	-
EAST BOSTON SAVINGS BANK	12/17/20	1.93%	243,300.00	243,300.00	-	-	-	-
FIRST NATIONAL BANK / THE FIRST, NA	12/17/20	1.98%	243,200.00	243,200.00	-	-	-	-
BANK 7	12/17/20	2.23%	242,300.00	242,300.00	-	-	-	-
ASSOCIATED BANK, NA - C	01/27/21	2.61%	1,000,000.00	1,000,000.00	-	-	-	-
FORESIGHT BANK	01/27/21	2.56%	237,500.00	237,500.00	-	-	-	-
MECHANICS SAVINGS BANK	01/27/21	2.56%	237,500.00	237,500.00	-	-	-	-
Capital One, National Association Certificate	08/16/21	2.10%	160,000.00	-	160,000.00	-	-	-
MERCANTILE BANK A UNITED COMMUNITY	08/09/19	2.45%	248,900.00	-	-	248,900.00	-	-
COLUMBUS-D-TXBL	08/15/19	2.13%	1,198,008.70	-	-	1,198,008.70	-	-
PENTAGON FEDERAL CREDIT UNION (1	08/23/19	2.12%	2,000,000.00	-	-	2,000,000.00	-	-
MN TRUST TERM SERIES	08/23/19	2.15%	4,000,000.00	-	-	4,000,000.00	-	-
FIRST INTERNET BANK OF INDIANA	08/23/19	2.59%	243,500.00	-	-	243,500.00	-	-
CFG COMMUNITY BANK	08/23/19	2.59%	243,500.00	-	-	243,500.00	-	-
FANNIE MAE	09/12/19	2.14%	2,187,490.22	-	-	2,187,490.22	-	-
US TREASURY N/B	09/15/19	2.14%	981,601.56	-	-	981,601.56	-	-
BRISTOL TWP-A-TXBL	09/15/19	2.26%	591,982.40	-	-	591,982.40	-	-
TX ST-REF-TXB	10/01/19	2.17%	2,594,985.75	-	-	2,594,985.75	-	-
State of California	10/01/19	2.15%	1,627,486.25	-	-	1,627,486.25	-	-

RICHFIELD PUBLIC SCHOOLS

Investment Holdings as of
August 3, 2019

Description	Matures	Rate	Cost	General Operating	Agency (Scholarships)	2018A Bond	2018B Bond	OPEB Bond
State of California	10/01/19	2.26%	249,151.70	-	-	249,151.70	-	-
BERGEN CO-REF	10/15/19	2.40%	1,141,622.25	-	-	1,141,622.25	-	-
WESTERN ALLIANCE BANK - C	10/25/19	2.22%	500,000.00	-	-	500,000.00	-	-
WESTERN ALLIANCE BANK - C	11/25/19	2.22%	2,000,000.00	-	-	2,000,000.00	-	-
Olentangy Local School District	12/01/19	2.23%	303,861.00	-	-	303,861.00	-	-
FRANKLIN SYNERGY BANK	12/24/19	2.15%	247,400.00	-	-	247,400.00	-	-
Bank OZK (LOC)	12/24/19	2.21%	2,000,000.00	-	-	2,000,000.00	-	-
FREDDIE MAC	01/17/20	2.23%	1,973,765.04	-	-	1,973,765.04	-	-
Bank OZK (LOC)	01/24/20	2.22%	2,000,000.00	-	-	2,000,000.00	-	-
State of Georgia	02/01/20	2.20%	1,992,560.00	-	-	1,992,560.00	-	-
County of Chester PA	02/15/20	2.25%	1,088,974.80	-	-	1,088,974.80	-	-
BMO HARRIS BANK, NA	02/25/20	2.29%	2,500,000.00	-	-	2,500,000.00	-	-
BMO HARRIS BANK, NA	03/25/20	2.29%	2,000,000.00	-	-	2,000,000.00	-	-
THIRD COAST BANK, SSB	03/25/20	2.68%	1,000,000.00	-	-	1,000,000.00	-	-
ASSOCIATED BANK, NA - C	03/27/20	2.50%	512,500.00	-	-	512,500.00	-	-
AMERICAN PLUS BANK, N.A.	03/27/20	2.50%	243,800.00	-	-	243,800.00	-	-
LANDMARK COMMUNITY BANK	03/27/20	2.54%	243,700.00	-	-	243,700.00	-	-
STATE BANK OF THE LAKES - WINTRUS	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
VILLAGE BANK & TRUST - WINTRUST	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
BARRINGTON B&TC - WINTRUST	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
WESTERN ALLIANCE BANK / TORREY P	04/24/20	2.22%	238,000.00	-	-	238,000.00	-	-
WHEATON BANK AND TRUST - WINTRI	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
HINSDALE B&TC - WINTRUST	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
WINTRUST BANK	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
LIBERTYVILLE B&TC - WINTRUST	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
NORTHBROOK B&TC - WINTRUST	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
CRYSTAL LAKE B&TC, NA - WINTRUST	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
WISCONSIN-D-BABS	05/01/20	2.27%	563,497.00	-	-	563,497.00	-	-
PENTAGON FEDERAL CREDIT UNION (1	05/21/20	2.26%	1,500,000.00	-	-	1,500,000.00	-	-
TEXAS CAPITAL BANK	06/01/20	2.48%	243,800.00	-	-	243,800.00	-	-
SONABANK	06/01/20	2.64%	243,400.00	-	-	243,400.00	-	-

RICHFIELD PUBLIC SCHOOLS

Investment Holdings as of
August 3, 2019

Description	Matures	Rate	Cost	General Operating	Agency (Scholarships)	2018A Bond	2018B Bond	OPEB Bond
DAVENPORT-B-REF-TXBL	06/01/20	2.35%	263,533.40	-	-	263,533.40	-	-
Salt Lake City Corp	06/15/20	2.35%	248,137.50	-	-	248,137.50	-	-
FANNIE MAE	06/22/20	2.28%	1,474,126.30	-	-	1,474,126.30	-	-
PENTAGON FEDERAL CREDIT UNION (1	06/25/20	2.28%	2,250,000.00	-	-	2,250,000.00	-	-
SUFFOLK CO-A-BANS	06/26/20	2.26%	1,005,170.00	-	-	1,005,170.00	-	-
PENTAGON FEDERAL CREDIT UNION (1	07/24/20	2.30%	2,500,000.00	-	-	2,500,000.00	-	-
BMO HARRIS BANK, NA	08/25/20	2.30%	2,500,000.00	-	-	2,500,000.00	-	-
PENTAGON FEDERAL CREDIT UNION (1	08/25/20	2.32%	2,500,000.00	-	-	2,500,000.00	-	-
BMO HARRIS BANK, NA	09/25/20	2.31%	1,500,000.00	-	-	1,500,000.00	-	-
PENTAGON FEDERAL CREDIT UNION (1	09/25/20	2.33%	1,500,000.00	-	-	1,500,000.00	-	-
SOUTHERN STATES BANK	09/25/20	2.54%	240,500.00	-	-	240,500.00	-	-
ASSOCIATED BANK, NA - C	09/25/20	2.50%	519,100.00	-	-	519,100.00	-	-
PREMIER BANK	09/25/20	2.57%	240,400.00	-	-	240,400.00	-	-
NYC	10/01/20	2.41%	1,040,450.00	-	-	1,040,450.00	-	-
WESTCHESTER CO-A-REF	10/15/20	2.45%	148,305.00	-	-	148,305.00	-	-
BMO HARRIS BANK, NA	10/23/20	2.37%	2,000,000.00	-	-	2,000,000.00	-	-
NEW YORK NY	11/01/20	2.43%	1,313,141.25	-	-	1,313,141.25	-	-
BMO HARRIS BANK, NA	11/25/20	2.37%	1,500,000.00	-	-	1,500,000.00	-	-
WHEATON PK-D-REF-TXBL	12/30/20	2.69%	513,567.60	-	-	513,567.60	-	-
LAKE ETC SD #118-REF	01/01/21	2.79%	400,700.00	-	-	400,700.00	-	-
US TREASURY N/B	01/15/21	2.32%	495,683.59	-	-	495,683.59	-	-
ASSOCIATED BANK, NA - C	01/25/21	2.66%	500,000.00	-	-	500,000.00	-	-
COLLIN CO-B-REF-TXBL	02/15/21	2.43%	260,982.50	-	-	260,982.50	-	-
County of El Paso TX	02/15/21	2.37%	794,768.00	-	-	794,768.00	-	-
FINANCIAL FEDERAL BANK	02/25/21	2.65%	237,100.00	-	-	237,100.00	-	-
ASSOCIATED BANK, NA (N)	02/25/21	2.67%	237,100.00	-	-	237,100.00	-	-
ASSOCIATED BANK, NA - C	02/25/21	2.50%	1,000,000.00	-	-	1,000,000.00	-	-
HOUSTON-B-TXBL	03/01/21	2.43%	555,861.60	-	-	555,861.60	-	-
State of Maryland	03/15/21	2.38%	501,430.00	-	-	501,430.00	-	-
ASSOCIATED BANK, NA - C	04/23/21	2.67%	500,000.00	-	-	500,000.00	-	-
US TREASURY N/B	05/15/21	2.36%	1,023,164.05	-	-	1,023,164.05	-	-

RICHFIELD PUBLIC SCHOOLS

Investment Holdings as of
August 3, 2019

Description	Matures	Rate	Cost	General Operating	Agency (Scholarships)	2018A Bond	2018B Bond	OPEB Bond
State of Arkansas	06/01/21	2.43%	1,520,460.00	-	-	1,520,460.00	-	-
MEMPHIS-C-BABS	07/01/21	2.68%	312,489.00	-	-	312,489.00	-	-
FEDERAL HOME LOAN BANK	07/14/21	2.40%	959,446.61	-	-	959,446.61	-	-
FEDERAL HOME LOAN BANK	07/14/21	2.40%	479,723.30	-	-	479,723.30	-	-
State of Hawaii	08/01/21	2.45%	357,371.00	-	-	357,371.00	-	-
US TREASURY N/B	08/31/21	2.40%	493,398.44	-	-	493,398.44	-	-
FANNIE MAE	10/07/21	2.45%	481,788.31	-	-	481,788.31	-	-
City & County of Honolulu HI	11/01/21	2.55%	497,605.00	-	-	497,605.00	-	-
FREDDIE MAC	08/15/19	2.12%	742,236.20	-	-	-	742,236.20	-
PENTAGON FEDERAL CREDIT UNION (1	08/23/19	2.12%	1,000,000.00	-	-	-	1,000,000.00	-
PENTAGON FEDERAL CREDIT UNION (1	09/25/19	2.14%	1,250,000.00	-	-	-	1,250,000.00	-
WESTERN ALLIANCE BANK - C	09/25/19	2.22%	500,000.00	-	-	-	500,000.00	-
State of California	10/01/19	2.15%	1,001,530.00	-	-	-	1,001,530.00	-
FEDERAL HOME LOAN BANK	11/15/19	2.15%	197,488.85	-	-	-	197,488.85	-
WESTERN ALLIANCE BANK - C	11/25/19	2.22%	500,000.00	-	-	-	500,000.00	-
UINTA BANK	11/25/19	2.23%	240,400.00	-	-	-	240,400.00	-
City of Frederick MD	12/01/19	2.17%	200,254.00	-	-	-	200,254.00	-
US TREASURY N/B	12/15/19	2.16%	838,611.33	-	-	-	838,611.33	-
FREDDIE MAC	01/17/20	2.19%	1,234,467.64	-	-	-	1,234,467.64	-
BMO HARRIS BANK, NA	02/25/20	2.29%	1,500,000.00	-	-	-	1,500,000.00	-
BMO HARRIS BANK, NA	03/25/20	2.29%	1,000,000.00	-	-	-	1,000,000.00	-
BMO HARRIS BANK, NA	04/24/20	2.24%	1,000,000.00	-	-	-	1,000,000.00	-
BMO HARRIS BANK, NA	05/21/20	2.24%	1,250,000.00	-	-	-	1,250,000.00	-
SCHAUMBURG B&TC / ADVANTAGE N	06/25/20	2.30%	236,700.00	-	-	-	236,700.00	-
BEVERLY BANK & TRUST CO, NA- WIN1	06/25/20	2.30%	236,700.00	-	-	-	236,700.00	-
LAKE FOREST B&T CO. N.A. - WINTRUS	06/25/20	2.30%	236,700.00	-	-	-	236,700.00	-
TOWN BANK - WINTRUST	06/25/20	2.30%	236,700.00	-	-	-	236,700.00	-
OLD PLANK TRAIL COMMUNITY BANK	06/25/20	2.30%	236,700.00	-	-	-	236,700.00	-
ST. CHARLES B&TC - WINTRUST	06/25/20	2.30%	236,700.00	-	-	-	236,700.00	-
SUFFOLK CO-A-BANS	06/26/20	2.26%	1,507,755.00	-	-	-	1,507,755.00	-
US TREASURY N/B	07/15/20	2.25%	491,503.91	-	-	-	491,503.91	-

RICHFIELD PUBLIC SCHOOLS

Investment Holdings as of
August 3, 2019

Description	Matures	Rate	Cost	General Operating	Agency (Scholarships)	2018A Bond	2018B Bond	OPEB Bond
PENTAGON FEDERAL CREDIT UNION (1	07/24/20	2.30%	1,000,000.00	-	-	-	1,000,000.00	-
PENTAGON FEDERAL CREDIT UNION (1	08/25/20	2.32%	1,000,000.00	-	-	-	1,000,000.00	-
BMO HARRIS BANK, NA	08/25/20	2.30%	1,000,000.00	-	-	-	1,000,000.00	-
BMO HARRIS BANK, NA	09/25/20	2.36%	1,250,000.00	-	-	-	1,250,000.00	-
BMO HARRIS BANK, NA	10/23/20	2.31%	1,000,000.00	-	-	-	1,000,000.00	-
FREDDIE MAC	11/17/20	2.35%	592,675.50	-	-	-	592,675.50	-
FANNIE MAE	11/30/20	2.35%	586,693.00	-	-	-	586,693.00	-
US TREASURY N/B	01/15/21	2.32%	495,625.00	-	-	-	495,625.00	-
COLLIN CO-B-REF-TXBL	02/15/21	2.43%	521,965.00	-	-	-	521,965.00	-
State of Maryland	03/15/21	2.38%	250,715.00	-	-	-	250,715.00	-
PACIFIC WESTERN BANK	04/23/21	3.19%	233,400.00	-	-	-	233,400.00	-
WISCONSIN-D-BABS	05/01/21	2.46%	398,201.65	-	-	-	398,201.65	-
State of Arkansas	06/01/21	2.43%	253,410.00	-	-	-	253,410.00	-
FEDERAL HOME LOAN BANK	06/11/21	2.42%	491,602.91	-	-	-	491,602.91	-
State of Utah	07/01/21	2.49%	328,892.80	-	-	-	328,892.80	-
FEDERAL HOME LOAN BANK	07/14/21	2.41%	479,638.04	-	-	-	479,638.04	-
CIBC BANK USA / PRIVATE BANK - MI	08/25/21	2.69%	234,000.00	-	-	-	234,000.00	-
GREAT MIDWEST BANK	08/25/21	2.68%	120,000.00	-	-	-	120,000.00	-
FIRST NATIONAL BANK	08/25/21	2.78%	233,500.00	-	-	-	233,500.00	-
MONROE TWP NJ MIDDLESEX CNTY	12/15/19	1.48%	1,379,387.50	-	-	-	-	1,379,387.50
PENTAGON FEDERAL CREDIT UNION (1	01/10/20	1.36%	1,700,000.00	-	-	-	-	1,700,000.00
BANK OF CHINA	03/02/20	2.64%	243,400.00	-	-	-	-	243,400.00
BROOKLINE BANK	03/05/20	2.53%	150,000.00	-	-	-	-	150,000.00
SOUTHSIDE BANK	05/19/20	1.21%	238,300.00	-	-	-	-	238,300.00
PREFERRED BANK	08/31/20	2.55%	240,500.00	-	-	-	-	240,500.00
CORPORATE ONE FEDERAL CREDIT UN	08/31/20	2.60%	240,300.00	-	-	-	-	240,300.00
State of California	10/01/20	2.28%	725,355.25	-	-	-	-	725,355.25
KEMBA FINANCIAL FCU	10/13/20	1.75%	236,900.00	-	-	-	-	236,900.00
MAINSTREET BANK	10/13/20	1.67%	237,400.00	-	-	-	-	237,400.00
KS STATEBANK / KANSAS STATE BANK	10/13/20	1.86%	235,800.00	-	-	-	-	235,800.00
PRIME ALLIANCE BANK	10/19/20	2.99%	208,000.00	-	-	-	-	208,000.00

RICHFIELD PUBLIC SCHOOLS

Investment Holdings as of
August 3, 2019

Description	Matures	Rate	Cost	General Operating	Agency (Scholarships)	2018A Bond	2018B Bond	OPEB Bond
MERRICK BANK	10/19/20	2.90%	92,000.00	-	-	-	-	92,000.00
SECURITY STATE BANK	10/30/20	1.79%	236,600.00	-	-	-	-	236,600.00
FIRST CENTRAL BANK MCCOOK	10/30/20	1.81%	236,200.00	-	-	-	-	236,200.00
GREAT MIDWEST BANK	12/18/20	1.91%	115,000.00	-	-	-	-	115,000.00
Bank OZK	02/28/22	2.65%	230,100.00	-	-	-	-	230,100.00
TULSA CO ISD #3-TXBL	04/01/22	2.58%	693,178.90	-	-	-	-	693,178.90
State of California	04/01/47	2.26%	793,807.50	-	-	-	-	793,807.50
Total Investments Held			128,354,057.50	17,908,773.40	160,000.00	75,708,289.12	26,344,765.83	8,232,229.15

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, August 19, 2019

Subject: PERSONNEL ITEMS
(Recommended by Superintendent)

That the Board of Education approve the following personnel items:

Certified Full Time Positions for Employment – 1st Year Probation

Matthew Finnesgard – Special Education – RSTEM
Steven LeDuc – Physical Education/Health – Middle School
Maddie Liedtke – Global Language Spanish – Senior High
Brett Oltmanns – Special Education – Middle School

Certified Full Time Position for Employment – Continuing

Rebecca Inners – ESL – Centennial

Certified Full Time Position for Employment – Early Learning

Kathleen Gordon – Pre-School Teacher – Central

Certified Part Time Position for Employment – 2nd Year Probation

Grace Sacher – Art - Senior High

Certified Full Time Request for Leave of Absence – Child Care

Suzanne Hiller – School Social Worker – SEC

Certified Full Time Resignations

Elizabeth Hanson – School Social Worker – Middle School
Melissa Ness – Instructional Coach – RDLS

Classified Full Time Position for Employment – Facilities & Transportation

Scott Stark – Building Cleaner – Senior High

Classified Full Time Position for Employment – Food & Nutrition Services

Rachel Johnson – Kitchen Manager – RSTEM

Classified Full Resignation – Admin. & Mgmt. Support Professionals

Maria Workman – Administrative Assistant 3 – RDLS

Classified Full Time Resignation – Outreach

Silvia Villegas Paredes – Bilingual Outreach Worker – Centennial

Classified Part Time Positions for Employment – Food & Nutrition Services

Ryusuke Jono – 37.5 hr/wk Production Cook – Senior High

Torsten Marsh – 25 hr/wk Kitchen Assistant – Senior High

Melinda Nelson – 20 hr/wk Kitchen Assistant – Middle School

Classified Part Time Position for Employment – Paraprofessional

Sarah Gacek – 37.5 hr/wk Instructional Para – District Wide

Classified Part Time Retirement – Paraprofessional

Jean Noonan – 31.5 hr/wk Instructional/Managerial Para – Centennial

Classified Part Time Resignations – Paraprofessionals

Ashley Akehurst – 30 hr/wk Special Ed. Para – Sheridan Hills

Denise Fitzpatrick – 11.2 hr/wk Managerial Para – Centennial

Sierra Ford-Washington – 32.5 hr/wk Special Ed. Para – Central

OLD BUSINESS – FOR APPROVAL

Agenda Item V.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, August 19, 2019

Subject: Board Policy 608 EDUCATION OF STUDENTS WITH DISABILITIES

(Recommended by the Superintendent)

A final read and approval of Board Policy 608.

Attachments

Policy 608 – Final Copy

Board Policy 608 EDUCATION OF STUDENTS WITH DISABILITIES

I. PURPOSE

The purpose of this policy is to set forth the position of the school board on the need to provide special educational services to some students in the school district.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that some students need special education services and further recognizes the importance of providing a free appropriate public education and delivery system for students in need of special education.

III. RESPONSIBILITIES

- A. The school board accepts its responsibility to identify, evaluate, and provide special education and related services for children with disabilities who are properly the responsibility of the school district and who meet the criteria to qualify for special education and related services as set forth in Minnesota and federal law.
- B. The school district shall ensure that all qualified children with disabilities are provided special education and related services which are appropriate to their educational needs.
- C. When such services require or result from interagency cooperation, the school district shall participate in such interagency activities in compliance with applicable federal and state law.

RATIFIED BY THE BOARD OF EDUCATION: February 2, 1981

AMENDED BY THE BOARD OF EDUCATION: July 21, 1986; January 22, 1991; June 15, 1998; August 4, 2003, August 19, 2019

REAFFIRMED BY THE BOARD OF EDUCATION: August 12, 2013

Legal References: Minn. Stat. § 124D.03 (Enrollment Options Program)
 Minn. Stat. § 125A.02 (Definition of Child with a Disability)
 Minn. Stat. §§ 125A.027, 125A.03, 125A.08, 125A.15, and 125A.29
 (District Obligations)
 20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education
 Improvement Act of 2004)

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination Policy)
 MSBA/MASA Model Policy 508 (Extended School Year for Certain
 Students with Individualized Education Programs)

49	MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
50	MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
51	

NEW BUSINESS – FOR APPROVAL

Agenda Item VI.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, August 19, 2019

Subject: Board Policy 522 Commencement Participation

(Recommended by the Superintendent)

Approval of Policy 522 as revised to align with commencement practice. We approved this policy previously on May 1, 2017. As we continue review of policy & practice, this policy makes one very small change and fully realigns policy to practice.

Attachments

Policy 522 – Original

*MSBA Policy – there is no MSBA policy

Policy 522 Redlined

RICHFIELD PUBLIC SCHOOLS
COMMENCEMENT PARTICIPATION

I. PURPOSE

The purpose of this policy is to set forth requirements for commencement participation.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district that all students who participate in commencement have completed the requirements for graduation. Except as noted in Section III of this policy, no senior will be allowed to participate in the Commencement Exercises of the Richfield High School unless he / she meets all qualifications for receiving a diploma as outlined in Board Policy 521, Requirements for Graduation.

III. COMMENCEMENT PARTICIPATION

Seniors meeting the requirements specified in Section II of this policy will be eligible to participate in the Commencement Ceremony leading to the awarding of the diploma. Participating students will be required to wear the prescribed cap and gown.

IV. PARTICIPATION IN OTHER YEAR-END ACTIVITIES

Seniors who do not participate in commencement may still participate in all other senior class year-end activities.

APPROVED BY THE BOARD OF EDUCATION: February 26, 1962

AMENDED BY THE BOARD OF EDUCATION: April 20, 1970, July 21, 1986, June 1, 1998, September 16, 2002, June 24, 2003, May 1, 2017

Cross References: Board Policy 521 "Requirements for Graduation from Richfield Senior High School"

RICHFIELD PUBLIC SCHOOLS
COMMENCEMENT PARTICIPATION

I. PURPOSE

The purpose of this policy is to set forth requirements for commencement participation.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district that all students who participate in commencement have completed the requirements for graduation. Except as noted in Section III of this policy, no senior will be allowed to participate in the Commencement Exercises of the Richfield High School unless he / she meets all qualifications for receiving a diploma as outlined in Board Policy 521, Requirements for Graduation.

III.. COMMENCEMENT PARTICIPATION

Seniors meeting the requirements specified in Section II of this policy will be eligible to participate in the Commencement Ceremony unless participation is denied for appropriate reasons, which may include discipline. Participating students will be required to wear the prescribed cap and gown.

Deleted: leading to the awarding

Deleted: of the diploma unless

IV.. PARTICIPATION IN OTHER YEAR-END ACTIVITIES

Seniors who do not participate in commencement may still participate in all other senior class year-end activities unless participation is denied for appropriate reasons, which may include discipline.

APPROVED BY THE BOARD OF EDUCATION: February 26, 1962

AMENDED BY THE BOARD OF EDUCATION: April 20, 1970, July 21, 1986, June 1, 1998, September 16, 2002, June 24, 2003, May 1, 2017, August 19, 2019

Cross References: Board Policy 521 "Requirements for Graduation from Richfield Senior High School

NEW BUSINESS - FOR ACTION

Agenda Item VI.B.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, August 19, 2019

Subject: Policies 302 Position Assignments & 301 Organizational Chart

The Superintendent recommends approval of these updates to the Organizational Chart and Position Assignments reflecting new administrative staff.

Attached

Board Policy 302 RPS Position Assignments

Board Policy 301 RPS Organizational Chart

RICHFIELD PUBLIC SCHOOLS

POSITION ASSIGNMENTS

BOARD OF EDUCATION

Crystal Brakke, Chair	Paula Cole, Treasurer
Tim Pollis, Vice Chair	Christine Maleck, Director
John Ashmead, Clerk	Peter Toensing, Director

DISTRICT ADMINISTRATION

Superintendent of Schools	Steven Unowsky
Assistant Superintendent of Schools	Leadriane Roby
Director of Community Education	Carole McNaughton-Commers
Director of Literacy	Tia Clasen
Director of Technology	Cory Klinge
Chief of Human Resources & Administrative Officer	Craig Holje
Director of HR	Brenda Nielsen
Supervisor of HR	Lynn Opatz
Director of Finance	Jim Gilligan
Director of Facilities & Transportation	Dan Kretsinger
Director of Nutrition	Pam Haupt
Director of Marketing & Communications	Jennifer Valley
Executive Director of Special Programs	Mary Clarkson
Director of Multi Language Learners & RCEP	Kasya Willhite
Director of Student Services	Christina Gonzalez
Director of Special Education	Mary Pat Mesler
Director of Early Learning	Patrick Burrage

BUILDING ADMINISTRATION

Senior High School Principal	Latanya Daniels
Assistant Principal	John Cook
Assistant Principal	Carrie Vala
Athletic Director	David Boie
Middle School Principal	Carlondrea Hines
Assistant Principal	Ryan Finke
Assistant Principal	Steven Flucas
RSTEM School Principal	Amy Winter

Centennial School Principal

Colleen Mahoney

Sheridan Hills School Principal

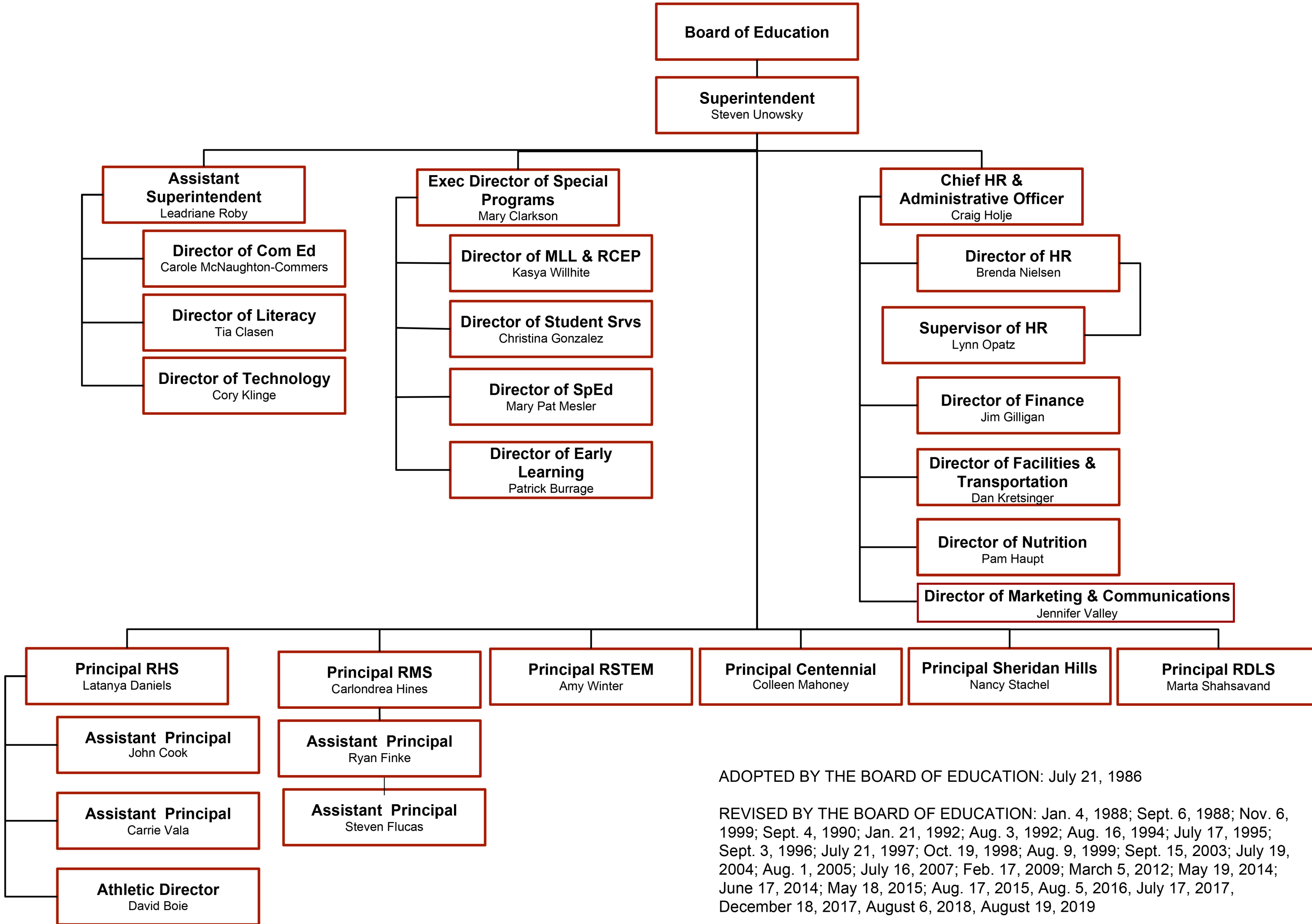
Nancy Stachel

Richfield Dual Language School Principal

Marta Shahsavand

RATIFIED BY THE BOARD OF EDUCATION: July 21, 1986

REVISED BY THE BOARD OF EDUCATION: January 4, 1988, September 6, 1988, November 6, 1989, September 4, 1990, January 21, 1992, August 3, 1992, August 16, 1993, August 1, 1994, July 17, 1995, September 3, 1996, July 21, 1997, October 19, 1998, August 9, 1999, August 21, 2000, October 1, 2001, January 21, 2003; September 15, 2003, January 20, 2004, July 19, 2004, January 18, 2005, August 1, 2005, January 23, 2006, July 17, 2006, January 22, 2007, July 16, 2007, February 4, 2008, July 14, 2008, February 2, 2009; August 17, 2009, August 16, 2010, August 15, 2011, March 5, 2012, August 18, 2014, May 18, 2015, August 17, 2015, August 5, 2016, December 18, 2017, August 6, 2018, August 19, 2019



ADOPTED BY THE BOARD OF EDUCATION: July 21, 1986

REVISED BY THE BOARD OF EDUCATION: Jan. 4, 1988; Sept. 6, 1988; Nov. 6, 1999; Sept. 4, 1990; Jan. 21, 1992; Aug. 3, 1992; Aug. 16, 1994; July 17, 1995; Sept. 3, 1996; July 21, 1997; Oct. 19, 1998; Aug. 9, 1999; Sept. 15, 2003; July 19, 2004; Aug. 1, 2005; July 16, 2007; Feb. 17, 2009; March 5, 2012; May 19, 2014; June 17, 2014; May 18, 2015; Aug. 17, 2015, Aug. 5, 2016, July 17, 2017, December 18, 2017, August 6, 2018, August 19, 2019

OLD BUSINESS – FOR ACTION

Agenda Item VI.D.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, August 19, 2019

SUBJECT: SCHOOL BOARD ELECTION

(Recommended by Superintendent)

That the Board of Education adopt the Resolution Relating to the Election of School Board Members and calling the School District General Election on Tuesday, November 5, 2019.

Background Information

Attached is the resolution calling the school board election.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 280
(RICHFIELD)
STATE OF MINNESOTA

HELD: AUGUST 19, 2019

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 280 (Richfield), State of Minnesota, was held in said school district on August 19, 2019, at 7:00 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution
and
moved its adoption:

**RESOLUTION RELATING TO ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 280, State of Minnesota, as follows:

1. (a) It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

(b) The clerk shall include on the general election ballot the names of the individuals who file or have filed Affidavits of Candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and directed to be held on Tuesday, the 5th day of November, 2019, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district polling places and combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the County Auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said general election. The notice shall specify the date of said election and the office or offices to be voted on at said general election. Any notice given prior to the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted at each polling place and combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said elections to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the general election.

The notice of election so posted and published shall state the offices to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place and the combined polling place on Election Day.

5. The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this general election and generally to cooperate with any election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate officials regarding preparation and distribution of ballots, election administration and cost sharing.


6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

General Election Ballot

Independent School District No. 280
(Richfield)

November 5, 2019

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: 

School Board Member Vote for Up to Three



Crystal Brakke



Paula Cole



Tim Dallum



Susie Luttenegger



Julie Olmsted



Allegra Smisek



write-in, if any



write-in, if any



write-in, if any

Optical scan ballots must be printed in black ink on white colored material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at each election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the general election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper and by causing the notice to be posted in the office of the County Auditor, the administrative offices of the school district and the office of any other local election official conducting the election.

10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the general election and in the newspaper of widest circulation once on the day preceding the general election, or once the week preceding the general election if the newspaper is a weekly.

11. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

12. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the polling places or combined polling places during the November 5, 2019 general election. The election judges shall act as clerks of election and submit the results to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

13. The School District clerk shall make all Campaign Financial Report required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where report are made available.

The motion for the adoption of the foregoing resolution was duly seconded by

_____ and upon vote being taken thereon, the following voted in favor

thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 280 (Richfield), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to the calling of the general election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this ____ day of August_____2019.

School District Clerk

NEW BUSINESS- FOR ACTION

Agenda Item VI.E.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, August 19, 2019

Subject: Donations

(Recommended by the Superintendent)

That the Board of Education accept the donation from the Spartan Foundation, Inc. to the RHS Scholarship Fund.

Background Information

We would like to recognize the Scholarship Recipients:

Phoebe McCartan
Joel Schaefer
Linh Trang
William Voigt
Mikah White
Demetrius Coleman
Estefania Gonzalez Ramirez
Diem Tran
Maria Valdez
Katherine Urzua-Parra
Yuleima Aguilar Garcia
Brian Contreras
Dorcas (Mayowa) Dowu
Francine Legba
Mumtas Mohamed
Katherine Reyes Garcia
Destiny Ross
Eric Gil Rosas
Dawn Jamison
Thomas Kimmes
Tenzin Woesser
Aaron Zambrano-Vega
Maggie Bui
Evynn Hall
John Dominic Poyatos