

# RICHFIELD PUBLIC SCHOOLS

## Health, Safety and Wellness Committee

### Meeting Minutes

3.21.2019

Meeting Called to Order: 7:15 a.m. in the District Office Board Room  
Today's meeting was an Introduction/Overview.

#### Members Present

- Phoebe Anderson (Exposure Control Officer, District Nurse)
- Craig Holje (Chief Human Resources Admin Officer)
- Jenny Rodriguez (RDLS Health Services)
- Peter Fitzpatrick (Centennial Custodial)
- Dan Kretsinger (Facilities & Transportation)
- Daniel Holcomb (IEA Health & Safety)
- Pam Haupt (Food Services)
- Courtney LaDuke (Food Services)
- Bridge Mckye (Health District Office)
- Casey Odell (RHS PE/Health)
- Marta Weirich (DO HR/Business)
- Shannon Rossean (Hanover Insurance)
- Luke Sammon (SFM Insurance)

## Minutes

#### **INTRODUCTIONS FOR NEW ATTENDEES**

#### **REVIEW INJURY REPORTS (STAFF/STUDENT)**

In 2019, there's been 14 total district wide staff incidents as of 3/21/2019. The district has had 1 lost time injury since September 2018. There's been 2 slips, trips & falls due to weather.

Phoebe Anderson provided a health services report. In January and February, there were 25 reported student incidents. Out of the 25 incidents, 15 were unintentional and 10 were intentional. 15 students missed time from class/school and 7 students went to see a medical provider.

#### **WORKERS COMPENSATION UPDATE**

Luke Sammon, SFM reported that there's been trends in district on coaching injuries. Craig Holje and Luke were going to discuss coaching safety with the athletic director.

#### **WELLNESS UPDATE**

Carole McNaughton-Commers was unable to attend the meeting today but wanted to share information on the Wellness Expo. The wellness expo is on April 13<sup>th</sup> from 9AM – 12.

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Please note the Wellness Expo is quickly approaching -- Saturday, April 13th from 9am - 12.

***It's all FREE including:***

blood pressure and blood glucose screenings  
Inflatable obstacle course and other fun activities for youth  
50 interactive exhibits -- community organizations, clinics, RPS, local businesses, etc.  
recipe demonstrations and samples  
tote bags and water bottles for all attendees  
one mile Fun Run with the track team at the stadium  
giveaways and door prizes  
Bloodmobile blood drive (appointment or walk in)  
Facility updates and tours

Volunteers are needed for a variety of fun tasks -- let me know if you or a group you work with is interested!

Promoting student wellness at RHS (Richfield Student Wellness Council) – Bridge Mckye presentation – The council started last year and presented to students at lunch. The focus was on E-cigarettes and the harmful effects. It was very beneficial because it's easier to spread the message from peer to peer, as compared to parent to children. E-cigarettes is the tobacco use of choice, all other forms of tobacco have been decreasing in use. \$117.8 million in marketing in Minnesota is spent by the tobacco industry. Teens have a lot of misperceptions of e-cigarettes, 63% did not know e-cigarettes contained nicotine. 80% of 15 to 24-year old's who try juul continue to use the product. The council is looking to present at the middle school due to statistics showing that there's a high rate of students using e-cigarettes. There's an upcoming staff training about e-cigarettes in the high school cafeteria on April 16th at 7:45am.

2<sup>nd</sup> chance breakfast video presentation – the committee was shown a video portraying the healthy breakfast option that Richfield High School offers to all students.

#### **HEALTH & SAFETY UPDATE**

HSEM School Risk Assessment – The Homeland Security & Emergency Management provides a school security risk assessment to districts. On April 24<sup>th</sup>, they will be conducting an assessment at the middle school. The findings from the assessment can help provide Richfield PS with improvements to the Safety & Security of staff & students.

Staff Accessible Ladders – Dan Kretsinger has emailed custodians at each school to do an inventory of how many ladders should be ordered. These ladders are to be used by staff. The ladders are to be conveniently located throughout the school to help prevent staff from using chairs or tables. The unstable objects used to get to an elevated height create a fall hazard.

Mock OSHA 3/19 – Mike Weigel from Metro ECSU was on-site providing a mock OSHA inspection at the transportation office and the middle school. The schools are working towards correcting the items found at both locations.

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Safety Suggestion Form & Health-Safety email – The safety suggestion form was updated on the district website – Health & Safety webpage. Please utilize to provide any questions/concerns you may have. There's also a Health & Safety Richfield email address to utilize, health-safety@rpsmn.org.

Hazardous Waste Disposal – An email was sent out to all head custodians and maintenance to look at chemical inventories to determine if they want to throw away as hazardous waste at the end of the year. An email to art and science staff will be sent out later in the school year to begin prepping chemicals to be shipped out of the district.

IAQ Online Survey – All staff has received an email from Dan Kretsinsner. Please fill out to provide valuable feedback on indoor air quality. The information is reviewed to identify any trends on issues throughout a school.

#### **FACILITIES UPDATE**

Construction update – No update provided. The district office is moving over to Central Education Building during Spring Break.

#### **NEW BUSINESS**

The final Health, Safety & Wellness Committee Meeting is Thursday, May 16<sup>th</sup>.