

RICHFIELD PUBLIC SCHOOLS

Health, Safety and Wellness Committee

Meeting Minutes

05.17.2018

Meeting Called to Order: 7:15 a.m. in the District Office Board Room
Today's meeting was Health & Safety Based.

Members Present

- Deb Miller (Bloomington Public Health)
- Phoebe Anderson (Exposure Control Officer, District Nurse)
- Craig Holje (Chief Human Resources Admin Officer)
- Jenny Rodriguez (RDLs Health Services)
- Marta Weirich (HR Representative)
- Peter Fitzpatrick (Centennial Custodial)
- Dan Kretsinger (Facilities & Transportation)
- Daniel Holcomb (IEA Health & Safety)
- Matt Zeidler (RHS PE/Health)
- Courtney LaDuke (Food Services)
- Carole McNaughton-Commers (Community Education Director)

Minutes

REVIEW INJURY REPORTS (STAFF/STUDENT)

There's been 24 total district wide staff incidents as of 5/17/2018.

The district has had recent incidents with teachers supervising on field trips and getting injured. We need them to be aware that they're supervising and not participating.

Phoebe Anderson to provide a full year health review presentation in the fall.

WELLNESS UPDATE

There's a wellness committee at the High School, the goal next year is to engage this committee with the school run committee. They would be able to provide peer-to-peer communication with what both committees are trying to accomplish. Matt and other physical education department staff are doing a good job getting students involved in lifelong activities such as walking/light exercise. We should involve the High School wellness committee with the Wellness Expo that the district puts on each year.

HEALTH & SAFETY UPDATE

Mock OSHA Audit Results 2/15 – Mike Weigel (Metro ECSU) conducts mock OSHA inspections throughout districts in the state. The importance of this Mock OSHA is to prepare the district for an actual OSHA inspection and correct identified hazards. The results/findings at Richfield High School were: blocked electrical panels, exposed electrical wires, extension cords used as permanent wiring, emergency eyewash station not flushed weekly and missing eyewash caps

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and paper cutters missing guarding to protect fingers from contacting the cutting blade. All hazards have been corrected. Dan Kretsinger presented the findings of the Mock OSHA inspection and other common safety/fire hazards to the Management team, custodians and maintenance personnel.

Lead in Water Sampling - Lead is a metal that usually enters drinking water through the distribution system, including pipes, solders, faucets, and valves. Lead levels in water may increase when the water is allowed to sit undisturbed in the system.

By July 1, 2018 public school districts and charter schools must:

- Adopt the model plan developed by MDH and the Minnesota Department of Education (MDE) or develop and adopt an alternative plan. (see challenge alert below)
- Include a testing schedule for all buildings serving prekindergarten students and students in kindergarten through grade 12. Each drinking water tap or water source used in food preparation must be tested at minimum once every five years. Testing must begin by July 1, 2018, and complete testing of all buildings that serve students must be within five years.
- Make the test results available to the public to review and notify the parents of the availability of the information.

Richfield LIW testing was conducted in 2013. Locations were resampled in 2016 due to high levels. Fixtures were replaced and certain faucets taken out of order for drinking or food preparation. All schools will be tested this October 2018.

Radon Sampling – Kare 11 aired a radon in schools testing investigation. The investigation found that the majority of school districts in MN do not test for radon. Radon is a naturally occurring, odorless, and tasteless gas that is a human carcinogen. It moves up through the ground into the air in buildings through subsurface wall and/or floor cracks, floor drains. Not required by law to test but it is recommended to test below ground or ground level rooms. Richfield PS has been testing for Radon since 2010, last samples took place in 2014/2015. The next round of radon testing will occur 2019/2020. A radon detector is placed in a location for at least 90 days, usually 5-6 months.

End of year hazardous waste pickup – Emails have been sent out to departments to let them know of the hazardous waste pickup. Pick up will be at the High School. Contact is Daniel Holcomb and Kevin Gullickson. Phoebe Anderson will let Daniel Holcomb know about sharps disposal.

Custodian Training 6/20 – Richfield Fire Department to assist in Fire Safety portion. Annual custodial training with required OSHA topics.

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Central parking lot issue – Worst time is drop off and pick up. The buses in the lot make it difficult to see visitors/students. Cars go at high speeds and cars are parking in the lot that are not associated with Central school. Until the reconfiguration of the HS and Central parking lots, we should place signage “Central Parking Only” and have supervision outside randomly to monitor the situation.

Procedures for Bus Drivers during Lockdown - During planned lockdown, staff was rushing to the buses to bring the students into the school and into the classroom. The building should communicate to the bus garage the information of a lockdown to radio the bus drivers. A blue strobe light could be added outside to alert people of lockdown.

CPR and First Aid Training (Community Ed) - Detailed discussion outside of Safety Committee.

FACILITIES UPDATE

The recycling project has been going well with students, they're very passionate. Dan K has been talking with contractors – no health effects with the chemicals they use. Pool will be drained out and cleaned this summer.

NEW BUSINESS

Construction starting at the High School next February

Next Safety Committee Meeting is TBD.