

# RICHFIELD PUBLIC SCHOOLS

## Health, Safety and Wellness Committee

### Meeting Minutes

11.15.2018

Meeting Called to Order: 7:15 a.m. in the District Office Board Room  
Today's meeting was an Introduction/Overview .

#### Members Present

- Deb Miller (Bloomington Public Health)
- Phoebe Anderson (Exposure Control Officer, District Nurse)
- Craig Holje (Chief Human Resources Admin Officer)
- Jenny Rodriguez (RDLS Health Services)
- Peter Fitzpatrick (Centennial Custodial)
- Dan Kretsinger (Facilities & Transportation)
- Daniel Holcomb (IEA Health & Safety)
- Casey Odell (RHS PE/Health)
- Pam Haupt (Food Services)
- Courtney LaDuke (Food Services)
- Carole McNaughton-Commers (Community Education Director)
- Bridge Mckye (Health District Office)
- Brenda Nielsen (HR Director)
- Nancy Brewster (University of Minnesota)
- Cathy Theisen (Chemical Hygiene Officer, RHS)
- Luke Sammon (SFM Insurance)

## Minutes

#### **COMMITTEE POLL/RESULTS**

An email was sent out to all committee members. The majority of the committee members voted to keep the committee the same as last year. The meetings will have an emphasis of health & safety one meeting and wellness the next.

#### **REVIEW INJURY REPORTS (STAFF/STUDENT)**

Marta Weirich was not at the meeting to review the injury report.

Phoebe Anderson provided a health services report. In September and October, there were 50 incidents reported. 39 were unintentional and 11 were intentional. 29 missed time and the majority of the incidents occurred at the Middle School.

#### **WORKERS COMPENSATION PROGRAM UPDATE (LUKE SAMMON, SFM)**

Luke Sammon is the SFM contact for Richfield. Luke has worked with the district 10+ years ago. Luke provided information on how SFM can assist Richfield Public Schools on injury prevention as well as injury reporting. SFM has a hot line that you can call 24/7 and talk to a nurse.

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#### **WELLNESS UPDATE**

2<sup>nd</sup> Chance Breakfast- We watched a video on YouTube that was created at Richfield High School for 2<sup>nd</sup> chance breakfast. 2<sup>nd</sup> chance breakfast allows students between passing time to stop by and grab free breakfast items. There's currently a 58% involvement with a 100% goal of participation.

Tobacco/Vaping Project – Provide staff and parents education on the different vaping devices. Vaping devices can look like flash drives and resemble other electronic devices to hide them from staff and parents. Confiscated items will be used to educate staff and parents on what to look for. Parents will be getting a superintendent letter on information regarding tobacco use and products.

#### **HEALTH & SAFETY UPDATE**

Lead in Water Sampling - Lead is a metal that usually enters drinking water through the distribution system, including pipes, solders, faucets, and valves. Lead levels in water may increase when the water is allowed to sit undisturbed in the system. Testing has been conducted at all schools with the exception of Centennial Elementary. Centennial Elementary will be conducted tomorrow morning 11/16. A full report on all buildings will be provided at the next meeting.

IAQ Building Walkthroughs (January) – Rooms in all buildings will be tested for Indoor Air Quality. The test consists of temperature, carbon dioxide and relative humidity readings. The technician also looks for ventilation and moisture issues in all classrooms.

Playground Sign (Central) – Awaiting information from Carole to have signs created.

Central Severe Weather Shelter – Daniel Holcomb and Carole McNaughton-Commers met to go over severe weather shelter areas at Central Education. The concern was having students walk down long hallways to get to shelter locations. Restrooms located in the hallways were added to severe weather shelter areas.

#### **FACILITIES UPDATE**

Construction update – Bids for RDLS at the next board meeting, STEM and the High School will be soon thereafter. Be careful when boxing up equipment to move, lift smart.

#### **NEW BUSINESS**

Next Health, Safety & Wellness Committee Meeting is Thursday, January 17th.