**District Wide**

Completed for the week ending January 25th:
- Project Oversight committee meeting took place on Wednesday.
- Commissioning Request for Proposal responses were received on Wednesday and have been reviewed.
- Upcoming school year calendars were reviewed and discussed in conjunction with construction.
- District finishes standards were reviewed at the Board Meeting on Tuesday, January 22\(^\text{nd}\).

Planned for the week ending February 1\(^\text{st}\):
- Second upcoming school year calendar to take place for final setting of calendars for 2019-2020 and 2020-2021.

**Richfield High School**

Completed for the week ending January 25th:
- The construction project was authorized by the board to be issued for solicitation of bids.
- The construction documents were issued to contractors for bids.
- Construction phasing and staging review with the high school administration to continue.
- Additional abatement review has taken place in conjunction with the construction plans.

Planned for the week ending February 1\(^\text{st}\):
- Construction plans continue to be downloaded by prospective bidders.
- Abatement scope to be finalized for hazardous material removal plan formation.

**RDLS Elementary**

Completed for the week ending January 25th:
- The school board approved the recommendation to award the contract to LS Black.
- The construction contract has been drafted and is ready to issue for signatures.
- Packing materials were delivered to the building along with one storage container.

Planned for the week ending February 1\(^\text{st}\):
- The construction contract to LS Black to be routed for signatures.
- Preconstruction work to begin with submittal template formation, workflow and preparations for the Preconstruction meeting.
Abatement plans to be finalized and the Advertisement for Bid to be drafted for final review before publication.

**Central Education**

**Completed for the week ending January 25th:**
- Temporary District Office moving proposals have been submitted and are being reviewed.

**Planned for the week ending February 1st:**
- Final review of the temporary District Office moving proposals to take place along with the potential furniture options.
- Review of the district office moving process to take place with staff on Wednesday.

**R-STEM Elementary**

**Completed for the week ending January 25th:**
- The school board approved the recommendation to award the contract to Shaw Lundquist and Associates.
- The construction contract has been drafted and is ready to issue for signatures.

**Planned for the week ending February 1st:**
- The construction contract to Shaw Lundquist and Associates to be routed for signatures.
- Preconstruction work to begin with submittal template formation, workflow and preparations for the Preconstruction meeting.
- Abatement plans to be finalized and the Advertisement for Bid to be drafted for final review before publication.