



## RICHFIELD NATIONAL HONOR SOCIETY # SELECTION PROCESS



1. All students in grades eleven and twelve with a cumulative grade point average of 3.0 or higher is sent a letter inviting them to consider NHS membership.
2. Students on the academic eligibility listing are invited (via announcements, ticker, and letter mailed home) to attend an informational meeting to discuss the selection process, the requirements for membership, the activities of the organization, and the responsibilities of membership.
3. Students are asked to fill out the Student Information Sheet which indicates co-curricular activities, leadership positions, community activities, volunteer service, work experience, recognition or awards received. Second, students are asked to fill out a commitment form indicating their interest in being an active member of the organization. Third, students are asked to answer two essay questions: Why are you interested in becoming an NHS member? As an NHS member, how can you contribute to the betterment of the organization in regard to service projects? Fourth, students are asked to have six different adults verify their "Information Form" activities.
4. Each faculty member is given a list of candidates (those academically eligible and ones who indicated an interest in becoming a member of NHS) to rate on a scale of 1-5 (5 being the highest) in the areas of **leadership and character**. Each eligible candidate must receive a minimum of five votes from the faculty.
5. The Faculty Council (members of the present teaching staff) and the principal are responsible for the final selection of members. These members understand the importance of exercising their responsibilities in the most objective manner possible.  
  
The objective ratings by the entire staff and comments from staff members are presented to the Faculty Council by the advisor. A discussion follows each presentation. Each committee member may vote YES, NO, or ABSTAIN. In order to be accepted for NHS membership, a student must receive a YES vote from the majority of the committee who vote on her/his nomination.
6. Parents and students must understand that no student has a right to be selected for membership in a chapter of the National Honor Society.
7. Reconsideration of a Faculty Council's decision must be a rare occurrence if the council is to be expected to take its assignment seriously. Chapters are not obligated to share with parents and students information concerning specific students not selected for membership in the Society. The principal may listen to complaints from students not selected or from the parents of such students. Following such discussions, if the principal believes that some kind of technical mistake has been made, the principal may ask the faculty council to reconvene to review the situation. Technical errors might include the inadvertent omission of a student's name from the list of those qualified for induction, the erroneous average of points, or the like. In the absence of specific evidence to the contrary, however, the principal must assume that the members of the council are exercising their discretion in a legitimate manner and with the good faith expected of them.
8. The selection process will be public information, available to parents and students upon request; it will be fair, non-discriminatory, and consistently applied.